



## Meeting Agenda Coversheet

MEETING DATE:	January 13, 2026	Submitted By:	Tracy Mercer, Public Utilities	
SUBJECT: <i>This will be the name of the item as it will appear on the Agenda</i>	DISCUSSION & ACTION, ORDINANCE 26-01, WATER AND SEWER RATE ADJUSTMENT			
STAFF RECOMMENDATION: (MOTION READY)	A motion to approve Ordinance 25-04, move to second reading.			
SUMMARY <i>and/or</i> JUSTIFICATION:	<p>In September 2023, The Town Commission directed town staff to commission Raftelis Engineering, Inc., to complete a Water and Sewer Rate Study. The original project budget dating back to 2023 was for \$40,000.00. <b>Raftelis is requesting a budget adjustment in the amount of \$15,000.00 for additional services which brings the project total budget to \$55,000.00.</b></p> <p>The Town Attorney has worked with Raftelis Engineering to draft Ordinance 25-04 to adopt their recommendations. The ordinance presented is the culmination of this process, which will require a second reading.</p>			
SELECT, if applicable	AGREEMENT:	X	BUDGET:	
	STAFF REPORT:		PROCLAMATION:	
	EXHIBIT(S):		OTHER:	
IDENTIFY EACH ATTACHMENT. <i>For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B</i>	Ordinance 26-01 Raftelis Task Order 5: Utility Rate Study			
SELECT, if applicable	RESOLUTION:		ORDINANCE: 26-01	X
IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE <i>(If item is not a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank.)</i>	An ordinance of the Town Commission of the Town of Dundee, Florida amending chapter 54, article ii, section 54-72; and chapter 54, article III, division 2, section 54-129 of the code of ordinances of the Town of Dundee, Florida regarding the utility rates charged by the Town of Dundee for water and sewer for customers both inside the town limits and outside the town limits but within the town's utility service area by adopting revised water and sewer rates and rate structures; providing for purpose and intent; providing for rate adjustments; adopting a requirement that all percentage adjustments be rounded down to the nearest cent; providing for severability; a repealing clause; providing for recordation; codification and the administrative correction of scrivener's errors; and providing for an effective date.			
FISCAL IMPACT (if any):	State what is included in the cost, i.e., production, materials, etc.			\$0.00