



TOWN COMMISSION MEETING MINUTES

January 24, 2023 at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER AT 6:30PM by Mayor Pennant

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION given by Mayor Pennant

RECOGNITION OF SERGEANT AT ARMS- Sergeant Anderson

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS given by Mayor Pennant

ROLL CALL taken by Town Clerk Garcia

PRESENT

Steve Glenn

Bert Goddard

Willie Quarles

Mary Richardson

Sam Pennant

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

APPROVAL OF CONSENT AGENDA FOR JANUARY 24, 2023

A. MINUTES

December 13, 2022 Town Commission Meeting Minutes

B. BOARD RESIGNATIONS

Dre Robinson, Tree Board Resignation

Ray Hunt, Planning & Zoning Board Resignation

MOTION TO APPROVE the consent agenda for the meeting of January 24, 2023, motion made by Goddard, Seconded by Glenn. Passed Unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

APPROVAL OF AGENDA FOR JANUARY 24, 2023

Town Manger Davis reported the following changes to the agenda:

- Item 04, Discussion, Camp Endeavor Update, was added to the agenda.

MOTION TO APPROVE the regular meeting agenda with changes for the meeting of January 24, 2023, motion made by Glenn, Seconded by Goddard. Passed Unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

NEW BUSINESS

1. RESOLUTION 23-02, ACCEPTING THE CONVEYANCE OF LAKE MARIE DRIVE

Attorney Murphy read the legal title of Resolution 23-02.

RESOLUTION NO. 23-02

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF DUNDEE, FLORIDA; AFFIRMATIVELY ACCEPTING THE CONVEYANCE OF THAT CERTAIN REAL PROPERTY FROM POLK COUNTY, FLORIDA TO THE TOWN OF DUNDEE, FLORIDA, AS MORE PARTICULARLY DESCRIBED IN THE COUNTY DEED EXECUTED AND DELIVERED BY POLK COUNTY, FLORIDA TO THE TOWN OF DUNDEE; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Resolution 23-02, accepting the conveyance of Lake Marie Drive from Polk County, Florida, motion made by Quarles, Seconded by Richardson. Passed Unanimously.

Motion made by Quarles, Seconded by Richardson.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

2. DISCUSSION AND ACTION, PAINTING EXTERIOR/INTERIOR OF THE TOWN HALL BUILDING AND EXTERIOR OF THE LIBRARY

Town Manager Davis gave the analysis.

Commissioner Glenn requested that Town Staff get references from the selected company before work begins.

Mayor Pennant opened the floor for comments from the public.

Delores Washington, 334 Stecatto Way, Dundee, suggested not using the cheapest paint and ensuring the quality and durability of the paint.

Archie Sapp, 703 N. Adams Ave, Dundee, staff should ensure that cracks in the walls are sealed and that the buildings are pressure washed prior to painting.

Seeing no further public come forth, the floor was closed.

Public Works Director, John Vice, stated he will confirm that Ronney Contracting will use quality paint and that the walls would be properly prepared prior to paint being on the wall.

MOTION TO APPROVE the award of the exterior/interior painting of Town Hall and the Library to Rooney Contracting, Inc at the quoted price of \$14,350, motion made by Quarles, Seconded by Goddard. Passed Unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

3. DISCUSSION & ACTION, 2023 EVENT CALENDAR

Town Manager Davis gave the analysis.

Town Staff is proposing the following event dates for the 2023 calendar year:

- April 8, 2023 Easter Egg Hunt
- July 4, 2023 4th of July Firework Celebration

- July 29, 2023 Back 2 School Backpack Giveaway
- October 31, 2023 Main Street Trick or Treat
- December 1, 2023 Christmas Tree Lighting
- December 9, 2023 Christmas Parade
- December 15, 2023 Staff Christmas Party
- December 16, 2023 Movie at the Depot with Santa

MOTION TO APPROVE the 2023 event calendar as presented, motion made by Glenn, Seconded by Goddard. Passed Unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

4. DISCUSSION, CAMP ENDEAVOR UPDATE- AMENDED

Bob and Missy Cazsatt, the President and Caretaker for Camp Endeavor gave an update on how the facility is doing.

There will be a large yard sale at the end of the month at Camp Endeavor.

The campers will be coming in June 2023.

Planning a game dinner to host to help raise money.

Offered assistance to the Town for events and such.

They are looking for a grant writer to assist with funding for the camp. The camp is having financial difficulties and needs additional funding that could come from grants.

REPORTS FROM OFFICERS

Dundee Fire Department, Fire Chief Carbone gave an update to the run totals for the department.

Town Attorney John Murphy expressed his gratitude to be in attendance.

Town Manager Davis gave the following event updates:

- Ridge League Dinner will be in Lake Alfred on February 9, 2023.
- Dundee Elementary School STEM night will be March 9, 2023.
- Polk County School Board Choice application window is open through February 15, 2023.

Town Manager gave the following updates:

- Town Manager Davis will be out of the office January 25 – February 13, 2023.
- Town Clerk Garcia made the President's List at Polk State College for the quarter.
- Request approval to use the balance from the MLK Events budget to award the students who won the MLK Essay Contest. The winners would be honored at a February Commission meeting as part of the Black History Month celebration. The fiscal impact would be \$350.
- The MLK Avenue speed bumps are in progress.
- The Lincoln Avenue sidewalk project is complete.

Vice Mayor Richardson, wished Town Manager the best during her time off, thankful for the training that she attended last week.

Commissioner Quarles, requested information on the condition of Lake Marie.

Town Manager Davis responded that nature must take its course with the overflow of the water.

Commissioner Glenn, thanked all in attendance, would like the grand reopening of the depot to be advertised, requested that everyone stay vigilant with the increase of shootings and respect emergency services responding to issues.

Commissioner Goddard, thanked all in attendance and thanked staff for their hard work.

Mayor Pennant, reminded staff to have Duke address the lights on Lake Marie, thanked Bob & Misty for their report on Camp Endeavor.

ADJOURNMENT at 7:25pm.

Respectfully Submitted,


Jenn Garcia, Town Clerk

APPROVAL DATE: _____

AYES: _____ NAYS: _____