



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Kelly Schmidt, Parks & Community Services Director

Council Meeting Date: 2.1.2022

Agenda Item Wording: Approval of authorization for the City Administrator to approve and execute all Founders Day Goods and Services Participation Agreements that are budgeted.

Agenda Item Requestor: Sherrie Parks

Summary/Background: Each year Founders Day Festival preparation revs up after the New Year and with it comes a multitude of participation agreements needed for vendors and service providers that support the event. To streamline and expedite the process and to alleviate an abundance of added consent items on Council agendas, staff is requesting that from 2022 forward Council approves the Founders Day Festival Participation Agreement form as presented (Legal has reviewed and approved the draft) and assign the Founders Day Commission to review with City Administrator approval for each Founders Day Festival Participant Agreement as submitted.

By removing the need to wait for Council meetings to approve vendor and service provider Founders Day Participation Agreements, efficiency will ease additional timeline stressors on Founders Day Commission volunteers and City staff. It is important to note that this approval process would only apply to the multitude of small vendor applications and not to large partners such as the carnival's Use Agreement between DSISD, Lion's Club, and CODS for example, those significant Agreements would still come before Council for approval.

Commission Recommendations: Approved in 2019 by Founders Day Commission and City Council for the 2020 year.

Recommended Council Actions: Approve as presented.

Attachments: 1. Founders Day Participant Agreement Form

Next Steps/Schedule: