

APPENDIX TO FEE SCHEDULE

Section 3. Site Development

- a. Project cost estimate includes all the site-related work (does not include costs of vertical structures, pump stations); cost estimate must be reasonable and based on current costs. The City shall determine the reasonableness of costs.
- b. Site Development permit fees for projects within the ETJ, but outside of Development Agreement areas, shall be assessed at 80% of the rates calculated above.
- c. **Consultant Costs:**
 - (1) The applicant is required to pay all associated costs prior to receiving a permit, regardless of City approval. Any project that starts construction without a permit is subject to penalty as described by the Site Development Ordinance.
 - (2) Associated costs may include, but are not limited to, outside professional services provided by engineers, attorneys, surveyors, inspectors, lighting consultant, landscape reviewer, exterior design, and others, as required.
 - (3) Associated costs will be billed at cost plus 20% to cover the City's additional administrative costs.
- d. **Guarantee of Public Improvements:** A bond or cash equivalent in an amount equal to one hundred and ten percent (110%) of the estimated cost of construction of permitted project.

Section 4. Subdivision

- a. **Guarantee of Public Improvements:** A bond or case equivalent in the amount equal to the estimated costs of construction based on approved plans. This amount applies to utilities, drainage, water quality facilities, water detention facilities, roadways, and all related features. This amount will not be collected if Hays County has collected no less than this amount, where applicable.
- b. **Guarantee of Maintenance:** Maintenance bond required in amount of one hundred percent of the full cost of improvements. This amount applies to utilities, drainage, water quality facilities, water detention facilities, roadways, and all related features. This amount will not be collected if Hays County has collected no less than this amount, where applicable.
- c. **Reimbursement of Consultant Costs for Plat/Construction Plan Application:**
 - (1) The application is required to pay all associated costs prior to filing the plat for recordation with the City Secretary, regardless of City Council approval. Any project that starts construction without a permit is subject to penalty as described in the Subdivision Ordinance.
 - (2) Associated costs may include, but are not limited to, outside professional services provided by engineers, attorneys, surveyors, inspectors, and others, as required.

- (3) Required consultant costs will be billed at cost plus 20% to cover the City's additional administrative costs.

d. **License to Encroach Fee:** \$200.00/encroachment. Fees may be reviewed, consolidated, or lessened for multiple encroachments on the same lot or plat where applications are filed simultaneously, based on the cost of review on the judgement of the city administrator.

Section 5. Zoning

a. Reimbursement of Consultant Costs for Zoning Application

- (1) Associated costs may include, but are not limited to, outside professional services provided by engineers, attorneys, surveyors, inspectors, lighting consultant, landscape reviewer, exterior design, and others, as required.
- (2) Required consultant costs will be billed at cost plus 20% to cover the City's additional administrative costs.

Section 6. Development Agreement

a. Reimbursement of Consultant Costs for Development Agreement

- (1) Associated costs may include, but are not limited to, outside professional services provided by engineers, attorneys, surveyors, inspectors, lighting consultant, landscape reviewer, exterior design, and others, as required.
- (2) Required consultant costs will be billed at cost plus 20% to cover the City's additional administrative costs.

Section 9. Parks & Community Services

a. Park Fields and Amenities

- (1) Dripping Springs Sports & Recreation Park
 - (i) Baseball Field
 - (ii) Softball Field
 - (iii) Soccer Field
 - (iv) Sand Volleyball Court
 - (v) Basketball Court
 - (vi) Adult Softball Fields
- (2) Founders Memorial Park
 - (i) Athletic Fields
 - (ii) Skatepark

- (iii) Skatepark
- (iv) Pavilion
- (v) Pool

(3) Veteran's Memorial Park and The Triangle

b. Fee Basis:

Fees are based on whether or not the user is a resident of the City of Dripping Springs, City of Dripping Springs ETJ, and whether or not the user is a profit or non-profit organization.

c. Payment of Fees and Deposits:

Fees and deposits must be paid in full once the rental request is approved by staff.

d. Field Use Fees:

(1) Athletic Fields are to be used for the purpose for which they are built (Baseball, Soccer, Softball, Football, Lacrosse) unless approved ahead of time in writing by the Parks & Community Services Director.

(2) Athletic Fields are to be used for the purpose for which they are built (Baseball, Soccer, Softball, Football, Lacrosse).

(2) Deposit: \$100.00 deposit fee shall not be returned until the field or park amenity has been inspected by staff and found in a condition equal or better to prior to use by the applicant.

(3) Additional Fees: Additional charges for picking up trash and/or damage to the field, parking lot, equipment or facilities will be determined by the Parks & Community Services Director after consultation with Dripping Springs Youth Sports Association when appropriate.

e. Deposit: \$100.00 deposit fee shall not be returned until the field or park amenity has been inspected by staff and found in a condition equal or better to prior to use by the applicant.

f. Parking Lot Use Fee: At the direction of the City Administrator, if an event at or near Founders Memorial Park requires 50% (approximately 95 parking spaces) of the total parking spaces or more, a Parking Lot Use Fee will be applied for the duration of the event. The Parks & Community Services Director may authorize the fees to be prorated based on the following: type of event, anticipated attendance / parking needs, and activities already scheduled within the park. Public access must still be allowed during the event unless private parking is approved by the City Council through the Special Event Permit process.

- g. Community Service Programs:** Special fees for clinics, workshops, and season programming may be set by the Parks and Community Services Director and executed by the City Administrator.
- h. Special Event Deposit:** Deposit shall not be returned until the field, park amenity or City property has been inspected by staff and found in a condition equal or better to prior to use by the applicant.

Section 10. Alcohol Beverage Permit Fees

Alcohol Permit Fees: Permit fees are collected annually and in accordance with the Texas Alcoholic Beverage Code Title 3. Licenses and Permits, Subtitle A. Permits, Chapter 11. Provisions Generally Applicable to Permits, Subchapter A. General Provisions, Section 11.38. Local Fee Authorized. If a permit type is not listed, the city is not authorized to collect a permit fee for that permit/license/certificate type.

Section 13. Miscellaneous

- a. Professional Services Fees:** In situations where the City Administrator anticipates the City's out-of-pocket expenses for professional services related to review of an application will exceed the amount recouped by the imposition of standard fees, the City shall require the applicant to pay a deposit of \$1,000 to \$10,000. Examples of such projects may include (but are not limited to) voluntary annexations, subdivision plats, rezoning requests, and planned development districts. The deposit shall solely be applied to payment of professional services by engineers, attorneys, surveyors, architects, landscape architects, etc, that are specifically and directly related to the applicant's proposed project. Payment of this deposit shall be an express condition of the City's review of and determination upon the application. Payment of the deposit does not guarantee approval of the application. Nor does payment of the deposit create a client relationship between the applicant and the professional services provider. Deposit funds shall not be expended by the City on Code Enforcement activities. The deposit shall be replenished upon depletion within 30 days of being notified by the City in writing. Unused account balances shall be reimbursed to the applicant or applied to future permit applications, at the applicant's discretion.
- b. Credit Cards and Debit Cards:**
 - (1) The Processing Fee for acceptance of payments by Swiped Credit Cards will not be more than five percent (5%) of the payment. The standard fee will be 2.75% unless a separate service or agreement is entered into regarding the payment with a vendor accepting the payment. For questions related to what the fee will be, please contact City Hall.
 - (2) The Processing Fee for acceptance of payments by Keyed in Credit Cards is an amount equal to 3.75 % of the underlying payment.

(3) The Service Charge is \$25.00. The City shall assess and collect a Service Charge Fee if for any reason a payment by credit card is not honored by the credit card company on which the funds were drawn.

- c. **After Hours Inspection Fees:** After Hours Inspection Fee by City Staff or Consultant (including but not limited to: all road inspections, construction inspections, lighting inspections, building inspections, concrete pour and pre-pour, erosion control, water, wastewater, asphalt inspections and stormwater inspections):
- (1) Applicability: the After Hours Inspection Fee will be charged when an inspection is done by City Staff on request of Owner or Applicant to be commenced or completed between the hours of 5 p.m. to 7 a.m. on a weekday or between 5 p.m. on Friday through 7 a.m. on Monday.
 - (2) Fee: the After Hours Inspection Fee is \$150.00 per hour with a two-hour minimum. Two hour minimum does not apply if inspection commences within normal working hours and ends within one hour after after hours period begins.

Section 15. Farmers Market

Waiver or Reduction of Fees: Applicants may request a reduction or waiver of fees, which may be granted by the Farmers Market Committee.

Section 17. Dripping Springs Ranch Park Fees

- a. **Non-Refundable Booking Fee:** A non-refundable booking fee is due at the time of booking if booked two years or less in advance of the event to save the date. If the booking is more than two years prior to the event, then the booking fee is due two years prior to the event to reserve the date. The booking fee is two hundred and fifty dollars (\$250). The base room rental fee is due six months prior to the first day of the event to keep the event. The remaining balance is due 30 days prior to the event. The booking fee is non-refundable but will be used towards any incurred fees for the event.
- b. **Local 4H and Future Farmers of America:** These groups are exempt from paying Outdoor Arena fees for practices (Outdoor Arena fees apply to these groups for any organized use of the Arena).
- c. **Discounts:**
 - (1) Main Indoor Arena Rental Fee: 50% off with 100+ stalls; 25% off with 50+ stalls
 - (2) Main Event Room Rental Fee: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental
 - (3) Small Event Room Rental Fee: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental
 - (4) Entire Event Center: 50% off Thursday for setup day with Full Day Friday through Sunday Rental

(5) Vendor Hall: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental

(6) Concession Kitchen or Stand: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental

(7) Entire Park: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental

d. Custodial Cleaning Fees

(1) Includes trash bin service throughout the event, floor cleaning, facility consumables (i.e., paper towels, soap, toilet tissue). Excludes bulk trash that does not fit in the trash bin, table and chair setup and breakdown, and animal stalls and pens.

e. Damages & Fines

(1) No glass containers are allowed on premises of the Dripping Springs Ranch Park and Event Center. Use of Glitter, Confetti, Fireworks, or PYROTECHNICS is strictly prohibited. This includes outdoor spaces. Failure to comply with this policy will result in a \$500.00 fine.

(2) Events will be required to pay a refundable \$500.00 damage deposit for Event Center rentals and \$1,000 damage deposit for offsite portable bleacher rentals. Lessee agrees to leave the premises in as good or better condition than that which existed prior to their usage: such determination is at the sole discretion of the City. All trash must be disposed of properly. A City representative will conduct a walk- through of the premises with the Lessee prior to the event to ensure that all facilities are in working order. An authorized City representative shall complete a walk-through with the Lessee following the event to determine and notify the Lessee of any damages and/or charges. Any damage repair incurred by the City or unpaid post invoice charges will be deducted from the damage deposit at actual cost. If damage repairs or post invoice charges equal more than the damage deposit, Lessee is required to pay the full remaining balance.

f. Business Opportunities (non-peak)

(1) Event Center Manager may allow rental available space (60 days from event) at 50% of base rental fee.

(2) Event Center Manager may allow general use rental rate-booked 14 days or less days in advance for unused event space \$75.00 per hour/minimum 2 hours rental-maximum 4 hours rental.

(3) Civic Meeting Rate (non-profit/governmental only) up to 4 hours: \$100.00 for 2 hours plus \$50.00 for each additional hour past 2 hours. Must be booked within 31 days of date of meeting.

g. Special Fees:

- (1) Holiday Fee-Events booked on city holiday or holiday weekends: 20% additional fee per event.
- (2) After Hours Fee-Assessed to events that extend past defined rental contract event hours: \$50.00/hour/staff member in addition to hourly event space charges will be charged. Event and breakdown must be completed by the time that is specified in rental contract. A minimum of 2 staff members are required onsite. Additional information related to business hours may be obtained by contacting the Event Center.

h. Special Events and Programming: Special fees for clinics, workshops, and programming may be set by the Parks and Community Services Director and executed by the City Administrator.

Section 18. Fee Discounts and Waivers

Any person may submit an application for a fee waiver at the time of application for the underlying permit or service. The City Administrator shall review each request and may approve up to a ten percent (10%) fee waiver based on the application and whether such discount will serve a public purpose. The City Administrator's decision is final. An application under this section cannot be made if another discount based on a previous agreement with the City has been granted including but not limited to:

- (1) Sponsorship Agreements; and
- (2) Development Agreements