



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

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**Submitted By:** Johnna Krantz, Community Events Coordinator

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**FDC Meeting Date:** February 12, 2024

**Agenda Item Wording:** **Discuss and consider possible action regarding the quantity and placement of tents, tables, and chairs for the 2024 Founders Day Festival.**

**Agenda Item Requestor:** Johnna Krantz, Community Events Coordinator

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**Summary/Background:** In 2023, the Founders Day Festival utilized three 10'x20' tents, three 20'x30' tents, one 30'x60' tent, eight round tables, fifteen 8ft rectangular tables, and 150 folding chairs. The Commission spent \$3,546.94 total.

Considerations for 2024:

- The 20x30 tent at Roxie's was under-utilized by attendees in 2023, but did not include tables or chairs.
- Possible adjustments to the position of the stage will depend on securing an Agreement with the Masonic Lodge for 2024 and could affect tent placement.

**Staff Recommendations:** Determine actual quantities needed, select a vendor, draft an Agreement.

**Recommended  
Commission Actions:**

**Attachments:** Sample quotes from various vendors.

**Next Steps/Schedule:** Draft and Execute Participation Agreements for the rental of tables, chairs, and tents for Founders Day.