



## TREE BOARD MEETING MINUTES

December 13, 2023, at 5:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

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**CALL TO ORDER** by Chair Aguilar

**PLEDGE OF ALLEGIANCE** led by Chair Aguilar

**ROLL CALL** taken by Clerk Glogowski

**Present:**

Sheila Aguilar  
Michelle Smith  
David Joubert  
Melissa Glogowski  
John Vice

**Absent:**

Donna Schultz

Clerk Glogowski informed the board that she had not heard from new member Donna Schultz that she would not be attending the meeting. Chair Aguilar requested to verify how many meetings a board member is allowed to miss unexcused before removal.

*MOTION TO not excuse board member Donna Schultz* made by Chair Aguilar and seconded by Member Joubert, passed by consensus.

Ayes: Aguilar, Joubert, Smith

### DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

Chair Aguilar opened the floor for public comment, with no public coming forth the floor was closed.

### APPROVAL OF MINUTES

**1. Tree Board Minutes for October 18, 2023**

*MOTION TO APPROVE the Tree Board Minutes from the October 18, 2023, approved by consensus.*

Ayes: Aguilar, Joubert, Smith

### NEW BUSINESS

**2. Discussion, Introduction of New Board Members and Staff**

*MOTION TO Table item until the next meeting* made by Chair Aguilar and seconded by Vice-Chair Smith, passed by consensus.

Ayes: Aguilar, Joubert, Smith

### **3. Discussion, Tree Board Duties & Responsibilities pertaining to Ordinance 18-08**

The board discussed the responsibilities and duties of the Tree Board. Would like to see if Town Planner Lorraine Peterson could attend the next meeting to answer questions regarding Duties & Responsibilities and the Land Development Code.

### **4. Discussion, 2023/2024 Budget**

The board discussed how to spend their 2023/2024 budget.

*MOTION TO Designate \$500.00 for Dundee Elementary STEM Night on March 7, 2024, made by Chair Aguilar and seconded by Vice-Chair Smith, passed by consensus.*

Ayes: Aguilar, Joubert, Smith

*MOTION TO Designate \$4,000.00 for landscaping of the towns Veterans Memorial, made by Chair Aguilar and seconded by Vice-Chair Smith, passed by consensus.*

Ayes: Aguilar, Joubert, Smith

*MOTION TO Designate \$500.00 for purchase of stories for the Story Walk Boards made by Chair Aguilar and seconded by Member Joubert, passed by consensus.*

Ayes: Aguilar, Joubert, Smith

## **REPORTS FROM OFFICERS**

### Public Works Department Comments

Merry Christmas and Happy New Year

### Town Administration Comments

- reminded the board of the Town's Employee Christmas Party on Friday at 7:00p.m.
- Informed the board of the Centennial Kick-Off Block Party on January 1<sup>st</sup> from 4-8pm and pointed out the flyer that that was on the dais. Board member Joubert reminded us that he and Michelle had volunteered to be on the committee and would like to help.

### Board Member Comments

### Chairperson Comments

- Apologized for being late.

## **ADJOURNMENT 6:32 pm**

Respectfully Submitted,

Melissa Glogowski

Melissa Glogowski, H.R. Coordinator/Exec. Admin. Asst.

**APPROVAL DATE:** \_\_\_\_\_

**AYES:** \_\_\_\_\_ **NAYS:** \_\_\_\_\_