



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrea Cunningham, City Secretary

Meeting Date: October 20, 2022

Agenda Item Wording: **Discuss and consider recommendation regarding the reappointment of members with expiring seats on the Emergency Management Committee.**

Agenda Item Requestor: Roman Baligad, Emergency Management Coordinator

Summary/Background: *Member Responsibilities*

Section 2.04.196.1:

- (a) The commission shall advise the city council on recommended policies and application of policies for the development and implementation of an emergency management plan for the city and ETJ.
- (b) The commission shall advise the city council on recommended interlocal, and mutual aid agreements related to emergency management operations in preparation for, during, and after a disaster or state of emergency.
- (c) The commission shall review and evaluate all current municipal ordinances of the city, identify provisions that relate to or apply to emergency management, and make recommendations to the city council for needed changes and/or additions.
- (d) The commission shall manage, staff, and operate an area emergency operations center when disaster, major incident, or event dictates that level of support to first responders in accordance with the approved City Emergency Management Plan, state law, and county and state plans as applicable.
- (e) Identify and engage in protection, prevention, mitigation, response, and recovery planning and activities related to local conditions and needs.
- (f) Recommend an annual operating budget for emergency management services with the assistance of the emergency management coordinator to the city council each fiscal year.

Member Selection

Section 2.04.195(e):

- (1) Each year staff will prepare a slate of nominees for city council consideration. The slate will include nominees with a background and experience in those activities related to emergency management. The chair shall provide a recommendation for members seeking appointment or reappointment.
- (2) The city council shall approve, reject, or modify the slate of nominees.

Membership Requirements

Section 2.04.195(c)(1):

- (1) The commission shall have 12 voting members,
 - (A) Three at-large members that shall be reside within Hays County.
 - (B) One each.
 - (i.) Municipal member designated as emergency management coordinator;
 - (ii.) Chamber of commerce representative;
 - (iii.) Nonprofit organization;
 - (iv.) Hays County Constable or designee;
 - (v.) Emergency Services District Number 1 representative;
 - (vi.) Emergency Services District Number 6 representative;
 - (vii.) Hays County Emergency Manager or designee;
 - (viii.) Dripping Springs Independent School District; and
 - (ix.) Hays County Fire Marshal or designee.

Officer Appointments

Section 2.04.195(d)(2): The chair and vice-chair shall be appointed by the city council and serve a one-year term. There is no limit to the number of terms the chair or vice-chair may serve. In the event that the chair or vice-chair are absent, the emergency management coordinator will preside.

The Chair and Vice Chair were recently appointed, so the commission will revisit this recommendation in November 2023.

Current Membership

Member	Term	Seat Description (old ordinance)
Bonnie Humphrey, Chair	01/01/24	Chamber Representative
Bill Little, Vice Chair	01/01/24	At-Large
Roman Baligad	N/A	Emergency Management Coordinator
Scott Collard	01/01/23	ESD 6 Representative
Gordon DeWitte	01/01/24	At-Large
Doug Fowler	01/01/23	ESD 1 Representative
Ron Hood	01/01/23	Precinct 4 Constable
Mike Jones	01/01/24	Hays County Representative
Jason McNutt	01/01/23	At-Large
Russell Paxton	01/01/24	Nonprofit Organization
Dillon Polk	01/01/23	Fire Marshal Representative
Sirena Cumberland	01/01/24	DSISD Representative

Vacancies and Applicants

There are five (5) members with expiring terms and four of the five have expressed interest in reappointment. At this time, Commissioner Polk has not responded to notification of expiration, which was sent Monday, October 17th. All five (5) members are in good standing with the commission.

One application for appointment has been received by Alan Hutchinson, who is a city resident and is qualified for the At-Large position. Should the commission decide to interview Mr. Hutchinson for a seat, this item will be brought back to the commission for recommendation before final City Council approval.

**Commission
Recommendations:**

Staff requests the commission provide a recommendation on appointments for approval by the City Council. Additionally, staff recommends the commission provide direction on the application for Alan Hutchinson.

Attachments:

1. Alan Hutchinson Application

Next Steps/Schedule:

1. Add to November 1st City Council agenda if recommendation provided for reappointment of all five (5) members, to include recommendation on received application.
2. Should the commission select to interview applicant, I will work with staff, council representative and chair for interview schedule