



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrea Cunningham, City Secretary

Meeting Date: December 5, 2022

Agenda Item Wording: **Discuss and consider approval of changing the frequency of the Parks & Recreation Commission meetings for 2023 from the first Monday of each month to the third Monday of each month.**

Agenda Item Requestor: Andrew Binz, Parks & Community Services Director

Summary/Background: Currently the PRC meets the 1st Monday of each month, and a request was received to propose moving the meeting to the 3rd Monday of each month.

Upon review of the meeting calendar for all meeting bodies, there are no conflicts for moving the meeting to the 3rd Monday. Occasionally there may be a TIRZ meeting on the same day; however, these meetings generally end by 5:30 p.m. and would only occur when rescheduled due to holiday/closure.

Attached for approval is the revised 2023 PRC Meeting Calendar with meetings highlighted in green and conflicting meetings in red. The January and February meeting occur on a city holiday/closure and will need to be rescheduled. Below are some options for these meetings:

- **January 16th**
 - Wednesday, January 18th
 - Thursday, January 19th
 - Wednesday, January 25th
 - Thursday, January 26th
 - Monday, January 30th
- **February 20th**
 - Wednesday, February 16th
 - Thursday, February 17th
 - Wednesday, February 22nd
 - Thursday, February 23rd

Recommended Committee Actions: It is the commission's pleasure to reschedule any meeting on this calendar. Staff recommends approval of the calendar with any changes.

Attachments:

1. Revised Draft 2023 PRC Meeting Calendar

Next Steps/Schedule:

1. Incorporate approved calendar into final meeting calendar.
2. Update city website for meetings, add to meeting room calendar and send calendar invites to commission, staff, consultants, and council members.
3. Distribute final calendar to commission and staff.