



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Aaron Reed, Public Works Director

Council Meeting Date: 04/05/2022

Agenda Item Wording: **Discuss and consider approval of the selection of Engineering Services regarding the TxDOT CSJ 0914-33-088 Middle School TASA Sidewalk Project, subject to TxDOT concurrence; and authorization for the City Administrator to negotiate the contract.**

Agenda Item Requestor: Aaron Reed

Summary/Background: In May of 2019 the City of Dripping Springs adopted Resolution 2019-R28 approving the submission of the TASA (Transportation Alternatives Set Aside) project nomination to TxDOT. The City approved an Advance Funding Agreement and City staff has been completing the steps to stay on schedule for a let date in 2023. At this time the City needs to procure professional services to generate plans, specifications, and estimates. The City posted an RFQ using TxDOT approved procurement procedures. The RFQ was posted for at least 21 days on the City website and Electronic State Business Daily. The RFQ was also listed in the City's newspaper of record. City staff received and scored Statements of Qualification from five firms. Once selected, the City will need to negotiate a professional service agreement. City staff is recommending approval of the selection of Kimley Horn and requesting authorization to negotiate the agreement.

FY22/FY23 budgeting for this project is \$300,000.

**Commission
Recommendations:**

**Recommended
Council Actions:** City staff recommends approval of the selection of Kimley Horn for engineering services.

Attachments:

Next Steps/Schedule: Once negotiated, staff will present the contract to City Council for approval.