



TOWN COMMISSION MEETING

September 23, 2025 at 6:30 PM

AGENDA ITEM TITLE:	DISCUSSION & ACTION, RFP 25-04 BETTY AVENUE STORMWATER DRAINAGE PROJECT
SUBJECT:	The Town Commission will consider authorizing the Town Manager to release a Request for Proposal (RFP) 25-04 for the Betty Avenue Drainage Project.
STAFF ANALYSIS:	Staff has prepared RFP 25-04: Betty Avenue Stormwater Drainage Project for Commission consideration and approval to advertise for bids. During the initial bid process, the Town received only one bid, which exceeded the \$30,000.00 threshold. As a result, the Town is required to issue an RFP and publicly advertise in order to solicit competitive bids. Once bids are received, staff will review and evaluate them before bringing a recommendation back to the Commission for final approval. The project is scheduled to begin in October, or no later than December, which coincides with the dry season. This timeline will allow sufficient time for the contractor to complete the work efficiently and without weather-related delays.
FISCAL IMPACT:	None at this time
STAFF RECOMMENDATION:	Staff recommends approval
ATTACHMENTS:	RFP 25-04 Cover and Table of Contents Work Scop General Provisions Work Summary 24-160 Betty Avenue Construction Plans