



TOWN COMMISSION EMERGENCY MEETING AGENDA

October 07, 2024 at 12:00 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER by Mayor Pennant at 12:30 p.m.

Mayor Pennant and Commissioners Goddard, Quarles, and Richardson were in attendance at 12:00 PM in order to watch the Polk County EOC meeting scheduled for October 7, 2024 at noon. Immediately following the Polk County EOC meeting, Mayor Pennant called the Emergency Meeting of the Town of Dundee Town Commission to Order, as follows:

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION led by Mayor Pennant

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS

ROLL CALL taken by Melissa Glogowski

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

The Mayor opened the floor for public comments.

Alethea Pugh, 1367 Swan Lake Circle, asked whether a post should be made on social media about trash receptacles placed inside garages.

Steve White, KB Home Orlando, 9102 Southpark Center Loop, Orlando, asked about the possibility of moving forward with permitting model homes even with the impending storm. Town Manager Davis noted that the KB Home Orlando project will be discussed later during the meeting.

Mayor Pennant closed public comment.

APPROVAL OF AGENDA

The Mayor asked Town staff if there were any changes to the agenda. Town Manager Davis noted that Item 1, the countywide conference call and storm update was removed from the agenda.

A motion to approve the agenda with changes was made by Vice Mayor Goddard, seconded by Commissioner Richardson.

Voting in favor: Commissioner Quarles, Commissioner Richardson, Vice Mayor Goddard, and Mayor Pennant

Motion passed unanimously.

NEW BUSINESS

DISCUSSION & ACTION, RESOLUTION 24-31, EMERGENCY ORDER IN RESPONSE TO HURRICANE MILTON

Assistant Town Attorney Claytor read Resolution 24-31 into the record by title:

“A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF DUNDEE, FLORIDA, DECLARING A STATE OF LOCAL EMERGENCY WITH RESPECT TO HURRICANE MILTON; INVOKING EMERGENCY POWERS AND AUTHORIZING MUNICIPAL OFFICERS TO TAKE NECESSARY MEASURES; PROVIDING FOR THE INCORPORATION OF RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR THE ADMINISTRATIVE CORRECTION OF SCRIVENER’S ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE.

Attorney Claytor provided the analysis.

Town Manager Davis commented that special circumstances for staff are already in place. Ms. Davis noted that Polk County is planning to close its offices on Wednesday and Thursday, so the Town of Dundee plans to follow suit. Ms. Davis noted that sanitation department workers and equipment are ready to remove debris and brush that could cause problems during the storm. Notifications will be sent to remind residents to place trash cans in garages. A flyer will also be made to notice residents about the Spectrum hotspot to use in the days after the storm. Ms. Davis noted that the Town Clerk, Lita O’Neill, has reported to the Polk County EOC and will work Monday until 7:00 p.m. Ms. O’Neill will report to the EOC for the Tuesday overnight shift and will stay through the storm and will be in communication with Chief Carbone. Discussion ensued about the Town’s needs in preparation for the storm.

The Mayor opened the floor for public comment; being none, the floor was closed.

A motion to approve Resolution 24-31 was made by Commissioner Quarles, seconded by Commissioner Richardson.

Voting in favor: Commissioner Quarles, Commissioner Richardson, Vice Mayor Goddard, and Mayor Pennant

Motion passed unanimously.

Mayor Pennant welcomed Chief Joe Carbone. Chief Carbone presented the plan and priorities, and he stated that assessments are going to be done on Friday given the current storm track. Chief Carbone asked everyone to keep from posting information on social media and to allow all media to go through the local EOC to avoid confusion.

Discussion ensued about the emergency response plan.

DISCUSSION, RESCHEDULING OCTOBER 8, 2024 REGULAR TOWN COMMISSION MEETING

Mayor Pennant asked the Town Manager to provide the analysis. Town Manager Davis commented that the Town Commission may either hold a special meeting on October 15th or address items at the October 22nd regularly scheduled meeting.

Bob Lane, Building Official for the Town of Dundee, addressed the Town Commission and provided an update on the situation occurring with KB Home Orlando. Mr. Lane made the Commission aware of a stop work order that was issued as KB Home Orlando had not obtained permits yet had initiated work. Assistant Town Attorney Claytor noted that plat approval is mutually exclusive from permitting issues.

ADJOURNMENT at 1:14 p.m.

Respectfully submitted,

Lita O’Neill

Lita O’Neill, Town Clerk

APPROVAL DATE: _____

PUBLIC NOTICE: Please be advised that if you desire to appeal from any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases, a verbatim record is required. You must make your own arrangements to produce this record. (Florida statute 286.0105)

If you are a person with disability who needs any accommodations in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the town clerk’s office at 202 east main street, Dundee, Florida 33838 or phone (863) 438-8330 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.