



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Kelly Schmidt, PCS Director

Council Meeting Date: January 19, 2021

Agenda Item Wording: **Discuss and consider approval of an Ordinance Amending the Dripping Springs Fee Schedule for fees related to the Dripping Springs Farmers Market. Sponsor: Mayor Pro Tem Manassian**

Agenda Item Requestor: Mayor Pro Tem Taline Manassian

Summary/Background: The fee schedule amendment includes some slight fee increases, changes in current fee descriptions and new Friends of Dripping Springs Farmers Market program fees.

SECTION 15. FARMERS MARKET

15.1 Application Fee

15.1.1 Application: \$25.00, non-refundable Updated 09/17/2020 (Ordinance No. 2020-44)

15.1.2 Annual Market Membership: \$25.00

15.2 Annual Holiday Market Application Fee: ~~\$20.00~~ \$25.00

15.3 Annual Special Event Participation Application Fee: \$40.00

15.4 Vendor Booth Rental Fee

15.4.1 Agricultural Producers: \$20.00/day

15.4.2 Ready to Eat / Value Added: \$22.00/day

15.4.3 Craft / Personal Care / Services: \$25.00/day

15.4.4 ~~Shared Booth: \$10.00/day~~ ~~Special Event Booth Rental: \$15.00/event~~

15.4.5 ~~Special Event Booth Rental: change from \$15/day to \$35.00/day~~

15.5 Other Booth Rental Fees

(a) Weights: \$5.00/each

(b) Tent: \$20.00/each

(c) Electricity: \$5.00/booth

(d) Shared Booth: \$10.00/day

15.~~6~~5 Mobile Food Vendor Inspection Fee: \$75.00; if required (an inspection is not required for a mobile food vendor with a valid permit and inspection within last six months from the City or a surrounding jurisdiction).

15.~~7~~6 Penalty Fees

~~15.7.1~~ 15.7.1 Late Set-Up: \$10.00

~~15.7.2~~ 15.7.2 Late Booth Reservation Payment: \$10.00

~~15.7.3~~ 15.7.3 ~~Late Cancellation: Equal to Daily Booth Rental Fee for cancellations made after 2:00~~

~~Tuesday and up until 1:00 p.m. the Wednesday of the Farmers Market.~~

~~15.7.3.4~~ 15.7.3.4 No Show: ~~Equal to Daily Booth Rental Fee plus \$10.00~~ for vendors that do not show or cancel after 1:00 p.m. the Wednesday of the Farmers Market.

15.~~8~~7 Applicants may request a reduction or waiver of fees, which may be granted by the Farmers Market Association Board.

~~15.8~~15.9 Friends of Dripping Springs Farmers Market Program Fees

~~15.9.1~~ 15.9.1 Annual Individual Membership - \$30.00 (1 person)

~~15.9.2~~ 15.9.2 Annual Family Membership - \$55.00 (up to 4 people)

~~15.9.3~~ 15.9.3 Annual Corporate Membership - \$250 (up to 10 employees)

Staff Recommendation: Approve as presented

Farmers Market Board Recommendation: The Fee schedule amendment recommendation was unanimous approved by the Farmers Market Board on 12.17.2020.

Attachments: N/a

Next Steps/Schedule:

1. Update Master Fee Schedule and publish on website
2. Finish Friends of Dripping Springs Farmers Market marketing material and begin developing campaign for a March, 2021 and set up in registration software for spring roll out.