

TASK ORDER
to the Master Continuing Professional Consulting Agreement
for Engineering Services
Between the Town of Dundee, Florida and Chastain-Skillman, Inc.
Dated February 18, 2009 (“Agreement”) (CSI File No. 9323.00)
Related to
2022 Public Supply Annual Report for Water Use Permit 20 005893.012
CSI File No 9323.XX

I. INTRODUCTION

Upon binding execution by both parties, this Task Order becomes an attachment to and a permanent part of the Master Continuing Professional Consulting Agreement for Engineering Services between the Town of Dundee, Florida (Town) and Chastain-Skillman, Inc. (Consultant) dated February 18, 2009. The purpose of this Task Order is to define the specific services required of the Consultant regarding the project listed above. It further defines the amount and method(s) of compensation for such services.

As requested by the Town of Dundee, this proposal provides the scope of services to prepare and submit a Public Supply Annual Report (PSAR) for reporting year 2022 to satisfy Special Condition No. 12 of the current Water Use Permit (WUP). The PSAR will consist of Form LEG-R.103.00 (5/14) together with the required attachments.

II. SCOPE OF SERVICES

Upon authorization by the Town, the Consultant shall be responsible to provide the following services associated with the PSAR:

1. The Consultant will prepare a list of documentation required for completion of the PSAR and attachments including, but not limited to:
 - a. 2022 PSAR Part A (Form LEG-R.103.00 5/14)
 - b. All required attachments
2. The Consultant will prepare one response to the SWFWMD review questions or comments. Any additional responses, if required, will be invoiced on an hourly rate basis.

III. EXAMPLES OF SERVICES NOT INCLUDED:

1. Responses to more than one (1) SWFWMD review of the document.
2. Administrative hearings or commission meetings, if required.
3. Payment of submittal fees, if any.
4. Data collection for related services/information requiring any efforts beyond email requests from Town staff.



5. Any other services not expressly stated in the Scope-of-Services herein.

IV. ASSUMPTIONS:

The Scope-of-Services and Compensation arrangement outlined in this Agreement are based on the following assumptions:

1. The Town will furnish all information not available from SWFWMD's database.
2. It is assumed that the information provided by the Town and any third parties is accurate and can be relied upon by the Consultant.

V. PERIOD OF SERVICE

The services outlined in this Task Order will begin upon authorization from the Town. This task order is expected to be completed within 2 weeks from receipt of all required data.

VI. COMPENSATION

The services outlined in this Task Order shall be performed on fixed fee arrangement of \$8,800.

The Consultant shall submit monthly invoices for services rendered during the preceding month(s) with payment being due in accordance with the terms of the Continuing Master Agreement.



IN WITNESS WHEREOF, the parties hereto have made and executed this Task Order to their Agreement, this _____ day of _____, 2023.

TOWN OF DUNDEE, FLORIDA

Title: _____

Attest: _____
Town Clerk

APPROVED AS TO FORM AND CORRECTNESS:

CHASTAIN-SKILLMAN, INC.

By: Bryan M. Martin
Bryan M. Martin, PE
Assistant Director of Water/Wastewater Engineering

Date: 3/20/23

Attest: Kathleen M. Smith