



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Laura Mueller, City Attorney

Council Meeting Date: April 26, 2021

Agenda Item Wording: **Discuss and consider recommendations related to adding an additional monthly meeting for the consideration of plats for a total of two meetings a month.**

Agenda Item Requestor: City Staff

Summary/Background: As an update to process for the City Council and the Planning and Zoning Commission, staff is recommending a change to add a Planning and Zoning Commission meeting. The new platting and site plan requirements established by the Legislature in 2019 (shot clock) is putting a strain on staff and applicants where we only have one Planning and Zoning Commission per month. This problem is exacerbated by the exponential growth in this area including greater numbers of both site plans and plat requests. We are proposing a second meeting to P&Z next month in order to allow for additional plat reviews at the second meeting to assist with these issues. This change will also necessitate that the City Council meetings be spread out by 2 weeks between meetings will assist with this proposed change.

The proposal is to have Planning and Zoning Commission meetings on the 2nd and 4th Tuesdays of the month. The 2nd Tuesday of the month would be for all cases. The 4th Tuesday of the month would solely be for Plats that have the 30 day deadline. These meetings would be shorter and would only be for the objective review of Plats as to whether they meet code and can be approved or does not meet code and will be disapproved.

Commission Recommendations: N/A

Recommended Commission Actions: Approve recommendation of two meetings a month.

Attachments: Staff report. Schedule.

Next Steps/Schedule: P&Z and City Council changes presented at City Council in May. Changes to Submittal Calendar and other related calendars will also need to be updated. The change in dates would likely begin in June.