



Meeting Agenda Coversheet

MEETING DATE:		August 4, 2026		Submitted By: Tracy Mercer, Public Utilities & Special Projects Director	
SUBJECT: <i>This will be the name of the Item as it will appear on the Agenda</i>		DISCUSSION & ACTION, WASTEWATER PLANT MAINTENANCE & REPAIRS			
STAFF RECOMMENDATION: (MOTION READY)		A motion to allow the Town Manager or Public Utilities Director, to select and approve the maintenance and repair items at the lowest cost for the Wastewater Treatment Plant.			
SUMMARY and/or JUSTIFICATION:		Town staff has identified items at the Wastewater Treatment Facility that will need to be to have maintenance or repairs completed. Staff has identified five (5) different projects at this time and have received quotes from three different companies for each project. Staff is requesting approval to move forward with the repairs selecting the lowest cost proposal from each quote. Projects: • Chlorine Storage Building • Chlorine Contact Chamber • Digesters • Plant • Generator			
SELECT, if applicable		AGREEMENT:		☒	
		STAFF REPORT:		☐	
		EXHIBIT(S):		☐	
IDENTIFY EACH ATTACHMENT. <i>For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B</i>		Project Quotes Spreadsheet			
SELECT, if applicable		RESOLUTION:		ORDINANCE:	
IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE <i>(If Item is <u>not</u> a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank.)</i>		N/A			
FISCAL IMPACT (if any):		Not to exceed (for all projects)			\$100,200.00