



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Cathy Gieselman, Deputy City Secretary

Commission Meeting Date: February 15, 2024

Agenda Item Wording: **Discuss and consider approval of the Revised 2024 Utility Commission meeting calendar.**

Agenda Item Requestor: Dane Sorenson, Utility Services Manager

Summary/Background: At the January 10, 2024, Utility Commission meeting, the Commissioners approved a recommendation to change the Utility Commission meeting date to the third Thursday of the month at 4:00 p.m. The City Council approved the change to Ordinance 2024-03 at the January 16, 2024, City Council meeting. The revised Utility Commission ordinance calls for monthly meetings to be scheduled for 4:00 p.m., the 3rd Thursday of each month at City Hall in the Council Chambers.

Attached for review is the proposed, revised 2024 meeting calendar with approved city holidays; UC meetings are highlighted in **turquoise**. There are no conflicts with CODS holidays. Meetings may be rescheduled throughout the year as the Commission sees fit.

Commission Recommendations: Staff recommends approval of the calendar as presented. Should there be any changes to meeting dates, please provide for those changes in a motion.

Attachments: 1. UC 2024 Proposed Revised Calendar

Next Steps/Schedule:

1. Update calendar if any changes
2. Add meetings to calendars:
 - a. Commission, Staff and City Council Member liaison(s)
 - b. City website main calendar
 - c. Municode Agenda (automatically populates Agendas and Minutes webpage with upcoming meetings)
3. Provide final calendar to Commission, Staff and City Council Members