



TOWN COMMISSION MEETING

February 14, 2023 at 6:30 PM

AGENDA ITEM TITLE:	DISCUSSION, STAFF UPDATE
SUBJECT:	The Town Commission will receive an update to upcoming staff changes.
STAFF ANALYSIS:	<p>The Town of Dundee accepted the resignation of Town Clerk Jenn Garcia on January 20, 2023. Her last day will be February 17, 2023</p> <p>After the acceptance of this resignation, I met with each of you to discuss offering Trevor Douthat the Clerk Position as interim until the job is opened to the public. Trevor has graciously accepted the position and has been able to receive four (4) consecutive weeks of in-house training.</p>
FISCAL IMPACT:	None
STAFF RECOMMENDATION:	Good luck Jenn
ATTACHMENTS:	None