



PLANNING & ZONING BOARD MEETING MINUTES

January 19, 2023 at 5:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER by Chair Hall at 5:30pm

PLEDGE OF ALLEGIANCE led by Chair Hall

ROLL CALL taken by Jenn Garcia

MEMBERS PRESENT:

Ron Hall
Suzetta Henson
Jill Kitto
Jeff Gunter

MEMBERS ABSENT:

Ray Hunt

Assistant Town Manager Garcia informed the board that Board Member Ray Hunt submitted his resignation from the board on January 17, 2023.

MOTION TO ACCEPT the resignation of Ray Hunt made by Jill Kitto, Seconded by Ron Hall. Passed Unanimously.

Voting Yea: Henson, Kitto, Gunter, Hall

STAFF PRESENT:

Jenn Garcia, Assistant Town Manager/Town Clerk
Seth Claytor, Assistant Town Attorney
John Vice, Public Works Director
Lorraine Peterson, Town Planner

APPOINTMENT OF CHAIR

MOTION TO NOMINATE Jeff Gunter as Chair of the Planning and Zoning Board made by Board Member Kitto. Seconded by Jeff Gunter. Motion carried 3 to 1.

Board Member Hall initially voted “AYE” and then requested to change his vote to “NAYE”.

AYES: Gunter, Henson, Kitto

NAYES: Hall

APPOINTMENT OF VICE-CHAIR

MOTION TO NOMINATE Board Member Henson as Vice Chair by Member Kitto, Seconded by Gunter.

Board Member Henson declined the nomination.

MOTION TO NOMINATE Ron Hall as Vice Chair made by Member Hall, Seconded by Member Henson. Motion failed due to a tie vote.

AYES: Henson, Hall

NAYES: Gunter, Kitto

MOTION TO NOMINATE Jill Kitto as Vice Chair made by Member Kitto, Seconded by Chair Gunter. Motion carried 3 to 1.

AYES: Gunter, Henson, Kitto

NAYS: Hall

DISCUSSION ITEMS

1. Discussion Item-Town Parks and Recreation Areas Operating Hours

Town Planner, Lorraine Peterson, gave the analysis.

This is a Town-initiated request for approval of Text Amendment to the Town of Dundee Code of Ordinances as it relates to Town Parks and Recreation Areas Operating Hours.

There was discussion among the board members regarding language that should and should not be included in the text amendment.

Kevin Kitto, 150 Kitto Lane, Dundee, recommended that the lighted parks can be open later for some of the leagues and such.

Ms. Peterson will investigate the parks with lighting to be opened later.

MOTION TO RECOMMEND APPROVAL of the Town Parks and Recreation Areas Operation Hours text amendment as presented to the Town Commission made by Gunter, seconded by Kitto.

Voting Yea: Henson, Kitto, Gunter

Voting Nay: Hall

Board Member Henson requested that staff place a discussion item on the next Planning and Zoning Board meeting related to the Town's noise ordinance.

Assistant Attorney Claytor recommended a motion with a vote of the board to place a discussion item on the next Planning and Zoning Board Agenda related to the Town's noise ordinance.

No motion was made.

2. Fee-in-Lieu, Developments, Account Balance, and Allocation of Funds

Town Planner Peterson and Assistant Attorney Claytor informed the Board that this request that was made by Member Hall, individually, and is therefore considered a public records request and the Town Clerk will fulfill the request to him.

3. Discussion Item-Traffic Maps

Town Planner, Lorraine Peterson, provided maps, as requested, for the board's information.

Assistant Attorney Claytor advised the board that, upon completion, the Traffic Study Determination and Recommendations will come before the board in the near future.

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

Chair Gunter opened the floor for delegation comments, having no one come forward the floor was closed.

REPORTS FROM OFFICERS

Planning Department Comments: Planning Department reported that there is a Level of Service amendment to the 2030 Comprehensive Plan which will provide a change in the water gallons per day (140 gpd to 115 gpd) and same will be brought to the Board for consideration.

Assistant Town Attorney Comments: Assistant Town Attorney reported that there are updates to the CIP levels of service that will be brought back before the board. The traffic study results are close to completion and will be brought before the board in the near future.

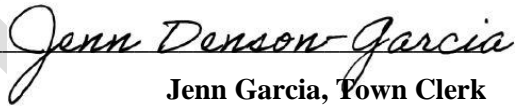
Board Member Comments

Board Member Kitto reassured member Hall that her nominations were for new representation on the board.

Board Member Hall shared concerns with the newest member of the board being the board chair.

ADJOURNMENT at 6:15pm

Respectfully Submitted,


Jenn Garcia, Town Clerk

DRAFT