



Town of Dundee

Town Hall

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MEMORANDUM

July 22, 2026

TO: Mayor and Commission
FROM: Ken Cassel, Town Manager *KAC*
RE: Code Committee Resolution 26-21

The reason this is on the agenda for clarification is due to some of the initial comments made by the committee members. There are two options for the commission to consider.

Option 1: Leave the committee as described in resolution 26-21 and therefore the committee is acting in an advisory capacity and falls under the sunshine law.

Option 2: Rescind Resolution 26-21 and ask the individual to work with staff regarding proposed changes to the code.

Either option will work and it is purely a commission choice and preference.