

DUNDEE TOWN COMMISSION

LOCATION: DUNDEE TOWN HALL
202 MAIN STREET, DUNDEE, FLORIDA



TOWN COMMISSION MINUTES REPORT FOR SEPTEMBER 27, 2022

CALL TO ORDER: Mayor Pennant called the meeting to order at 6:37 PM.

PLEDGE OF ALLEGIANCE Mayor Pennant

INVOCATION: Vice Mayor Richardson

RECOGNITION OF SERGEANT AT ARMS: Detective Weston

PUBLIC SPEAKING INSTRUCTIONS: Mayor Pennant

ROLL CALL: Melissa Glogowski

Town Commissioners Present:

Commissioner Glenn

Commissioner Goddard

Commissioner Richardson

Vice Mayor Quarles

Mayor Pennant

Town Commissioners Absent:

NONE

Town Staff Members Present:

Tandra Davis, Town Manager

Seth Claytor, Assistant Town Attorney

John Vice, Public Works Director

Melissa Glogowski, Executive Administrative Assistant

DELEGATION QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Mayor Pennant opened the floor for comments from the public, seeing no public come forth the floor was closed.

APPROVAL OF AGENDA: AGENDA FOR SEPTEMBER 27, 2022

The following were removed from the agenda:

- Item 04: Consent Agenda
- Item 05: Recognition of Arche Sapp
- Item 06: Proclamation: Hispanic Heritage Month
- Item 07: Resolution 22-43: Alford Ridge Parks and Recreation Request
- Item 08: Discussion & Action, Award of RFP 22-05
- Item 09: Discussion and Action, Lincoln Sidewalk Proposal
- Item 10: Discussion and Action, Updated CIP

The following items were added to the agenda:

- Item 11: Resolution 22-44, Local State of Emergency- Hurricane Ian

MOTION TO APPROVE the regular meeting agenda with changes for the meeting of September 27, 2022, made by Commissioner Quarles. Seconded by Commissioner Goddard. Passed Unanimously.

AYES: Glenn, Goddard, Quarles, Richardson, Pennant

NAYES: None

Mayor Pennant read the Mayor's Statement:

State Law requires the first substantive issue to be discussed at this hearing is the percentage increase in the millage over the rolled back rate and the reasons ad valorem taxes are being increased. The Town of Dundee's proposed operating millage is **7.9000 mills** which is **12.45%** more than the rolled back rate of **7.0248 mills**. The ad valorem proceeds resulting from the difference between the proposed rate and the rolled back rate will be used to offset increased operating costs of the Town.

ITEM 01: RESOLUTION 22-40, SCRIVENER'S ERROR OF RESOLUTION 22-35

Assistant Attorney Claytor read the legal title of Resolution 22-40.

RESOLUTION 22-40

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF DUNDEE, FLORIDA RELATING TO RESOLUTION 22-35; MAKING FINDINGS OF FACT; AMENDING SECTION 1 OF RESOLUTION 22-35 NUNC PRO TUNC TO SEPTEMBER 13, 2022 TO CORRECT SCRIVENER'S ERRORS FOUND THEREIN; AUTHORIZING THE MAYOR, TOWN CLERK AND TOWN ATTORNEY TO EXECUTE A REVISED COPY OF RESOLUTION 22-35 AND FILE THE SAME OF RECORD; PROVIDING FOR AN EFFECTIVE DATE.

Town Manager Davis read the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Resolution 22-40, correcting the scrivener's error of Resolution 22-35, made by Commissioner Glenn. Seconded by Commissioner Goddard. Passed Unanimously.

AYES: Glenn, Goddard, Quarles, Richardson, Pennant

NAYES: None

ITEM 02: RESOLUTION 22-41, PUBLIC HEARING, ADOPTION OF FINAL MILLAGE RATE FOR FY 2022 – 2023

Assistant Attorney Claytor read Resolution 22-41.

RESOLUTION NO. 22-41

A RESOLUTION OF THE TOWN OF DUNDEE, POLK COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE TOWN OF DUNDEE, POLK COUNTY, FLORIDA, FOR FISCAL YEAR 2022 – 2023; PROVIDING FOR AN EFFECTIVE DATE.

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was

closed.

MOTION TO APPROVE Resolution 22-41 for the adoption of the final millage rate for FY 2022 – 2023 made by Commissioner Quarles. Second by Commissioner Glenn. Passed Unanimously.

AYES: Glenn, Goddard, Quarles, Richardson, Pennant

NAYES: None

ITEM 03: RESOLUTION 22-42, PUBLIC HEARING, ADOPTION OF FY 2022 – 2023 FINAL BUDGET

Assistant Attorney Claytor read Resolution 22-42.

RESOLUTION 22-42

A RESOLUTION OF THE TOWN OF DUNDEE, POLK COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2022 – 2023; PROVIDING FOR AN EFFECTIVE DATE.

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Resolution 22-42 for the adoption of the final budget for the FY 2022 – 2023 made by Goddard. Second by Commissioner Quarles. Passed Unanimously.

AYES: Glenn, Goddard, Quarles, Richardson, Pennant

NAYES: None

ITEM 11: RESOLUTION NO. 22-44: LOCAL STATE OF EMERGENCY, HURRICANE IAN

Assistant Attorney Claytor read the legal title of Resolution 22-42.

RESOLUTION NO. 22-44

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF DUNDEE, FLORIDA; DECLARING A STATE OF LOCAL EMERGENCY WITH RESPECT TO HURRICANE IAN; INVOKING EMERGENCY POWERS AND AUTHORIZING MUNICIPAL OFFICERS TO TAKE NECESSARY MEASURES; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Resolution 22-44, declaring a local state of emergency due to Hurricane Ian made by Quarles. Second by Commissioner Goddard. Passed Unanimously.

AYES: Glenn, Goddard, Quarles, Richardson, Pennant

NAYES: None

REPORTS FROM OFFICERS

- **TOWN MANAGER**

- Effective yesterday Dundee is included in the State of Florida emergency order.
- No official vehicles will be on the roads after winds are at 30 mph per Polk Emergency Operations.
- Two Employees will remain on-site to monitor the water and wastewater plants.
- Dundee EOC will meet tomorrow at 10:30am for final prep and planning.
- All working staff except the fire department staff will be dismissed tomorrow at 12:00pm.
- All computers and offices have been readied according to the emergency plan.
- Once Chief Carbone gives the clear, the recovery crew will report to EOC.
- John Vice, Jorge Rodrigues, Raymond Morales, Tracy Mercer & Tandra Davis will act as leads in EOC recovery.
- Secondary crews such as streets, parks, stormwater, and sanitation will be assigned to road maintenance and debris removal
- Jenn Garcia will be at Polk County EOC in Lakeland from beginning this evening and overnight until storm is gone.
- Please contact me on my cell phone during the storm and I will give reports as I am able and will report the recovery plan as it evolves.
- Town offices will be closed Wednesday 09/28/2022 at 12:00pm through Friday 09/30/2022 and will reopen on Monday, 10/03/2022, normal business hours assuming the Town does not experience severe damages.
- We anticipate that sanitation routes can begin running their routes on Friday 09/30/2022.

ADJOURNMENT

Meeting adjourned at 6:54pm.

Respectfully Submitted,

Jenn Denson Garcia
Jenn Garcia, Town Clerk

APPROVAL DATE: _____

AYES: _____ NAYS: _____