



DRIPPING SPRINGS
Texas

Park Maintenance Duties
August 1, 2023

Park Maintenance Duties

1. DSRP Maintenance
 - Duties would remain the same.
 - Crew would get direction from Emily and Lily on what needs to be done for the day and week.
 - Emily and Maintenance Manager would need to coordinate who and how many people are needed on a daily and weekly basis.
2. Park Maintenance
 - Empty trash and clean restrooms daily and as needed.
 - Pick up trash throughout the park daily. Assist with Special Events.
 - Small maintenance throughout the park:
 - Signs, benches, painting, tree trimming, power washing, etc..
 - Basketball and volleyball court maintenance.
 - Skate Park, playground, pavilion and trail maintenance.
 - Founders pool and building maintenance.
 - Concession and restroom building maintenance.
 - Landscaping install and maintenance.
3. Administrative Duties
 - Mowing contract
 - Playground safety inspections
 - Liaison to DSUSA, Master Naturalists, Master Gardeners, Scout Projects
 - Port a Potty contract/management
 - PCS vehicle and equipment preventative maintenance
 - Park Bench and Tree Dedication program



Public Works Maintenance Assistance

Assistance from the Public Works Maintenance team will be imperative with the following:

1. Transition

- Craig will be involved in the hiring of the Park Maintenance Manager position.
- Public Works Maintenance staff will train new Park Maintenance staff on current trash and restroom cleaning responsibilities.
- Institutional knowledge
- Work order process
- Trainings with both divisions
- 1 year max on the transition

2. Large Equipment Projects

- Backhoe
- Skid Loader
- Auger

3. Special Skill Set

- Electrical
- Plumbing
- Mechanics

