



TOWN COMMISSION MEETING MINUTES

February 27, 2024 at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER by Mayor Pennant at 6:30 P.M.

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION given by Mayor Pennant

RECOGNITION OF SERGEANT AT ARMS - Sergeant Anderson

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS given by Mayor Pennant

ROLL CALL given by Town Clerk Douthat

PRESENT

Steve Glenn

Bert Goddard

Willie Quarles

Mary Richardson

Sam Pennant

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Barbara Jones, 602 Lincoln Ave, submitted a petition for speed bumps to be placed on Lincoln Avenue.

Michael Jones, 602 Lincoln Ave, requested speed bumps on Lincoln Ave.

Mervin Raggs, 312 Lincoln Ave, requested speed bumps on Lincoln Ave.

Yvonne Musselwhite, 6034 Lake Ruth Drive W, expressed concerns about management and asked the Commission to do an investigation.

APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR FEBRUARY 27, 2024

A. MINUTES

1. January 13, 2024 Town Commission Meeting

2. December 21, 2024 Planning & Zoning Meeting

B. BOARD APPOINTMENTS

- 1. Jacquelyn Nichols - Canvassing Board**
- 2. Jessica Gonzalez - Canvassing Board Alternate**
- 3. Donna Schultz - Canvassing Board Alternate**

C. AGREEMENTS

- 1. RFP 24-02 ASL Garbage Truck**

Town Manager Davis reported two changes to the consent agenda; Donna Schultz board application was added to the agenda packet and RFP 24-02 ASL Garbage Truck item was added.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the Consent agenda for February 27, 2024 with changes made by Goddard,

Seconded by Glenn. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

APPROVAL OF AGENDA

Town Manager Davis reported the following changes to the regular agenda:

Item 2 – Ordinance 24-01 was updated

Item 3 – Ordinance 24-02 was updated

Item 4 – Resolution 24-01 was corrected to Resolution 24-02

MOTION TO APPROVE the regular meeting agenda for February 27, 2024 with changes made by Richardson, Seconded by Quarles. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

PROCLAMATIONS, RECOGNITIONS AND DESIGNATIONS

- 1. PROCLAMATION, EMPLOYEE APPRECIATION DAY**

MOTION TO SUPPORT the proclamation made by Goddard, Seconded by Glenn. Passed unanimously. Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

Mayor Pennant read the proclamation into the record and presented it to Permit Tech, Donna Looper.

Mayor Pennant presented Permit Tech Donna Looper with a jewelry box and thanked her for her years of service to the Town.

NEW BUSINESS

- 2. DISCUSSION & ACTION, ORDINANCE 24-01 FUTURE LAND USE MAP AMENDMENT**

Assistant Town Attorney Claytor read the title of Ordinance 24-01 into the record.

Town Planner Peterson gave the analysis.

Mayor Pennant opened the floor for public comment.

Jozette Calvert, 6318 Treasure Valley Loop, expressed concerns about traffic in the area and asked if any road changes would be happening.

Seeing no further public come forth, the floor was closed.

MOTION TO APPROVE the first reading of Ordinance 24-01 made by Goddard, Seconded by Quarles. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

Town Manager Davis introduced the new Librarian, Lynnette Torres.

3. DISCUSSION & ACTION, ORDINANCE 24-02 HILLS OF DUNDEE ZONING MAP AMENDMENT

Assistant Town Attorney Claytor read the title of Ordinance 24-02 into the record.

Town Planner Peterson gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the first reading of Ordinance 24-02 made by Glenn, Seconded by Quarles. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

4. RESOLUTION 24-02, WATER TREATMENT PLANT CAPACITY EVALUATIONS

Assistant Town Attorney Claytor read the title of Resolution 24-02 into the record.

Special Projects Director Mercer introduced Pasar Pezesch from CHA Consulting who presented their findings.

Special Projects Director Mercer gave a presentation on the Town's Alternate Water Plan.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Resolution 24-02 made by Goddard, Seconded by Glenn. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

5. DISCUSSION & ACTION, RFP 24-06 EMERGENCY GENERATORS

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO AUTHORIZE the Town Manager to release RFP 24-06 made by Quarles, Seconded by Goddard. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

6. TOWN MANAGER EVALUATION, FY 2022 – 2023

Mayor Pennant gave the analysis and read the scores from Town Manager Davis's annual evaluation.

Annette Wilson, 408 MLK St, suggested that the Commission not go through comments from the Town Manager's evaluation.

Mayor Pennant gave Commissioner Richardson the floor to discuss the Town Manager's evaluation further.

Mayor Pennant opened the floor for comments from the public.

Jackie Richardson, 506 MLK St asked how to get a copy of the Town Manager's evaluation.

Seeing no further public come forth, the floor was closed.

Commissioner Goddard suggested a 7% increase.

Commissioner Quarles agreed.

Mayor Pennant suggested a 7.5% increase.

MOTION TO APPROVE a 7.5% raise for the Town Manager made by Quarles, Seconded by Goddard.

Voting Yea: Glenn, Goddard, Quarles, Pennant

Voting Nay: Richardson

REPORTS FROM OFFICERS

Fireman Knuckles updated the run totals.

Town Manager informed the Commission that the next Ridge League Dinner would be on March 14, 2024.

ADJOURNMENT at 8:37 PM

Respectfully Submitted,

Trevor Douthat

Trevor Douthat, Town Clerk

APPROVAL DATE: _____