



TREE BOARD MEETING MINUTES

January 18, 2023 at 5:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER by Chair Aguilar

PLEDGE OF ALLEGIANCE led by Chair Aguilar

ROLL CALL taken by Town Clerk Garcia

Present:

Sheila Aguilar

Michelle Smith

Tracy Barnhill

Absent:

Dre Robinson

Clerk Garcia informed the Board that Mr. Robinson will not be able to continue serving on the board.

MOTION TO ACCEPT the resignation of Dre Robinson made by Michelle Smith, seconded by Sheila Aguilar. Passed Unanimously.

Ayes: Barnhill, Smith, Aguilar

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

Chair Aguilar opened the floor for public comment, with no public coming forth the floor was closed.

APPROVAL OF MINUTES

1. Tree Board Minutes for May 18, 2022

MOTION TO APPROVE the Tree Board Minutes from the May 18, 2022 meeting made by Aguilar, seconded by Smith. Passed Unanimously.

Ayes: Barnhill, Smith, Aguilar

NEW BUSINESS

2. Discussion and Action, Introduction of Members and Staff

Clerk Garcia introduced new board member, Tracy Barnhill and explained the role the staff members play with the Tree Board.

Ms. Barnhill greeted the board.

3. Tree Board duties and responsibilities pertaining to Ordinance 18-08.

Clerk Garcia explained the duties and responsibilities of the Tree Board according to Ordinance 18-08 and the standards of Tree City USA/Tree City of the World.

4. Tree City USA Presentation

Chair Aguilar gave an overview of Tree City USA/Tree City of The World designation.

5. Discussion of Tree Board Goals for 2022/2023 FY

The Tree Board discussed their goals for 2023 with Staff.

Member Smith requested that the current budget be placed on the next agenda so the board is aware of real numbers they are working with.

Chair Aguilar requested that the board revisit the education boards that did not come to fruition last year and that the board get the home/business yard beautification recognition program off the ground.

The board requested that the reports from the Arbor Pro Software be put on the next agenda so it can be determined how to move forward with the dead and diseased trees that were identified. Chair Aguilar also requested that the link to Arbor Pro be placed on the website to be accessed by the residents.

Member Smith requested that pricing for annual flowers and mulch be placed on the next agenda.

The board discussed which building or property they would like to invest in as a project in the coming year.

Public Works Director John Vice stated he would have an updated tree log and tree removal services quotes at the next meeting.

6. Arbor Day Celebration

The board discussed possible events for the Arbor Day celebration in 2023. A tree scavenger hunt, story board event, the flagpole/tree island in front of the Depot, Town Hall, Sheriff/Fire Station, Community Center, Elementary school STEM night.

Member Smith advised that a determination should wait until we address the budget and are aware of the funding the board has.

Public Works Director, John Vice, will have annuals and mulch pricing for the next meeting.

Member Smith suggested that the boards meetings be changed to meeting in February and begin every other month from that point forward at 5:30pm.

MOTION TO APPROVE conducting a Tree Board meeting in February 2023 and begin meetings every other month from there at 5:30pm made by Aguilar and seconded by Smith. Passed Unanimously.

Ayes: Barnhill, Smith, Aguilar

REPORTS FROM OFFICERS

Public Works Department Comments

Town Administration Comments

Board Member Comments

Chairperson Comments

ADJOURNMENT 6:43pm

Respectfully Submitted,


Jenn Garcia, Town Clerk

APPROVAL DATE: _____

AYES: _____ **NAYS:** _____