



TOWN COMMISSION MEETING MINUTES

July 09, 2024 at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER by Mayor Pennant at 6:30pm

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION given by Mayor Pennant

RECOGNITION OF SERGEANT AT ARMS - Sergeant Anderson

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS given by Mayor Pennant

ROLL CALL given by Town Clerk Douthat

PRESENT

Bert Goddard
Willie Quarles
Mary Richardson
Sam Pennant

ABSENT

Steve Glenn

***MOTION TO EXCUSE** Commissioner Glenn made by Goddard, Seconded by Richardson. Passed unanimously.*

Voting Yea: Goddard, Quarles, Richardson, Pennant

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Mayor Pennant opened the floor for public comments.

Merissa Green, 1307 Vista Del Lago Blvd, had questions regarding the proposed Dundee Incubator.

Seeing no further public come forth Mayor Pennant closed the floor.

APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR JULY 9, 2024

A. MINUTES

1. April 17, 2024 Tree Board Meeting

B. AGREEMENTS

1. AYERS RFQ 24-01 CCNA Agreement

Mayor Pennant opened the floor for public comment, seeing no one come forth the floor was closed.

***MOTION TO APPROVE** the consent agenda for the July 9, 2024 Commission meeting made by Goddard, Seconded by Richardson. Passed unanimously. Voting Yea: Goddard, Quarles, Richardson, Pennant*

RECOGNITION

Town Staff recognized Jacob Reuter for his landscape work performed at the Development Services Building.

Jacob Reuter thanked the Town for the opportunity.

APPROVAL OF AGENDA

***MOTION TO APPROVE** the regular agenda for the July 9, 2024 Commission meeting made by Goddard, Seconded by Quarles. Passed unanimously. Voting Yea: Goddard, Quarles, Richardson, Pennant*

NEW BUSINESS

1. DISCUSSION & ACTION, ORDINANCE 24-03 CYPRESS CREEK VILLAGE MHP FUTURE LAND USE AMENDMENT

Assistant Town Attorney Claytor read the title of Ordinance 24-03 into the record.

Development Director Peterson gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE** Ordinance 24-03 made by Goddard, Seconded by Quarles. Passed unanimously. Voting Yea: Goddard, Quarles, Richardson, Pennant*

2. DISCUSSION & ACTION, ORDINANCE 24-04 CYPRESS CREEK VILLAGE MHP ZONING MAP AMENDMENT

Assistant Town Attorney Claytor read the title of Ordinance 24-04 into the record.

Development Director Peterson gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Ordinance 24-04 made by Goddard, Seconded by Quarles. Passed unanimously.

Voting Yea: Goddard, Quarles, Richardson, Pennant

3. DISCUSSION & ACTION, ORDINANCE 24-05 BOULEVARD TIRE FUTURE LAND USE MAP AMENDMENT

Assistant Town Attorney Claytor read the title of Ordinance 24-05 into the record.

Development Director Peterson gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Ordinance 24-05 made by Quarles, Seconded by Goddard. Passed unanimously.

Voting Yea: Goddard, Quarles, Richardson, Pennant

4. DISCUSSION & ACTION, ORDINANCE 24-06 BOULEVARD TIRE ZONING MAP AMENDMENT

Assistant Town Attorney Claytor read the title of Ordinance 24-06 into the record.

Development Director Peterson gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Ordinance 24-06 made by Goddard, Seconded by Richardson. Passed unanimously.

Voting Yea: Goddard, Quarles, Richardson, Pennant

5. DISCUSSION & ACTION, ORDINANCE 24-08 HANDBOOK POLICY UPDATE

Assistant Town Attorney Claytor read the title of Ordinance 24-08 into the record.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

Commissioner Richardson asked for more details on the social media section of the ordinance.

Assistant Town Attorney Claytor gave an analysis of section 14.08, subsection D.

Mayor Pennant reopened the floor for public comment.

Aletha Pugh, 1367 Swan Lake Circle, asked for a disclaimer regarding intellectual property.

Bernard Hammonds, 611 MLK, asked for a copy of the changes.

Seeing no public come forth, the floor was closed.

MOTION TO APPROVE Ordinance 24-08 made by Goddard, Seconded by Quarles.

Voting Yea: Goddard, Quarles, Pennant

Voting Nay: Richardson

6. DISCUSSION & ACTION, RESOLUTION 24-12, STORMWATER MANAGEMENT FEES

Assistant Town Attorney Claytor read the title of Resolution 24-12 into the record.

Human Resource Director Barclay gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE** Resolution 24-12 made by Goddard, Seconded by Quarles. Passed unanimously.*

Voting Yea: Goddard, Quarles, Richardson, Pennant

7. DISCUSSION & ACTION, RESOLUTION 24-13, FIRE ASSESSMENT FEE

Assistant Town Attorney Claytor read the title of Resolution 24-13 into the record.

Human Resource Director Barclay gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE** Resolution 24-13 made by Quarles, Seconded by Goddard. Passed unanimously.*

Voting Yea: Goddard, Quarles, Richardson, Pennant

8. DISCUSSION & ACTION, RESOLUTION 24-14 FIRE TRUCK REPAIRS

Assistant Town Attorney Claytor read the title of Resolution 24-14 into the record.

Public Works Director Vice gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

Commissioner Quarles asked the age of the truck.

Fire Chief Carbone stated that the truck is 22 years old.

***MOTION TO APPROVE** Resolution 24-14 made by Quarles, Seconded by Goddard. Passed unanimously.*

Voting Yea: Goddard, Quarles, Richardson, Pennant

9. DISCUSSION & ACTION, HISPANIC & LATIN CULTURAL PARADE & FESTIVAL

Human Resources Director Barclay gave the analysis.

Marisal Ortega provided more information on the event.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

10. DISCUSSION & ACTION, FIELD DAY SPECIAL EVENT APPLICATION

Human Resource Director Barclay gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

No one was present for the special events application so no motion was made.

11. DISCUSSION & ACTION, RFP 24-08, 1 UTILITY LIFT STATION MAINTENANCE CRANE TRUCK

Public Works Director Vice gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE** the bid from Jarrett-Gordon Ford Davenport made by Goddard, Seconded by Quarles. Passed unanimously.*

Voting Yea: Goddard, Quarles, Richardson, Pennant

REPORTS FROM OFFICERS

Fire Chief Carbone updated the run totals.

Public Works Director Vice updated the Commission on the newly added Citrus Connection stops in Dundee. He also told the Commission that the water fountain is being delivered tomorrow.

Human Resource Director Barclay reminded the Commission about the Fire Department Grand Opening and Back to School Backpack event on Saturday, July 20th.

ADJOURNMENT at 8:08 PM

Respectfully Submitted,

Trevor Douthat

Trevor Douthat, Town Clerk

APPROVAL DATE: _____