



## Meeting Agenda Cover Sheet

(MOTION READY)

<b>MEETING DATE:</b>		February 10, 2026		<b>Submitted By:</b> Ken Ca	
<b>SUBJECT:</b> <i>This will be the name of the Item as it will appear on the Agenda</i>		DISCUSSION & ACTION, FOR THE REVIEW AND APPROVAL BY TOWN ATTORNEY			
<b>STAFF RECOMMENDATION:</b> (MOTION READY)		The Town Commission approves the agreement as Town Attorney and authorizes the Town Attorney to execute the professional services outlined in Section 3.11 of the Town Charter.			
<b>SUMMARY and/or JUSTIFICATION:</b>	The Town of Dundee recently issued a solicitation for proposals and/or attorneys to serve as Town Attorney. The Town Commission seeks the advice and representation to the Town Commission on matters of municipal governance, land use and development, Sunshine Law compliance, records, Sunshine Law compliance, and other legal matters.				
	In response to the solicitation, the Town received proposals from several firms and attorneys. These submittals have been provided to the Town Commission for review and consideration.				
<b>SELECT, if applicable</b>	<b>AGREEMENT:</b>			<b>BUDGET:</b>	
	<b>STAFF REPORT:</b>			<b>PROCESSED:</b>	
	<b>EXHIBIT(S):</b>		X	<b>OTHER:</b>	
<b>IDENTIFY EACH ATTACHMENT.</b> <i>For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B</i>	Town Manager Memo Christman Law, P.L. Law Offices of Markeisha Smith Vose Law Firm, LLP Sabatini Lae Firm, P.A. Shepard, Smith, Hand, & Brackins				
	<b>RESOLUTION:</b>				
<b>SELECT, if applicable</b>	<b>FISCAL IMPACT (if any):</b>				
<b>IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE</b> <i>(If Item is <u>not</u> a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank.)</i>					
<b>FISCAL IMPACT (if any):</b>		Legal services are budgeted annually within the Town's Professional Services line item. Final costs will be based on the negotiated fee schedule and scope of services outlined in the agreement.			

**SUMMARY and/or JUSTIFICATION:** In September 2020, Raftelis Engineering completed a project budget and budget adjustment. This budget adjustment brings the project budget in line with the actual costs. The Town Attorney will adopt their recommendation and take effect on March 1, 2026.

**SELECT, if applicable**

**AGREEMENT:**

**STAFF REPORT:**

**EXHIBIT(S):**

**IDENTIFY EACH ATTACHMENT.**  
*For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B*

Ordinance 2020-01  
Raftelis Engineering  
Task Order  
Legal Services  
Public Works

**SELECT, if applicable**

**RESOLUTION OR ORDINANCE TITLE:**

**IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE**  
*(If Item is not a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank.)*

AN ORDINANCE OF THE TOWN OF DUNDEE, FLORIDA, CHAPTER 218, F.S., TO AMEND CHAPTER 218, F.S., TO ADD A UTILITY RATE SCHEDULE FOR THE TOWN OF DUNDEE, FLORIDA, AND TO ADOPTING THE PURPOSES OF A REQUIREMENT TO REPEALING AN ORDINANCE TO CORRECTIVE EFFECTIVE DATE.

**FISCAL IMPACT (if any):**