



DRIPPING SPRINGS
Texas

To: Mayor Bill Foulds, Jr. and City Council, City of Dripping Springs

From: Shawn Cox, Finance Director/City Treasurer 

Date: April 5, 2022

RE: FY 2022 Proposed Budget Amendment #5

General Fund:

Expenditures:

- Software Purchase, Agreements and Licenses has been increased by **\$18,746.00** (From \$165,142.00 to \$183,888.00)
 - The additional funding is being requested for the purchase of Tyler Technologies Court Software. This request was presented to Council to be paid using Coronavirus Local Fiscal Recovery Funds (CLFRF).
- Fleet Maintenance expenditures have been increased by **\$10,000.00** (From \$18,800.00 to \$28,800.00)
 - In addition to fleet maintenance, fuel costs are included in this line item. This additional funding is being requested to cover anticipated fuel costs for the remainder of the year. Originally, \$9,600.00 was budgeted for fuel. Through March, we have reached the amount budgeted.
- Public Relations expenditures have been increased by **\$1,500.00** (From \$7,488.00 to \$8,988.00)
 - This additional funding will be utilized to purchase additional promotional items such as t-shirts & other branded items. This request was presented to Council to be paid using Coronavirus Local Fiscal Recovery Funds (CLFRF).
- TXF to DSRP expenditures have been increased by **\$103,000.00** (From \$75,000.00 to \$178,000.00)
 - This additional funding is being transferred to the DSRP to cover construction costs overages related Phase I of the drainage project. This request was presented to Council to be paid using Coronavirus Local Fiscal Recovery Funds (CLFRF).
- TXF to WWU expenditures have been added in the amount of **\$155,721.00**
 - Of the total being transferred, \$117,500.00 will be utilized for repair and recoating of the manholes on the Wastewater Line A. Additionally, \$34,221.00 will be utilized for the purchases of Tyler Technology's Utility Billing Software and \$4,000.00 will be utilized setting up Utility Billing operations. This request was presented to Council to be paid using Coronavirus Local Fiscal Recovery Funds (CLFRF).
- TXF to Founders Day expenditures have been added in the amount of **\$13,000.00**
 - This transfer is being added to provide additional funding for Founders Day security. The transfer is utilizing CLFRF funds which were considered to be lost revenues.

Founders Day – General Fund:

Revenues:

- TXF from General Fund revenues have been added in the amount of **\$13,000.00**
 - This transfer is being added to provide additional funding for Founders Day security.

Expenditures:

- Security expenditures have increased by **\$13,000.00** (From \$20,000.00 to \$33,000.00)
 - This increase is due to additional security being added for the Founders Day events. In addition to security provided by Hays County officers (which the event pays for) private security is being provided to ensure coverage for the event, which is expected to generate larger crowds.

Dripping Springs Farmers Market:

Revenues:

- Balance Forward has been increased by **\$35,938.20** (From \$21,835.14 to \$57,773.34)
 - This increase represents the actual fund balance at the end of September 2021. The full amount is being shown as a balance forward due to the removal of the Capital Fund which was to be used for the construction of a pavilion but is not currently needed.
- FM Sponsor revenues have been increased by **\$4,000.00** (From \$1,000.00 to \$5,000.00)
 - This increase is due to sponsorships received for the purchase of Farmers Market promotional bags.
- Applications revenues have been decreased by **\$1,650.00** (From \$2,650.00 to \$1,000.00)
 - Recently approved fee changes have provided for the collection of Membership Fees. These fees historically would have been considered Application Fees. Application fees will now be collected for new applications only. Previously approved applicants will now pay the Membership Fee.
- Membership Fee revenues have been added in the amount of **\$1,650.00**
 - Recently approved fee changes have provided for the collection of Membership Fees. These fees historically would have been considered Application Fees. Application fees will now be collected for new applications only. Previously approved applicants will now pay the Membership Fee.
- Market Event/Merch. revenues have been increased by **\$500.00** (From \$500.00 to \$1,000.00)
 - The Farmers Market promotional bags will be sold at the market. The additional revenues represent the inclusion of this new merchandise item.

Expenditures:

- Supplies Expense expenditures have increased by **\$3,445.00** (From \$400.00 to \$3,845.00)
 - This increase is due to the purchase of the Farmers Market promotional bags. This expenditure was covered through sponsorships provided to the Farmers Market. The bags were provided to visitors to the Market at its new location. The remaining bags will be available to purchase.

Dripping Springs Ranch Park:

Revenues:

- Sponsorships and Donations have been decreased by **\$84,000.00** (From \$136,275.00 to \$52,275.00)
 - This reduction is being made to break out specific events which have historically been included under Sponsorships and Donations. This specific reduction is for the Riding Series, which will receive its own revenue line item under General Programing and Events.
- General Program and Events revenues have been decreased by **\$84,275.00** (From \$84,275.00 to \$0.00)
 - This reduction is being made to break out specific events which have historically been included under General Program and Events. The two items previously budgeted in this line item (Coyote Camp & Misc. Events) will receive their own individual line items.
- Riding Series Revenues have been added in the amount of **\$84,000.00**
 - These revenues had previously been included in the Sponsorships and Donations line item. Creating this individual line item will allow for better tracking of program revenues.
- Coyote Camp Revenues have been added in the amount of **\$74,925.00**
 - These revenues had previously been included in the General Program and Events line item. Creating this individual line item will allow for better tracking of program revenues.
- Misc. Events Revenues have been added in the amount of **\$9,350.00**
 - These revenues had previously been included in the General Program and Events line item. Creating this individual line item will allow for better tracking of program revenues.
- TXF from HOT has been increased by **\$67,200.00** (From \$268,501.87 to \$335,701.87)
 - Included in this total is \$62,200.00 for the Phase I Drainage project and ADA compliant parking at the event center of which \$30,000.00 for the base bid of the draining project and \$32,200.00 for the ADA compliant parking. The ADA parking was included as an add alternate in the Phase I Drainage Project. An additional \$5,000.00 is being requested to provide additional advertising for the upcoming rodeo at the DSRP.
- TXF from HOT have been added in the amount of **\$47,800.00**
 - These revenues were originally expected to be utilized in FY 2021 for the striping of the event center parking lot. That project was not started in FY 2021 and was included as a part of the Phase I Drainage Project. Originally the budget was \$50,000.00, however \$2,200.00 was utilized for engineering for the project in FY 2021.
- TXF from General Fund revenues has been increased by **\$103,000.00** (From \$75,000.00 to \$178,000.00)
 - This additional funding is being included to cover construction costs overages related Phase I of the drainage project. This request was presented to Council to be paid using Coronavirus Local Fiscal Recovery Funds (CLFRF).

Expenditures:

- Co-Sponsored Events has been decreased by **\$29,750.00** (From \$34,800.00 to \$5,050.00)
 - Similar to the revenue line items which were split out, this expenditure line item is being separated to allow for better tracking of event costs. Specifically, \$2,050.00 for Sponsorship Expenditures, \$32,000.00 for the Riding Series, and \$700.00 were split out into separate line items. Remaining is \$50.00 for event expenses and an additional \$5,000.00 which is being requested from HOT Funds for the advertising of the Rodeo.
- Sponsorship Expenses have been added in the amount of **\$2,050.00**
 - These are expenses related to events which have been sponsored, specifically costs associated with banners and advertising of sponsors at events.
- Programing Expenses have been decreased by **\$13,950.00** (From \$13,950.00 to \$0.00)
 - This reduction is being made to break out specific events which have historically been included under Programing Expenses. The items previously budgeted in this line item (Coyote Camp. Horsemanship/Pony Club Clinics, & Misc. Programing) will receive their own individual line items.
- Riding Series expenditures have been added in the amount of **\$32,000.00**
 - These expenditures had previously been included in the Co-Sponsored Events line item. Creating this individual line item will allow for better tracking of program revenues.
- Coyote Camp expenditures have been added in the amount of **\$8,250.00**
 - These expenditures had previously been included in the Program Expenses line item. Creating this individual line item will allow for better tracking of program revenues.
- Misc. Events/Program expenditures have been added in the amount of **\$6,400.00**
 - These expenditures had previously been included in the co-Sponsored Events (\$700.00 for Spring/Fall Events) and Program Expenses (\$3,200.00 for Horsemanship Clinic & \$2,500.00 for Misc. Programing) line item. Creating this individual line item will allow for better tracking of program revenues.
- Improvement expenditures have increased by **\$165,200.00** (From \$151,500.00 to \$316,700.00)
 - This increase is due to the increased construction costs for the Phase I Drainage Project (\$133,000.00) and the addition of \$32,200.00 to provide for additional ADA parking necessary at the Event Center. \$103,000.00 is being funded CLFRF funds claimed as lost revenues as was presented to Council on March 15th. The remaining \$62,200.00 is being transferred from HOT Funds.
- RV/Parking Lot expenditures have been added in the amount of **\$47,800.00**
 - This project was expected to be completed in FY 2021 but was instead rolled into the Phase I Drainage Project. The funding is being carried over from HOT Funds. Of the original \$50,000.00 budgeted, \$2,200.00 was spent last year on engineering and design.

Hotel Occupancy Tax Fund:

Revenues:

- Balance Fwd has been increased by **\$47,800.00** (From \$134,311.87 to \$182,111.87)
 - This additional \$47,000.00 is due to the carrying forward of the DSRP Parking Lot project which was not completed in FY 2021. Of the original \$50,000.00 budgeted, \$2,200.00 was spent last year on engineering and design.
- Hotel Occupancy Tax revenues been increased by **\$100,000.00** (From \$500,000 to \$600,000.00)
 - Through the first half of FY 2022, \$479,036.54 of the budget \$500,000.00 has been collected. There are still two (2) more quarters of payments to be made this fiscal year. Based on current collections, it is anticipated that at least \$100,000.00 in additional HOT Revenues will be collected this fiscal year.

Expenditures:

- RV/Parking Lot expenditures have been added in the amount of **\$47,800.00**
 - This project was expected to be completed in FY 2021 but was instead rolled into the Phase I Drainage Project. The funding is being carried over from HOT Funds. Of the original \$50,000.00 budgeted, \$2,200.00 was spent last year on engineering and design.
- TXF to Event Center has been increased by **\$67,200.00** (From \$268,501.87 to \$335,701.87)
 - Included in the total is \$30,000.00 for the base bid of the draining project and \$32,200.00 for the ADA compliant parking. The ADA parking was included as an add alternate in the Phase I Drainage Project. An additional \$5,000.00 is being requested to provide additional advertising for the upcoming rodeo at the DSRP.

Wastewater Utility Fund:

Revenues:

- TXF from General Fund revenues have been added in the amount of **\$155,721.00**
 - This transfer from the General Fund is CLFRF funds utilized as lost revenues. The additional revenue will be utilized to fund Utility Billing software, the setup of a Utility Billing Division, and manhole repairs.

Expenditures:

- Software expenditures have been added in the amount of **\$34,221.00**
 - This funding is being included to purchase Tyler Technology's Utility Billing Software. This request was presented to Council to be paid using Coronavirus Local Fiscal Recovery Funds (CLFRF) which were considered to be lost revenues.
- 2nd Amendment to CIP 1881-001 expenditures have been increased by **\$4,500.00** (From \$12,500.00 to \$17,000.00)
 - This increase is being proposed to cover additional costs associated with updating the Wastewater Capital Improvement Plan (CIP).
- System Maintenance and Repair expenditures have increased by **\$117,500.00** (From \$20,000.00 to \$137,500.00)
 - This increase will be utilized for repair and recoating of the manholes on the Wastewater Line A. This request was presented to Council to be paid using Coronavirus Local Fiscal Recovery Funds (CLFRF) which were considered to be lost revenues.

- Other Expense expenditures have increased by **\$4,000.00** (From \$52,000.00 to \$56,000.00)
 - This increase will be utilized setting up Utility Billing operations. This request was presented to Council to be paid using Coronavirus Local Fiscal Recovery Funds (CLFRF) which were considered to be lost revenues.