



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrea Cunningham, City Secretary

Council Meeting Date: November 7, 2023

Agenda Item Wording: **Approval of the following Founders Day Commission appointments for terms ending June 30, 2025: At-Large Members, Dee Marsh and Brian Daniel; Lions Club Representative, Susan Warwick; Cook-Off Club Representative, Lisa Garza; and St. Martin de Porres Catholic Church Representatives, Darrell Debish and Mike Handley.**

Agenda Item Requestor: Johnna Krantz, Community Events Coordinator

Summary/Background: The Founders Day Commission is a fourteen-member advisory commission tasked with managing the City of Dripping Springs' Annual Founders Day celebration. The Commission is responsible for planning, promoting, arranging, and organizing Founders Day. The Commission makes recommendations to city council regarding the improvement and safe operation of the Founders Day celebration.

Commission Members are appointed by City Council with five members serving at-large, and nine members serving as representatives of St. Martin de Porres Catholic Church (3), Dripping Springs Cook-Off Club (3) and Dripping Springs Lions Club (3), organizations that are involved with the planning of the Founders Day Festival. One member from the commission shall be appointed by the City Council as the Chair to serve a term of one year.

Representatives are nominated by the organization for which they serve and then approved by City Council, and At-Large members are interviewed and nominated by the Founders Day Commission and/or the Chair. Current membership is listed in the table on the following page.

Member	Term	Seat
Brenda Medcalf, Chair	06/30/24	At-Large
Jake Adams, Vice Chair	06/30/23	At-Large
Susan Warwick, Secretary	06/30/23	Lions Club
Sharon Goss	06/30/24	Lions Club
Brad Thomas	06/30/24	Lions Club
Lisa Garza	06/30/23	Cook Off Club
Jeff Shindler	06/30/24	Cook Off Club
Brian Varnell	06/30/24	Cook Off Club
Darrell Debish	06/30/23	St. Martin de Porres
Larry Hans	06/30/23	St. Martin de Porres
Michael Monaghan	06/30/24	St. Martin de Porres
Brian Daniel	06/30/23	At-Large
Clinton Holtzendorf	06/30/24	At-Large
Dee Marsh	06/30/23	At-Large

The seven (7) members with expiring terms were notified in April 2023 of their seat expiration and were given one (1) month to response if they wanted to be reappointed or step down.

- **Reappointment**
 - Susan Warwick, Lions Club
 - Lisa Garza, Cook Off Club
 - Darrell Debish, St. Martin de Porres
 - Brian Daniel, At-Large
 - Dee Marsh, At-Large
- **Stepping Down**
 - Larry Hans, St. Martin de Porres
 - Jake Adams, At-Large

Commission Chair Brenda Medcalf is recommending the reappointment of At-Large Members Brian Daniel and Dee Marsh. Two (2) application were received for the remaining At-Large seat and Chair Brenda Medcalf and

Community Events Coordinator Johnna Krantz are interviewing for the vacant At-Large seat.

Requests for reappointment for organization representatives was received, along with a nomination for Mark Handley for the vacant St. Martin de Porres seat.

**Commission
Recommendations:**

Chair Medcalf recommends the reappointment of Brian Daniel, Dee Marsh, Darrell Debish, Susan Warwick and Lisa Garza, and the appointment of Mark Handley.

**Recommended
Council Actions:**

Staff recommends the reappointment of At-Large Members Brian Daniel and Dee Marsh; and, the reappointment of Cook Off Club Representative Lisa Garza, Lions Club Representative Susan Warwick, and St. Martin de Porres Representative Darrell Debish; and, the Appointment of St. Martin de Porres Representative Mark Handley for terms ending June 30, 2025.

Attachments:

1. St. Martin de Porres Nomination
2. Lions Club Nomination
3. Cook Off Club Nomination

Next Steps/Schedule:

1. Inform applicants of City Council decision
2. Send welcome letter to new member(s)
3. Email commission regarding appointments
4. Update roster