



City of Dripping Springs

Post Office Box 384
 511 Mercer Street
 Dripping Springs, Texas 78620

Agenda Item Report from:

Council Meeting Date:	1/19/2021						
Agenda Item Wording:	Discuss and consider approval an Amendment to Task Order No. 1 and Task Order No. 2 to the Professional Services Agreement between the City of Dripping Springs and HDR Engineering, and related to Real Estate Project Management for the East and West Interceptor						
Agenda Item Requestor:	Deputy City Administrator Ginger Faught						
Council Member Sponsor:	Mayor Pro Tem Foulds						
Summary/Background:	<p>Overall, the project did get off to a slow start while trying to initially work with politically sensitive landowners and developers regarding easement placement (Fellers, Garnett, Erik Howard, the effected Howard Ranch home owners, Holton Burns/RPC, DS 10, DS Carter, and DS CAT). Erik Howard commercial parcel is still lingering due to the proposed FM 150/RR 12 roundabout. In addition we had the SAM project manager/Registered Surveyor change during writing of easements, and a project manager change at HDR shortly after the at start of the project. COVID-19 epidemic did not help efficiency where some companies required employees to work at home.</p> <p>The project started with a total of 38 proposed parcel acquisitions. However, we were able to whittle it down to 26 (counting all three on Fellers looking to narrow it down to one) by finding better alignments during the planning process. The original total HDR budgets are as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Task Order 1 (East Int, South Collector, eff pond, and FM extension):</td> <td style="text-align: right;">\$515,220</td> </tr> <tr> <td>Task Order 2 (West Interceptor):</td> <td style="text-align: right;"><u>\$137,680</u></td> </tr> <tr> <td>Total:</td> <td style="text-align: right;"><u>\$652,900</u></td> </tr> </table> <p>The following is a summary of the Task Order Amendments from Erin Newberry (HDR project manager):</p> <p><u>Amendment 1, Task Order 1 (East Interceptor)</u> Contract Time will increase by 12 months from November 21, 2020 to November 21, 2021 (due to offers not having been made as expected due to design and survey delays).</p> <p>Project Administration Services will increase by \$49,572 (this amount will cover the additional right of entry efforts, project meetings for another 12 months, etc.) Negotiation Services will decrease by \$49,572 (due to decrease in parcels from the expected 28). Overall, there is no net increase in Task Order amount.</p> <p><u>Amendment 1, Task Order 2 (West Interceptor)</u> Contract Time will increase by 12 months from November 21, 2020 to November 21, 2021 (due to offers not having been made as expected due to design and survey delays).</p> <p>Project Administration Services will increase by \$38,371 (this amount will cover the additional right of entry efforts, project meetings for another 12 months, etc.)</p>	Task Order 1 (East Int, South Collector, eff pond, and FM extension):	\$515,220	Task Order 2 (West Interceptor):	<u>\$137,680</u>	Total:	<u>\$652,900</u>
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Appraisal and Updated Appraisal Services will be increased by \$4,000 (due to change in appraisal provider). **Overall, Task Order increase amount \$42,371.00.**

The main factor for the amendments was extending the contract times, reallocating some unused budget to Admin Services/Project Management, and increasing Task Order 2 budget.

As of 12-26-2020, the total amount billed to the City under this contract is \$248,580 and the City is well into the Initial Offer phase and has started some final offers. According to discussions between Robby Callegari (CMA) and Erin Newberry (HDR current project manager), HDR will be billing only the work/hours that will be performed. We are expecting the work to come in under budget as 8 condemnations were budgeted for Task Order 1, but only one is expected, we are expecting to negotiate all of the Task Order 2 easements (4 condemnations are budgeted), and no Relocation Services should be needed. This work adds up to about \$90,000 that we are expecting will not be required.

Commission Recommendations:	N/a
Actions by Other Jurisdictions/Entities:	N/a
Previous Council Action:	N/a
Recommended Council Action:	N/a
Alternatives/Options:	
Budget/Financial Impact:	Described in report above.
Attachments:	Task Order No. 1 Amendment Task Order No. 2 Amendment
Related Documents at City Hall:	Original Contract Documents
Public Notice Process:	N/a
Public Comments:	N/a
Enforcement Issues:	N/a
Comprehensive Plan Element:	N/a
Next Step/Schedule:	