

THE CITY OF DRIPPING SPRINGS, TEXAS  
REQUEST FOR PROPOSALS  
FOR  
RANCH PARK EVENT CENTER NETWORK & AUDIO-VISUAL  
RENOVATION  
RFP# 2023-02



**DRIPPING SPRINGS**  
Texas

*Open spaces, friendly faces.*



**1042 Event Center Drive**  
**Dripping Springs, Texas 78620**

**CITY OF DRIPPING SPRINGS  
REQUEST FOR PROPOSALS  
RANCH PARK EVENT CENTER NETWORK & AUDIO-VISUAL RENOVATION  
RFP# 2023-02**

The City of Dripping Springs is seeking proposals for purchase and installation of increased network capability and upgrades to audio/visual services in the Ranch Park Event Center from a Proposer with experience in installation and procurement of network and audio/visual equipment in event centers or similar venues. The Proposer or Proposers awarded the contract are referred to herein as “Contractor” or “Contractors”.

Sealed Proposals in response to this RFP addressed to Information Technology Director Jason Weinstock will be received until March 2, 2023, at 4:00PM Central Standard Time at 511 Mercer Street Dripping Springs, Texas 78620. All Proposals must be submitted to the City before the deadline and no late Proposals will be accepted. Sealed Proposals should be clearly marked “Ranch Park Event Center Network & Audio-Visual Renovation” must be submitted in one (1) original, one (1) copy, and one (1) electronic copy (in PDF format) on flash drive and shall be delivered to:

City of Dripping Springs, Texas  
Attn: Jason Weinstock, Information Technology Director  
511 Mercer Street or P.O. Box 384  
Dripping Springs, Texas 78620

Request for Proposals or RFP will be cited as “RFP” moving forward.

Proposals are due on **March 2, 2023, at 4 p.m.** Proposals will be opened by City Staff at that time. Proposals will become public, as required by the Public Information Act, after the contract is awarded. This Request for Proposals includes the proposed contract terms/conditions, and a detailed scope-of-work.

RFP documents can be obtained from the City’s Website  
<https://www.cityofdrippingsprings.com/requestforbids>

For more information on the Dripping Springs Ranch Park Event Center  
<https://www.drippingspringsranchpark.com/>

**All questions about this RFP shall be directed to Jason Weinstock at**  
[jweinstock@cityofdrippingsprings.com](mailto:jweinstock@cityofdrippingsprings.com)

RFP responses received after the deadline will not be considered, and the City will evaluate the RFPs’ on the basis of technical ability, experience, cost, availability for execution, and other factors listed in the RFP solicitation.

The City of Dripping Springs reserves the right to refuse any or all responses, waive any or all formalities or technicalities, accept the response or portions of the response determined to be the best value and most advantageous to the City, and hold the responses for a period of 120 days without acting. The City of Dripping Springs reserves the right accept responses from more than one firm determined to be the best option for the City. Respondents are required to hold their responses for the same period of time.

**A pre-submittal conference and site visit will be held at the City of Dripping Springs Ranch Park Event Center, 1042 Event Center Drive, Dripping Springs Texas 78620, on February 9, at 3:00 P.M. Central Standard Time.** This conference and site visit will represent the only option for potential respondents to view the project space in person. This meeting is strongly encouraged, but optional. If interested in participating in the pre-proposal meeting please email [jweinstock@cityofdrippingsprings.com](mailto:jweinstock@cityofdrippingsprings.com) by **February 6, 2023** to receive the meeting invite.

**All questions are due in writing no later than February 16, 2023. If you wish to be notified of questions and answers related to this RFP please submit the request to Jason Weinstock at [jweinstock@cityofdrippingsprings.com](mailto:jweinstock@cityofdrippingsprings.com) by February 23, 2023.**

Hand-delivered & Courier Submissions:

**ATTENTION: Jason Weinstock Director of Information Technology  
511 Mercer St. Dripping Springs, Texas 78620  
Labeling Instructions: Envelopes must be clearly marked:  
CITY OF DRIPPING SPRINGS REQUEST FOR PROPOSAL  
RANCH PARK EVENT CENTER NETWORK & AUDIO-VISUAL RENOVATION  
RFP# 2023-02**

**Schedule of Events:**

The following Schedule of Events represents the estimate of the timetable that will be followed in connection with this solicitation:

EVENTS	DATE AND/OR TIME
Release Requests for Proposals	January 26, 2023
RSVP for Optional Pre-Submittal Conference Due	February 6, 2023
Optional Pre-Submittal Conference*	February 9, 2023
Last Day for Applicants to Submit Written Questions	February 16, 2023
Answers provided	February 23, 2023
Proposal Due Date	March 2, 2023, 4:00 PM CST

The City reserves the right, at its sole discretion, to adjust this Schedule of Events as it deems necessary. If necessary, the City will communicate adjustments to any event in the Schedule of Events in the form of an amendment. Amendments (answers/addenda) to this solicitation will

be sent by email to interested parties who have contacted the Information Technology Director and requested a copy of this RFP at [jweinstock@cityofdrippingsprings.com](mailto:jweinstock@cityofdrippingsprings.com).

**\*Attendance of the pre-submittal meeting is not mandatory; however, it is highly recommended as the preferred method of asking questions and receiving information.**

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**SECTION 1**  
**OBJECTIVES & BACKGROUND**

**1.1 Objectives for this Request for Proposal**

The City of Dripping Springs (“City”) is soliciting proposals in response to this Request for Proposal number 2023-02 (“RFP”) from contractors, hereafter referred collectively as (“Proposers”), to provide **RANCH PARK EVENT CENTER NETWORK & AUDIO-VISUAL RENOVATION** and related equipment as more particularly described in **SECTION 5 (Scope of Work)** of this RFP.

**1.2 Description of City**

The City of Dripping Springs, Texas, is a Type-A General Law City located West of Austin along W-Highway 290. The “City” currently occupies 10 square miles and serves a population of approximately 5000 people with an Extraterritorial Jurisdiction of 112 square miles.

**1.2.1 Project Background**

The Dripping Springs Ranch Park Event Center offers multi-use facilities for indoor and outdoor events. This includes arenas for agriculture competitions, entertainment, trade shows, and festivals. The Event Center is owned and operated by the City of Dripping Springs, opening as a part of the City's recreational facilities in 2008. The facility resides on 130 acres, with 8 acres dedicated for wildlife preservation. The facility includes areas for equestrian and agricultural events and has multi-use meeting spaces to support the event center and arena's functions. The Event Center hosts equestrian events, rodeo, weddings, community meetings, trade shows, agriculture competitions, tractor pulls, and monster truck events. The Center uses sponsorships, memberships, and city funding to help maintain the facility and support the events that are scheduled year-round.

In addition to building maintenance and adding new facilities, the Event Center's building technology infrastructure and operations must meet the community's needs. It is essential to utilize the latest AV technologies to enhance audio production, support presentations, and provide support for image magnification systems. The “City desires to ensure it provides wireless and networking equipment that support these systems. Both considerations will improve event attendee experiences. An update of the technology will help modernize the facility and enable Dripping Springs to provide an excellent experience for their event hosts and attendees. Renovating the technology with optimized AV systems will simplify the staff and user's experience with equipment while also creating new opportunities for engaging with the community through events. An update and augmentation of the technology systems in event spaces will enable the city to match its end-users and community's needs and be a source of pride with state-of-the-art connected systems throughout the facility. The modernized technology

design will enable Dripping Springs to be a premier event destination and governmental meeting space in the Texas Hill Country for years to come.

## SECTION 2

### NOTICE TO PROPOSERS

**PROPOSER IS CAUTIONED TO READ THE INFORMATION CONTAINED IN THIS RFP CAREFULLY AND TO SUBMIT A COMPLETE RESPONSE TO ALL REQUIREMENTS AND QUESTIONS AS DIRECTED.**

#### **2.1 Submittal Deadline**

Proposals must be received by the City on or before **March 2, 2023, at 4:00PM** Central Standard Time and must be delivered to:

**ATTENTION: Jason Weinstock Information Technology Director  
511 Mercer St. Dripping Springs, Texas 78620  
Labeling Instructions: Envelopes must be clearly marked:  
CITY OF DRIPPING SPRINGS REQUEST FOR PROPOSAL  
RANCH PARK EVENT CENTER NETWORK & AUDIO-VISUAL RENOVATION  
RFP# 2023-02**

**Proposals WILL be accepted in person, by United States Mail, or private carrier service. Proposals WILL NOT be accepted via oral communication, telephone, electronic mail, telegraph or facsimile transmission.** Proposals may be withdrawn prior to the above scheduled time set for closing. Alterations made before RFP closing must be initiated by respondents guaranteeing authenticity. Submittal of a response to this RFP constitutes an offer by the respondent. Once submitted, the proposal becomes the property of the City of Dripping Springs, and the City reserves the right to use any the information contained in any response regardless of whether that Proposer/firm is selected. Submission of a proposal in response to this solicitation, by any respondent, shall indicate that the respondents has accepted the conditions contained in the RFP, unless clearly and specifically noted in the proposal submitted and confirmed in the contact between the City and the successful respondent. Proposals which do not comply with these requirements may be rejected at the options of the City. No late proposals will be accepted and will be returned to the respondent unopened (if properly identified). Failure to meet RFP requirements may be grounds for disqualification of proposal.

#### **2.2 Inquires and Interpretations**

The City specifically instructs all interested parties to restrict all contact and questions regarding this RFP to written communications forwarded to the "City" contact. The City contact must receive all questions or concerns **no later than February 16, 2023**. The City

will have a reasonable amount of time to respond to the questions or concerns. It is the City's intent to respond to all appropriate questions and concerns: however, the "City reserves the right to decline to respond to any question or concern. Only City responses that are made by formal written addenda will be binding on the City. Any verbal responses, written interpretations, or clarifications other than addenda to this RFP will be without legal effect. All addenda issued by City prior to the submittal deadline will be and are hereby incorporated as part of this RFP for all purposes.

**Proposers may bid for this RFP in full or, (A) Network portion (SECTION 5.3) or, (B) Audio-Visual (SECTION 5.3) as individual packages.**

### **2.3 PRE-SUBMITTAL CONFERENCE**

A pre-submittal conference will be held **February 2, at 3:00PM Central Standard Time at 1042 Event Center Drive Dripping Springs, Texas, 78620**. Reservation is required and deadline for reservation is February 6, 2023. Request reservation from City Contact and request to receive updates.

### **2.4 RFP Contact Person**

Proposers will direct all questions, comments, or concerns regarding this RFP to the "City" contact ("**City Contact**")

**Jason Weinstock**  
**Information Technology Director**  
**City of Dripping Springs**  
**511 Mercer St.**  
**Dripping Springs, Texas, 78620**  
**PHONE: 737-701-9060**  
**E-mail: [jweinstock@cityofdrippingsprings.com](mailto:jweinstock@cityofdrippingsprings.com)**

### **2.5 Public Information**

City considers all information, documentation and other materials submitted in response to this RFP to be a non-confidential and non-proprietary and shall be subject to public disclosure under the Texas Public Information Act (***Texas Government Code, Chapter 552.001, et seq***) after the award of an agreement.

**Proposer is hereby notified that the City strictly adheres to all statutes, court decisions, and the opinions of the Texas Attorney General with respect to disclosure of public information.**

### **2.6 Criteria for Selection**

The successful candidate, if any, selected by the City in accordance with the requirements and specifications set forth in this RFP will be the proposer that submits a proposal in response to this RFP on or before the submittal deadline that is the most advantageous to the City. The successful Proposer is referred to as the Contractor. Proposer is encouraged to propose terms and conditions offering the maximum benefit to the City in terms of (1) services to the City, (2) total overall cost to the City and best value; and (3) project management expertise. Proposer to describe all applicable discounts that may be available to the City in a contract for the services (**ref. Section 5**).

An evaluation team from the City will evaluate proposals. The evaluation of proposals and the selection of Contractor will be based on the information provided by the proposer in their proposal.

Based on the Evaluation Committee review, several firms may be short-listed, for further consideration and may be required to submit supplemental information, interview, or provide presentation. The City reserves the right to reject all submissions.

By submitting a proposal, Proposer acknowledges

**(1)** Proposer's acceptance of

**[a]** the Proposal Evaluation Process

**[b]** the criteria for selection

**[c]** the scope of work (**ref. Section 5 of this RFP**)

**[d]** all other requirements and specifications set forth in this RFP

**(2)** Proposer's recognition that some subjective judgements must be made by the City during this RFP process.

The criteria to be considered by the City in evaluating proposals and selecting Contractor, will be those factors listed below with their relative weightings.

## **2.6.1 Proposer's Qualifications, Abilities, and Reputation (25%)**

**2.6.1.1** Proposer's demonstrated competence and experience in providing the requested services, including the quality of Proposer's references from past and present clients

**2.6.1.2** The qualifications, education, and experience of the team members proposed by Proposer to conduct and supervise its service for the City.

**2.6.1.3** Proposer's past relationship with the City and Proposer's experience performing the requested services for similar facility and scope.



**2.6.1.4** Proposer’s ability to perform the required services within the timeline projected, based on Proposer’s demonstrated capabilities, staffing, financial stability, and creative resources.

**2.6.1.5** Proposers demonstrated awareness of the present environments and likely future developments related to the requested services.

**2.6.2 Quality of Proposed Services (30%)**

**2.6.2.1** The overall demonstrated quality of Proposer’s good and/or services in accordance with the Scope of Work described in Section 5.

**2.6.2.2** Quality Assurance Plan

**2.6.3 Cost (40%)**

The cost to City required to retain Proposer’s services, including long term cost, warranties, or service plans.

**2.6.4 Responsiveness of Proposal (5%)**

The extent to which Proposer’s response relates to the specific environment, requirements, and needs of the City; the quality and level of substantive detail, clarity and content provided in Proposer’s response.

**2.7 Key Events Schedule**

EVENTS	DATE AND/OR TIME
Release Requests for Proposals	January 26, 2023
RSVP for Optional Pre-Submittal Conference Due	February 6, 2023
Optional Pre-Submittal Conference*	February 9, 2023
Last Day for Applicants to Submit Written Questions	February 16, 2023
Answers provided	February 23, 2023
Proposal Due Date	March 2, 2023

**SECTION 3**  
**SUBMISSION OF PROPOSAL**

**3.1 Required Hard Copies and Supplemental Electronic Version**

**3.1.1 Number of Hard Copies and Required Original Signature.**

Proposer should submit **two (2)** complete and identical copies of entire proposal. **An original signature by an authorized officer of Proposers must appear on the Execution of Offer (ref. Section 8) of at least one (1) copy of the submitted proposal. The Copy of**

the Proposer's proposal bearing an original signature should contain the mark "original" on the front cover of the proposal.

### **3.1.2 Digital Copy.**

Proposers must include with their response a supplemental version of the Proposers response via USB flash drive. The supplemental version of Proposer's response should include entire proposal like the hard copy.

### **3.2.1 Tab A: Execution of Offer**

Proposer must complete, sign, and return the attached **Execution of Offer** (ref. **Section 8**) as part of their proposal. The Execution of Offer must be signed by a representative of Proposer duly authorized to bind the Proposer to its proposal. Any proposal received without a completed and signed Execution of Offer may be rejected by the City at its discretion.

### **3.2.2 Tab B: Proposers Questionnaire**

Respondents shall provide responses to all the questions identified in the questionnaire in **Section 7**

### **3.2.3 Tab C: Overview of Proposed System / Scope of Services**

This section of the proposal should include a general discussion of the proposers overall understanding of the project and the scope of work defined in **Section 5**.

### **3.2.4 Tab D: Sample Documents**

Proposers should include sample copies of the documents and/or reports outlined in the scope of work (Section 5). Sample copies must include all material terms so the "City" can fairly evaluate the proposer's forms.

### **3.2.5 Tab E: Cost Proposal**

Proposers must complete and return the **Cost Proposal** (ref. **Section 6**), as part of their proposal.

In the **Cost Proposal**, the Proposer should describe in detail:

- (a)** The total fees for the entire scope of the service(s); and
- (b)** The method fees are calculated.

The fees must be inclusive of all associated costs including delivery, labor, insurance, taxes, overhead, and profit.

The City will not recognize or accept any charges or fees to perform the services that are not specifically stated in the **Cost Proposal**.

Included in the Cost Proposal, Proposer should describe each significant phase in the process of providing the services to the City, and the time/period Proposer is able to complete each phase.

### **3.2.6 Tab F: Additional Information**

- Insurance Certificates
- Supplementary information
- Other supporting materials or work portfolio demonstrating proposers' quality of work.

### **3.3 Proposal Validity Period**

Each proposal must state that it will remain valid for City acceptance for minimum one hundred and twenty (120) days after the Submittal Deadline for allowance of evaluation.

## **SECTION 4 GENERAL TERMS AND CONDITIONS**

### **4.1 GENERAL TERMS AND CONDITIONS**

The terms and conditions contained in the Agreement (the “**Agreement**”) attached to this RFP as **APPENDIX ONE** and incorporated for all purposes, or at the sole discretion of the city, term, and conditions substantially similar to those contained in the Agreement will constitute and govern any agreement that results from this RFP. If Proposer takes exception to any terms or conditions set forth in the Agreement Proposer will submit a specific list of the exceptions as part of their proposal. Proposers’ exceptions will be reviewed by the City and may result in disqualification of Proposers proposals non-responsive to this RFP. If Proposers exceptions do not result in disqualification of Proposal, then the City may consider Proposer’s exceptions when the City evaluate the Proposers Proposal.

## **SECTION 5 SCOPE OF WORK**

### **5.1 GENERAL**

The minimum requirements and the specifications for the services, as well as certain requests for information to be provided by Proposer as part of its proposal, are set forth below. As indicated in **SECTION 2.3** of this RFP, the successful Proposer is referred to as “Contractor”.

## 5.2 Current System Configuration

### Large Covered Arena

- 39,600 square feet
- Public Address (PA) System
- Audio wireless microphone systems
- Retractable bleachers
- Box\ Suites
- Antennas and Cabling
- Technology Support Systems
- AV Cabling and Routing
- AV Control System

### Vendor Hall

- 11,160 square feet
- (1) Meraki Wireless Access Point
- Speakers

### Small Covered Arena

- Wash racks
- Half paved
- Single speaker
- No AV systems

### Concessions Kitchens (x2)

- Display at Large Concession Kitchen
- Speakers in dining area
- AV Cabling and Routing

### Large Event Room

- Projection System
- Screen
- Audio Wireless Microphone Systems
- Audio Systems with Local Control
- Speakers
- Antenna Distribution and Cabling
- AV Cabling and Routing
- AV Control System

### Small Event Room

- Constructed in 2020
- No AV Systems

### Technology Spaces (MDF/IDF)

- Cabling backbone
- Copper
- UPS / PDU
- Racks

### 5.3 Minimum Requirements

**Qualified vendors shall be responsible for providing all materials and personnel necessary to complete the project as further described below:**

#### **Design Services Specifications**

This renovation design requires the minimum specifications:

#### **(A) Project A: Network**

The Event Center should have wireless connectivity throughout the facility and be capable to handle traffic for large events for vendors on a separate network than corporate.

1. Add wireless access points throughout the facility and in RV Park for network connectivity
2. Upgrade Switching capacity to support AV over IP needs
3. Optimization of equipment racks
4. Proposer to include all device instructions and warranty cards as well as and additional warranty covered by Proposer including installation warranty.
5. Proposer to include final schematic or network diagram.

#### **(B) Project B: Audio-Visual**

The Event Center should have sound throughout the facility with the ability for 1 complete zone (for example a show or paging) or the ability to break down sound and mics to independent smaller zones for multiple events.

1. Increase and replace/removal of speakers in Large Covered Arena and optimize existing sound system
  - Add speakers to the VIP booths.
2. Add and optimize existing speakers in Covered Vendor Space

3. 12 Person wireless microphone panel with Video streaming in Large Event Room
  - The flexibility to be operated by users with a wide range of expertise to include a Basic User needing push-button recording and uploading to a streaming service, and a Power User needing more sophisticated editing and production tools.
  - Replacement of AV Control Panel in Large Event Room for ease of use
4. Add Floor Subwoofers for enhanced low-frequency audio acoustical performance in Large Covered Arena
5. Installation of AV systems in Small Event Room
  - Screens
  - Projectors
  - Control Panel
  - Wireless Microphones
  - Speakers
  - Amplifier
  - Equipment Rack
6. Add Sound Booth to the Arena
  - Fixed location for new Audio Mixer (Soundboard)
  - Fixed location for Wireless Antenna distribution
  - New Microphone Antennas
7. Upgrade MDF and IDF Spaces and Systems
  - Relocation and optimization of equipment racks
8. Proposer to include all device instructions and warranty cards as well as any additional warranty covered by Proposer. Proposer to include final schematic or network diagram.

**SECTION 6**  
**PRICING AND DELIVERY SCHEDULE**

Proposal of: \_\_\_\_\_  
(Proposer Company Name)

To: The City of Dripping Springs                      RFP#:                      2023-007

Having carefully examined all specification and requirement of this RFP and any attachments thereto, the undersigned proposes to furnish the services required pursuant to the above-referenced Request for Proposal upon the terms quoted below.

**6.1 Pricing for Services**

Proposer shall provide a pricing schedule for the services outlined in Section 5. **The Proposer may bid on Project A: Network; Project B: Audio-Visual; or Both. Please clearly state which Project or Projects is being bid upon.** Proposer shall provide and attachment include an itemized list of proposed goods/services. All equipment shall be itemized to include unit quantity, unit cost, and extended price.

Project A Project Cost \$ \_\_\_\_\_ (if applicable)

Project B Project Cost \$ \_\_\_\_\_ (if applicable)

Total Projected Cost \$ \_\_\_\_\_

If pricing is based on a Group Purchasing Cooperative (GPO) Contract, Proposer shall reference **GPO Name and Contract Number:** \_\_\_\_\_

**6..2 Schedule of Events and Timeline**

Proposer shall provide a project schedule outlining the various stages of transition to include all projected downtime for the Ranch Park Event Center. Downtime should be limited to the greatest extent possible.

Total Number of Days Project A \_\_\_\_\_ (if applicable)

Total Number of Days Project B \_\_\_\_\_ (if applicable)

Total Number of Days required for Project Completion: \_\_\_\_\_

**6.3 City's Payment Terms**

The City's standard payment terms for service are Net 30 days.

## SECTION 7

### PROPOSER'S GENERAL QUESTIONNAIRE

Proposals must include responses to the questions contained in the following Proposer's General Questionnaire. Proser should referenced the item number and repeat the question in its response. In cases where a question does not apply or if unable to respond, Proposer should refer to the item number, repeat the question, and indicate N/A (Not Applicable) or N/R (No Response), as appropriate. Proposer will explain the reason when responding N/A or N/R.

#### 7.1 Proposer's Profile

7.1.1 Number of years in business: \_\_\_\_\_

State of incorporation: \_\_\_\_\_

Number of employees: \_\_\_\_\_

Annual Revenues: \_\_\_\_\_

Name of Parent Corporation (If any): \_\_\_\_\_

7.1.2 State whether Proposer will provide copy of their financial statements for previous two (2) years, if requested by the City. \_\_\_\_\_

7.1.3 Proposer will provide a financial rating of the Proposers entity and any related documentation (Dunn and Bradstreet analysis) that indicates Proposers financial stability.

7.1.4 Is Proposer currently for sale or involved in any transaction to expand or possibly be acquired by another business? If yes, Proposer will explain the expected impact for organization.

7.1.5 Proposer will provide any details of all past or pending litigation or claims filed against Proposer that may affect its performance under agreement with City.

7.1.6 Is Proposer currently in default on any loan agreement or financing agreement with any bank, financial institution, or other entity? If yes, Proposer will specify the pertinent date(s), details, circumstance, and describe the current prospect for resolution.

7.1.7 Proposer will provide a customer reference list of no less than three (3) organizations with which Proposer currently or previously (within last five (5) years) has



contracts and provided services. Proposer will include customer/company name, contact person, telephone number, length of business relationship, and project description in customer reference list.

**7.1.8** Does any relationship exist (whether by family kinship, business association, capital funding agreement, or any other relationship between Prosper and any City employee? If yes, Proposer will explain.

## **7.2 Approach to Project Services**

7.2.1 Proposer will provide a statement of Proposer's service approach and will describe any unique benefits to the City from doing business with Proposer. Proposer will briefly describe its approach for each of the following required services identified in Section 5, Scope of Work of this RFP.

7.2.2 Proposer will submit a work plan with key dates and milestones including:

7.2.3.1 Identification of task performed

7.2.3.2 Time frame to perform and complete identified tasks.

7.2.3.3 Project management methodology

7.2.3.4 Project roles and responsibilities

7.2.3.5 Project change control procedure implementation strategy

7.2.3 Proposer will describe the types of reports or other written documents Proposer will provide (if any) and the frequency of reporting. Proposer will include sample reports and documents if able.

## **7.3 Miscellaneous**

7.4.1 Proposer will provide a list of any additional services or benefits not otherwise identified in this RFP that Proposer would propose to provide to City.

7.4.2 Proposer will provide details describing any unique or special services or benefits offered or advantages to be gained by City from doing business with Proposer. Additional services or benefits must be directly related to the goods and services solicited in this RFP.

7.4.3 Does Proposer have a contingency plan or disaster recovery plan in the event of accident, or disaster. If so, please include a copy of the plan.

**SECTION 8**  
**EXECUTION OF OFFER**

Proposal of: \_\_\_\_\_  
(Proposer Company Name)

To: The City of Dripping Springs

RFP Title: RANCH PARK EVENT CENTER NETWORK & AUDIO-VISUAL RENOVATION

RFP#: 2023-007

This Proposal shall remain in effect for the Proposal Validity Period (ref. Section 3.3) and shall be exclusive of federal excise and state and local sales tax (exempt).

The person signing this Response on behalf of the Offeror represents to Owner that:

- The information provided herein is true, complete, and accurate to the best of the knowledge *and* belief of undersigned;
- Signature has full authority to execute this Response on behalf of Offerors', and
- Offeror has received the Addenda to this RFP, specifically, Addenda numbered \_\_\_\_\_.

Executed this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Entity Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Street & Mailing Address

\_\_\_\_\_  
Printed Name of Signatory

\_\_\_\_\_  
City, State, & Zip

\_\_\_\_\_  
Title of Signatory

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Telephone Number