

Purchasing Review Committee

LOCATION: DUNDEE TOWN HALL
202 MAIN STREET, DUNDEE, FLORIDA



**MINUTES & REPORT OF THE
DUNDEE PURCHASING REVIEW COMMITTEE
RFP 22-06, FY 2022 – 2023 MOBILE EVENT STAGE TRAILER
PUBLIC WORKS DEPARTMENT
January 6, 2023, at 12:00 PM**

ATTENDEES

Jenn Garcia, Assistant Town Manager
Eneida Padilla, Interim Finance Director
John Vice, Public Works Director
Melissa Glogowski, Executive Administrative Assistant

CALL TO ORDER

The Meeting was called to order by John Vice at 12:02 PM.

Review and score bids of RFP 22-06: FY 2022 – 2023 MOBILE EVENT STAGE TRAILER FOR THE PUBLIC WORKS DEPARTMENT

The Town received one (1) bid by the January 05, 2023, at 4:30pm due date:

Clerk Melissa Glogowski read the note attached to the top of the bid; "Please excuse the (5) copies not enclosed. I do not have the resources to print all these pages on my printer." Clerk notified the board that all other required documentation had been included in the packet.

Per page(s) 10, #10C and 11, which state that when an oversight in good faith was made, the Town reserves the right to refer to the Town Manager/Commission to waive minor informalities, irregularities, or technicalities in any bid.

Motion was made by Board Chair John Vice, to accept the bid from Century Industries in the amount of \$115,308.00 to be considered for RFP 22-06. Seconded by Eneida Padilla Nieves. Passed Unanimously.

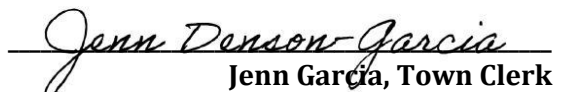
Board member Garcia asked Board Chair Vice if all requested conditions of the RFP had been met. Board Chair, Vice stated that they had.

Motion was made by Board Chair John Vice, to recommend the RFP to Town Manager, Tandra Davis to waive not having the required additional five (5) copies due to their inability to print and approve acceptance of the bid. Seconded by Jenn Garcia. Passed Unanimously.

Upon approval, it was the consensus of the Purchasing Review Committee to recommend to the Town Commission to award RFP 22-06 to Century Industries.

ADJOURNMENT at 12:40 PM.

Respectfully Submitted,


Jenn Garcia, Town Clerk