



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

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**Submitted By:** Dane Sorensen, Utilities Director

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**Council Meeting Date:** February 4, 2025

**Agenda Item Wording:** **Discuss and Consider approval to award bid to construct Phase 3 Drip Fields for Arrowhead WWTP and authorize city administrator to finalize an agreement with selected bidder.** *Sponsor: Mayor Bill Foulds, Jr.*

**Agenda Item Requestor:**

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**Summary/Background:** Publication for soliciting bids for the Arrowhead Wastewater Treatment Plant Phase 3 drip fields was issued with the deadline for contractors to submit sealed bids by 2:00 p.m. on Thursday, December 12th, 2024. One (1) contractor submitted bid packages before the required deadline. Tabulations were reviewed by Burgess & Niple. C.C. Carlton was the only bidder and meets qualifications for the project.

Arrowhead Wastewater Treatment Plant Phase 3 drip fields are necessary to manage current flows into the city operated Arrowhead WWTP. With completion of this project the WWTP will enter interim Phase II of the wastewater permit allowing up to 0.085MGD of treatment at this facility. This item is budgeted for through the utility fund. The bid amount submitted by C.C. Carlton is within the allotted budget for the improvements. With approval of this project, construction will begin as soon as possible.

**Commission Recommendations:** N/A

**Recommended Council Actions:** Staff recommends awarding C.C. Carlton with the Arrowhead Wastewater Treatment Plant Phase 3 Drip Fields Project and authorize staff to execute contract documents.

**Attachments:** Contract Documents  
Bid Recommendation

**Next Steps/Schedule:** Upon Council approval, signatures to finalize the construction contract will be needed. Ground break and dirt work to begin once the agreement is signed, all required documentation submitted, and notice to proceed has been issued.