



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Kelly Schmidt, Parks and Community Services Director

City Council Meeting Date: March 9, 2021

Agenda Item Wording: Discuss and Consider Approval of the creation of a Part-time Farmers Market Assistant/Specialist Position

Agenda Item Requestor: Taline Manassian

Summary/Background: For the past two years staff has been challenged with consistent staffing coverage of the weekly Dripping Springs Farmers Market in addition to the Farmers Market Manager. Even with supplemental assistance from the Parks and Community Services Events & Programs Coordinator (day of Market) and Director there remains a need for support staff solely dedicated to the operations and “day of” logistics of the Farmers Market.

While the PCS Events and Programs Coordinator has been fulfilling the role and helping with Farmers Market, the assistance will cease at the end of March when her duties convey to serving the role of Coyote Kids Day Camp Director.

Recommendations: The Dripping Springs Farmers Market Board unanimously recommended approval of a part-time Market Assistant position funded at 10hrs per week using Farmers Market revenues. Another agenda item is the Board’s recommendation for a budget amendment to the Farmers Market Budget to pay for this position. Staff also recommends approval of the creation of the position and its funding through the Farmers Market budget.

Attachments: Dripping Springs Farmers Market Assistant draft job description

Next Steps/Schedule: Advertise for the opportunity and hire for the role.