



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Craig Rice, Maintenance Director

Council Meeting Date: June 8, 2021

Agenda Item Wording: Discuss and consider selection of bidder for grounds maintenance contract and approval of contract with selected bidder.

Agenda Item Requestor: Wade King, Councilmember

Summary/Background: Legal notice for soliciting bids for the Grounds Maintenance Agreement on City Property and Parks was issued with the deadline for contractors to submit sealed bids by 4:00pm on March 29, 2021. Three (3) contractors submitted bid packages before the required deadline. Tabulations were made by the Maintenance Director in comparing the contractors' bids and presented to staff for selection of contractor. Elk Ridge Mowing has been identified as the lowest bid for the City Parks section and meets the qualifications required by the contractor in the bid package.

**Commission
Recommendations:**

**Recommended
Council Actions:** Staff recommends awarding Elk Ridge Mowing with the City Parks section of the Grounds Maintenance Agreement. Staff recommends City maintenance staff take responsibility of City Properties and ROW section of the Grounds Maintenance Agreement.

Attachments: Grounds Maintenance Agreement – Elk Ridge Mowing (Draft)
Elk Ridge Committee Support Letter
Yellowstone Lanscape bid package
Canyon Creek bid package
Elk Ridge Mowing bid package
Publication Affidavit _ RFB Grounds Maintenance
2021 Grounds Maintenance Bid with Exhibits
Grounds Maintenance Clarification

Next Steps/Schedule: Upon Council approval of Elk Ridge awarded grounds maintenance for City Parks. Grounds Maintenance Agreement is to be signed by the contractor and City. Services of the contract to start October 1, 2021 and end September 30, 2022.