



Meeting Agenda Coversheet

MEETING DATE:	January 13, 2026	Submitted By: Johnathon Vice, Public Works Director		
SUBJECT: <i>This will be the name of the Item as it will appear on the Agenda</i>	Development Services Building A/C replacement			
STAFF RECOMMENDATION: (MOTION READY)	Staff recommends approval of the replacement of the 4 Ton A/C unit at the Development Services Building.			
SUMMARY and/or JUSTIFICATION:	<p>Staff is requesting approval to replace one of the three A/C units at the Development Services Building. The unit in need of replacement is a 4-ton system that provides heating and cooling for approximately half of the lobby and office areas. The coils on this unit are dry-rotted and have deteriorated beyond repair.</p> <p>Staff has obtained three quotes for the replacement of this unit. While this expense was not a budgeted item, replacement is necessary to ensure proper cooling and heating of the facility prior to the summer months.</p>			
SELECT, if applicable	AGREEMENT:		BUDGET:	
	STAFF REPORT:		PROCLAMATION:	
	EXHIBIT(S):		OTHER:	X
IDENTIFY EACH ATTACHMENT. <i>For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B</i>	Quote Form with three vendor quotes			
SELECT, if applicable	RESOLUTION:		ORDINANCE:	
IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE <i>(If Item is <u>not</u> a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank.)</i>				
FISCAL IMPACT (if any):	Replacement of A/C Unit, air handler & thermostat			\$7,924.00