



# TOWN COMMISSION MEETING

October 24, 2023 at 6:30 PM

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<b>AGENDA ITEM TITLE:</b>	ORDINANCE 23-08, PERSONNEL POLICY HANDBOOK, FIRE DEPARTMENT HOLIDAY, VACATION & SICK POLICY AMENDMENT
<b>SUBJECT:</b>	The Town Commission will hear the second reading of Ordinance 23-08.
<b>STAFF ANALYSIS:</b>	<p>According to section 1.04A of the handbook, the Town Manager shall present to the Commission changes, as necessary, for the administration of the personnel system.</p> <p>Ordinance 23-08 will adopt the revised and restated Town of Dundee Personnel Policy Handbook, specifically the Holiday, Vacation, Sick Leave and Miscellaneous Leaves for Fire Department.</p>
<b>FISCAL IMPACT:</b>	NONE
<b>STAFF RECOMMENDATION:</b>	Approval of Ordinance 23-08
<b>ATTACHMENTS:</b>	Ordinance 23-08 Exhibit A