



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Laura Mueller, City Attorney

Council Meeting Date: May 16, 2023

Agenda Item Wording: **Discuss and consider a resolution Authorizing Mayor, Mayor Pro-Tem and City Staff to sign contractual documents binding the City.**

Agenda Item Requestor: Aaron Reed, Public Works Director

Summary/Background: A resolution giving authorization to the Mayor, Mayor Pro Tem, City Administrator and Deputy City Administrator to sign contracts and other documents binding on the City in accordance with state law.

This documentation is needed for agreements that the City has entered into where there is no vote on who can sign. Usually the general authorization under state law and the purchasing manual is sufficient, but some contractors request specific authority from City Council.

Commission Recommendations: N/A

Recommended Council Actions: Approve the Resolution

Attachments: Resolution Authorizing Signatories for Contractual documents

Next Steps/Schedule: If approved the resolution will be on file and provided to any contractor upon request.