



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

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**Submitted By:** Michelle Fischer, City Administrator

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**Council Meeting Date:** August 20, 2024

**Agenda Item Wording:** **Discuss and consider approval of the appointment of Jeff Shindler as Interim Chair of the Founders Day Commission. Sponsor: Mayor Bill Foulds, Jr.**

**Agenda Item Requestor:** Michelle Fischer, City Administrator

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**Summary/Background:** Brenda Medcalf, the Founders Day Commission Chair, recently passed away. Brenda was appointed by the City Council to the commission on July 12, 2005, appointed as Co-Chair on July 10, 2007, and appointed as the only Chair on June 10, 2014. She was a wonderful chair of the commission and will be dearly missed.

The commission currently has no chair or vice chair. A commission meeting is scheduled for September 9<sup>th</sup> and there are many new members of the commission. It would be helpful to have a chair as soon as possible to work on the meeting agendas with staff and conduct the meetings.

Pursuant to the Code of Ordinances, the City Council shall annually appoint a commissioner to serve as Chairperson. The commission may provide a recommendation to City Council regarding the appointment of a chairperson. The City Council may appoint co-chairpersons if it deems it appropriate. The commission appoints the vice chair.

The Chair has the following duties: conducts meetings, acts as liaison to the City Council, and presents a yearly wrap-up report to the City Council.

Based on previous discussion, City Staff expected Jeff to be appointed by the commission as vice chair at the next meeting. City Staff recommends appointing Jeff Schindler as Interim Chair to the commission. Jeff is willing to serve as Interim Chair.

The commission will consider a recommendation to City Council on the appointment of a chair at their September 9<sup>th</sup> meeting. City Council may appoint the recommended person, appoint a different person, or appoint co-chairs.

Jeff was appointed in January of 2020 as a Cook Off Club representative to fill an expired seat. His attached application to serve on the Commission says he was active in the Founders Day Festival Cook Off for over 15 years at the time. In August 2020 he was reappointed to the commission as a Cook Off Club representative and reappointed again in 2022. In May 2024 Jeff was appointed to an At Large position. In 2021 and 2022 Jeff served on the Site Plan Committee. In 2023 and 2024 he served on the Sanitation Committee and Site Plan Committee.

**Committee Chair  
Recommendations:**

N/A at this time.

**Recommended  
Council Actions:**

Staff recommends approval of the appointment of Jeff Shindler as Interim Chair.

**Next Steps/Schedule:**

1. Update roster and website
2. Email Commission regarding the Interim Chair appointment.
3. Commission to consider a recommendation on the appointment of a Chair at the Sept. 9<sup>th</sup> meeting.