

City of Dripping Springs

Report to the Mayor and Members of the City Council Submitted by the Finance Director/City Treasurer

For the Month Ending May 31, 2021

June 8, 2021

General Fund Revenues are **\$1.029 Million** over year-to-date projections. Building Code fees are continuing to come in over year-to date projections. While subdivision fees are currently behind projects (approximately \$32,000.00) Site Development Fees are ahead of projections by approximately \$118,000.00. As mentioned in the previous report, most Park Program Revenues, which are predominantly Camp Revenues have been transferred into Dripping Springs Ranch Park Fund.

General Fund Expenditures continue to remain in line with projections. The total budgeted transfer to the Reserve Fund (\$200,000.00) has been. Due to the utilization of Incode to process the last payroll in May (May 21st) there are some discrepancies in the Income Report related to salaries. These are primarily due to the reimbursement of Farmers Market salaries. These will be reconciled once we fully transition to Incode and are no longer using Sage. This is anticipated to be completed in June.

Wastewater Revenues are ahead of year-to-date projects by approximately \$300,000.00. This is primarily due to higher than anticipated Sales Tax transfers from the General Fund, and higher than anticipated Cable & PEC Franchise Fee payments. While most revenue line items are over or near their projections, Delayed Connection Fees are currently behind projections by approximately \$66,000.00. These revenues are expected to increase, but total FY 2021 collections may be under budget by approximately \$9,000.00.

Year-to-date expenditures in the Wastewater Fund are over projections by approximately \$28,000.00. However, they are more in line than previously reported for April. The last outlay request from the TWDB has still not been received.

As reported in April, Dripping Springs Ranch Park revenues did pick up in May. Of the \$48,825.00 budgeted for Programs (primarily Coyote Camp), \$36,559.50 has already been collected.

On May 31st, the City's cash balances were **\$18.046 Million**. This is a 4% decrease from the previous month's cash balances. This is due to principal and interest payments made on the City's 2015 and 2019 Debt Services. A total of **\$18,595.91** was collected in interest revenues for the Month of May. The General Fund, Wastewater Utility Fund, and Dripping Springs Ranch Park Fund Operating statements are included with this report.

Respectfully Submitted,

Shawn Cox

Finance Director/City Treasurer

City of Dripping Springs GENERAL FUND Income Statement For the Eight Months Ending May 31, 2021

	Current Month	Current Month	Year to Date	Year to Date
Revenues	Actual	Budget	Actual	Budget
	\$ 228,867.02	\$ 214,172.85	\$ 1,534,724.76	\$ 1,713,382.80
Mixed Beverage	6,359.31	0.00	42,900.05	29,000.00
Alcohol Permit Fees	0.00	416.67	1,614.39	3,333.36
Ad Val Tax Interest /Penalties	1,243.58	333.33	4,636.17	2,666.64
Ad Valorem Tax	16,435.21	135,943.15	1,591,307.12	1,087,545.20
Transfer from Park Dedication	0.00	14,350.00	56,334.88	114,800.00
TXF from Landscaping Fund	0.00	541.67	0.00	4,333.36
FEMA Funds Dam Repair	0.00	17,163.95	205,967.45	137,311.60
CARES Act	63,490.01	24,917.51	63,490.01	24,917.51
City Sponsored Events	0.00	0.00	1,277.50	0.00
Subdivision Fees	500.00	51,850.00	382,496.25	414,800.00
Site Development Fees	31,498.37	16,208.33	248,390.39	129,666.64
Other Fees (Zoning, Sign, Ord)	4,910.00	5,416.67	41,989.81	43,333.36
Building Code Fees	128,651.10	83,333.33	1,142,579.39	666,666.64
Solid Waste	0.00	0.00	29,952.23	27,000.00
Community Service Fees	335.00	0.00	2,255.00	0.00
Programs	(16,876.00)	0.00	9,172.00	0.00
Swim Lesson Fees	80.00	0.00	80.00	0.00
Pool Pass Fees	2,937.50	0.00	2,937.50	0.00
Park Rental Income	(237.50)	0.00	2,266.78	0.00
Park Donations & sponsors	0.00	0.00	13,509.08	0.00
Pavilion,& Pool Rental	785.50	0.00	1,930.50	0.00
Muni Court Fines/Special Fees	0.00	20.83	0.00	166.64
Checking Acct Interest	4,943.22	2,916.67	33,939.52	23,333.36
Txf from Contingencies	0.00	0.00	0.00	12,800.00
Other Income	4,842.47	3,333.33	50,027.56	26,666.64
Fleet and Equipment Sales	0.00	0.00	2,100.00	0.00
Health Permits/Inspections	11,660.00	3,750.00	58,050.00	30,000.00
ESD Inspections Income	0.00	833.33	6,402.44	6,666.64
TXF from HOT	0.00	0.00	0.00	2,200.00
Total Revenues	490,424.79	575,501.62	5,530,330.78	4,500,590.39
Expenses				
TML Liability Insurance	0.00	0.00	11,370.00	11,076.75
TML Property Insurance	0.00	0.00	26,134.50	18,775.50
TML Workmen's Comp Insurance	0.00	0.00	20,537.25	16,519.50
Office Salaries	123,537.73	151,593.51	1,156,509.46	1,212,748.08
City OT	510.78	0.00	5,571.98	0.00
DSRP Parks	18,171.27	27,013.13	164,406.63	216,105.04
Pool Management	4,157.87	0.00	5,279.12	0.00
DSFM Manager	(252.65)	0.00	(252.65)	0.00
FM Specialist	4.01	0.00	4.01	0.00
DSRP OT	238.14	0.00	3,630.83	0.00
PCS Parks PR	3,148.92	0.00	4,723.92	0.00
Camp Staff	1,333.42	0.00	1,333.42	0.00
PCS Parks OT	20.25	0.00	20.25	0.00
Storm Damage	8.03	0.00	36,980.24	0.00
Dam Repair	0.00	0.00	3,050.85	0.00
Harrison Hills Trails project	0.00	0.00	6.43	0.00
Vandalism Repairs	0.00	0.00	230.78	0.00
ON CALL	400.00	0.00	6,600.00	0.00
Bldg. Inspector	277,715.20	76,666.67	1,082,587.73	613,333.36
Health Inspector	5,316.24	3,750.00	25,627.54	30,000.00
Bad Debt Expense	2,570.66	416.67	2,570.66	3,333.36
St. Unemployment InsOff	0.00	0.00	22,713.15	0.00
TMRS Retirement	4,960.05	8,888.48	72,446.25	71,107.84
Employee Benefits	48,608.35	18,982.93	139,650.40	151,863.44
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City of Dripping Springs GENERAL FUND Income Statement For the Eight Months Ending May 31, 2021

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Office FICA	5,095.17	0.00	72,730.16	0.00
Parks FICA	476.95	0.00	27,772.10	0.00
Office Med	1,191.58	0.00	17,869.20	0.00
Parks Med	78.08	0.00	2,267.22	0.00
Financial Services	11,193.75	10,416.67	118,585.00	83,333.36
Engr/Surveying Services	0.00	5,833.33	31,271.25	46,666.64
Architect&Landscape Consultant	0.00	416.67	4,780.68	3,333.36
OFR Grant Writer	0.00	1,071.43	0.00	3,214.29
Lighting Consultant	0.00	83.33	50.00	666.64
Human Resource Consultant	500.00	833.33	500.00	6,666.64
Special Counsel and Consultant	0.00	6,166.67	30,789.10	49,333.36
Muni Court Attorney/ Judge	0.00	1,291.67	2,600.00	10,333.36
Records Management	60.00	83.33	480.00	666.64
Fleet Acquisition	160.00	7,066.67	79,923.94	56,533.36
Fleet Maintenance	744.69	1,112.50	7,173.35	8,900.00
Office Supplies	2,036.80	2,083.33	12,088.01	16,666.64
Founders Park/Pool Supplies	629.59	864.58	1,080.56	6,916.64
Sports & Rec Park Supplies Pool Chemicals	0.00 149.32	16.67 500.00	0.00 7,278.32	133.36 4,000.00
Office Equip & Misc Office Exp	5,569.30	500.00	5,569.30	4,000.00
Maintenance Equipment	0.00	750.00	5,816.19	6,000.00
Maintenance Equipment Maintenance Supplies	19.93	377.08	1,457.33	3,016.64
Pool Equipment	953.00	83.33	953.00	666.64
Charro Ranch Supplies	0.00	16.67	37.10	133.36
General Park Supplies	280.42	333.33	1,942.34	2,666.64
Parks Mileage	41.40	0.00	136.20	0.00
Park Dues, Fees, Subscriptions	0.00	226.59	1,543.92	1,812.72
Network & Telephone	1,516.21	2,083.33	11,603.35	16,666.64
Office IT Equipment & Support	6,238.80	5,255.83	48,417.08	42,046.64
Software	19,239.24	17,781.08	119,755.33	142,248.64
Pool Phone & Network	95.31	100.00	1,030.98	800.00
Park Telephone	0.00	0.00	20.66	0.00
Portable Toilets Parks	460.00	481.67	3,680.00	3,853.36
Postage & Shipping	395.60	291.67	1,788.69	2,333.36
Family Violence Center	0.00	7,000.00	0.00	7,000.00
Lighting Compliance	0.00	166.67	1,000.00	1,333.36
Public Safety	0.00	0.00	3,400.00	3,400.00
Stephenson Maintenance	0.00	0.00	8.98	0.00
Office Maintenance/Repairs	1,638.87	905.00	6,517.01	7,240.00
City Hall Improvements	463.09	416.67	715.19	3,333.36
Equipment Maintenance	101.86	139.58	605.35	1,116.64
Equipment Rental Uniforms	0.00 0.00	83.33	0.00 753.94	666.64
Office Electricty	358.56	131.25 333.33	2,843.92	1,050.00 2,666.64
Street Electricty	1,495.49	1,666.67	11,981.37	13,333.36
Founders Park/Pool Electricty	490.71	541.67	2,224.50	4,333.36
Sports & Rec Park Electricty	380.45	100.00	996.26	800.00
Triangle Electricity	38.25	54.17	306.00	433.36
DSRP House Network/Phone	0.00	0.00	175.84	0.00
DSRP Electricity	0.00	0.00	97.13	0.00
Stephenson Bldg Electric	82.95	125.00	718.83	1,000.00
Historic District	500.00	250.00	2,062.50	2,000.00
All Parks Improvements	0.00	4,166.67	659.08	33,333.36
Founders Park/Pool Improvmts	0.00	5,375.00	66,247.38	43,000.00
Sports & Rec Park Improvements	0.00	5,166.67	5,950.00	41,333.36
Stephenson Bldg	0.00	1,166.67	0.00	9,333.36
Street Maintenance	2,527.47	14,583.33	40,239.27	116,666.64
Street Improvements	0.00	20,833.33	0.00	166,666.64
Transportation Improvements	0.00	30,583.67	22,119.15	244,669.36
General Parks Maintenance	0.00	20.83	304.36	166.64

City of Dripping Springs GENERAL FUND Income Statement For the Eight Months Ending May 31, 2021

	Current Month	Current Month	Year to Date	Year to Date
CL D LM'	Actual	Budget	Actual	Budget
Charro Ranch Maintenance	86.93	912.08	126.49	7,296.64
Founders Pool/Park Maintenance	76.42	1,437.50	458.56	11,500.00
Sports & Rec Park Maintenance	73.52	1,168.33	6,063.90	9,346.64
Triangle Maintenance	0.00 0.00	66.67 458.33	77.15 0.00	533.36 3,666.64
Stephenson Lawn Maintenance Founders Park Lawn Maintenance	900.00			
		0.00	1,900.00	0.00
Sports & Rec Park Lawn Mainten	1,550.00	0.00	6,100.00	0.00
Triangle Lawn Maintenance	0.00	0.00	100.00	0.00
Charro Ranch Lawn Maintenance	1,000.00	0.00	7,050.00	0.00
S&R Trail Maintenance	0.00	41.67	0.00	333.36
Pool Maintenance	1,721.79	0.00	4,193.71	0.00
Founders Park/Pool Water	387.61	416.67	3,749.90	3,333.36
Sports & Rec Park Water	7,381.42	1,083.33	47,327.70	8,666.64
Triangle Water	35.86	39.58	289.66	316.64
City Hall Water	42.19	54.17	328.67	433.36
City Streets Water	282.05	333.33	2,312.49	2,666.64
Stephenson Bldg Water	35.18	41.67	299.64	333.36
Training/Education	50.00	3,248.26	5,441.16	25,986.08
Future Land Use Plan	0.00	4,166.67	0.00	33,333.36
Land Aquisition	0.00	5,450.11	26,179.42	43,600.88
Dues, Fees, Publications	3,027.35	2,500.00	13,628.02	20,000.00
Public Notices	893.45	500.00	3,836.12	4,000.00
Park Special Events	0.00	0.00	1,627.00	0.00
Park Miscellaneous	0.00	0.00	(98.00)	0.00
Public Relations	600.00	416.67	5,344.48	3,333.36
Newsletter- Website	0.00	552.08	6,625.00	4,416.64
Code Publication	0.00	503.92	140.00	4,031.36
FD Publicity	0.00	0.00	97.84	0.00
City Mileage	76.27	166.67	635.28	1,333.36
City Sponsored Events	0.00	416.67	1,580.00	3,333.36
Government Affairs	0.00	833.33	0.00	6,666.64
Miscellaneous Office Expense	7,893.31	833.33	9,603.73	6,666.64
Economic Development	0.00	0.00	5,000.00	5,000.00
Emergency Management	1,289.12	32.50	1,962.89	260.00
Emergency Equipment Maint	0.00	12,530.92	644.84	16,247.36
Emergency Fire& Safety	83.00	83.00	664.00	664.00
EM Mgt PR	0.00	333.33	0.00	2,666.64
COVID 19	0.00	0.00	94,910.18	0.00
Municipal Election	0.00	2,000.00	0.00	2,000.00
Contingencies	9,408.56	7,197.82	9,408.56	57,582.56
Transfer to Reserve Fund	75,000.00	0.00	200,000.00	162,328.76
TXF to TIRZ	0.00	169,379.41	250,000.00	419,379.41
TXF to DSRP OP	0.00	0.00	43,286.21	27,812.00
Total Expenses	667,545.14	664,439.68	4,343,543.77	4,472,416.93
Net Income \$	(177,120.35) \$	(88,938.06)	\$ 1,186,787.01	\$ 28,173.46

City of DS Wastewater Utility Fund Income Statement For the Eight Months Ending May 31, 2021

	Current Month Actual		Current Month Budget		Year to Date Actual		Year to Date Budget
Revenues	Actual		Duaget		Actual		Duaget
1/4 Cent Sales Tax \$	61,007.05	\$	52,967.92	\$	467,121.23	\$	423,743.36
Cable	34,813.97	Ψ	11,208.33	Ψ	105,272.94	Ψ	89,666.64
Telephone Franchise Fees	1,318.86		1,250.00		4,234.89		10,000.00
PEC Franchise fees	35,524.52		0.00		105,533.12		90,000.00
Texas Gas Franchise Fees	0.00		250.00		2,096.83		2,000.00
Water	0.00		8,333.33		100,000.00		66,666.64
Delayed Connection Fees	0.00		13,266.67		39,650.00		106,133.36
Over Use fees	10,833.23		5,505.69		47,270.74		44,045.52
Transfer Fees	750.00		291.67		5,520.00		2,333.36
Wastewater Service	91,186.27		66,176.05		598,387.64		529,408.40
FM 150 WWU Line Reimbursement	0.00		12,000.00		0.00		12,000.00
Interest Income	6,250.55		3,750.00		48,456.31		30,000.00
Late Fees	827.03		333.33		7,632.28		2,666.64
Other Income	(33,589.10)		2,916.67		206,524.16		23,333.36
Miscellaneous Income	1,907.68	-	0.00	_	1,907.68	-	0.00
Total Revenues	210,830.06	-	178,249.66	_	1,739,607.82	_	1,431,997.28
Expenses							
Administrative	16,710.00		9,200.00		78,318.75		73,600.00
Operations- Routine	4,304.82		6,666.67		34,695.42		53,333.36
Operations Non Routine	3,953.74		12,500.00		135,813.06		100,000.00
Regulatory	0.00		291.67		2,440.26		2,333.36
Legal Fees	0.00		2,500.00		28,003.67		20,000.00
Financial	0.00		0.00		10,000.00		10,000.00
Planning/Permitting	0.00		4,166.67		34,014.38		33,333.36
Chlorinator Alarm	0.00		83.33		0.00		666.64
Misc Planning/Cons 1431-001	0.00		2,083.33		17,225.20		16,666.64
Construction Phase Services	0.00		2,500.00		345.00		20,000.00
Road Reconstruction	0.00		833.33		443.18		6,666.64
TWDB East Interceptor	0.00		8,333.33		140,772.20		66,666.64
Fill Station1873-001	0.00		10,416.67		17,850.00		83,333.36
TWDB West Interceptor CIP 2nd Amend1881-001	0.00 0.00		20,833.33 416.67		130,142.67 0.00		166,666.64 3,333.36
TWDB 1923-001	0.00		3,333.33		20,738.40		26,666.64
TWDB 1923-001 TWDB Misc	37,686.29		56,666.67		381,983.82		453,333.36
Reclaimed Water Fac 1953-001	0.00		0.00		113,134.03		0.00
Reclaim Wtr Hold Pond 1952-001	0.00		10,416.67		31,518.75		83,333.36
Sewer CAD Modeling	0.00		2,083.33		4,097.67		16,666.64
FM 150 Utility 1989-001	0.00		5,000.00		2,603.00		40,000.00
Other Expense	0.00		416.67		175,941.50		3,333.36
WW Lawn Maintenance	0.00		833.33		3,250.00		6,666.64
System Maintenance and Repair	0.00		1,666.67		99.20		13,333.36
Odor Control	0.00		1,041.67		10,231.80		8,333.36
Jetting Lines	0.00		1,250.00		0.00		10,000.00
Drip Fld Maintenance & Repair	1,674.37		1,666.67		8,443.19		13,333.36
Lift Station Cleaning	0.00		750.00		2,640.00		6,000.00
Meter Calibration	0.00		58.33		0.00		466.64
Chlorinator Maintenance	0.00		208.33		0.00		1,666.64
Drip Field Maintenance	0.00		1,666.67		164.45		13,333.36
Electric	5,649.76		3,750.00		41,785.38		30,000.00
Phone	258.92		500.00		2,152.60		4,000.00
Supplies	761.99		833.33		1,354.00		6,666.64
Chemicals	0.00		666.67		2,404.65		5,333.36
Lab Testing	1,586.71		2,083.33		12,372.40		16,666.64
Sludge Hauling	5,475.00		6,666.67		41,225.00		53,333.36
Wastewater Flow Measurement	1,770.00 380.13		750.00		4,720.00		6,000.00
Lift Station Repairs & Maint	380.13		3,333.33		21,264.32		26,666.64

City of DS Wastewater Utility Fund Income Statement For the Eight Months Ending May 31, 2021

		Current Month	Current Month	Year to Date		Year to Date
		Actual	Budget	Actual		Budget
WWTP/Pump Repairs		0.00	4,166.67	40,984.29		33,333.36
Equipment		0.00	333.33	623.78		2,666.64
Pump and Haul		0.00	0.00	12,353.60		0.00
Dues, Fees and Subscriptions	,	0.00	0.00	190.00	,	0.00
Total Expenses		80,211.73	190,966.67	1,566,339.62		1,537,733.36
Net Income	\$	130,618.33	\$ (12,717.01)	\$ 173,268.20	\$	(105,736.08)

DSRP Operating Fund Income Statement For the Eight Months Ending May 31, 2021

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Revenues	1100001	Zuuget	1100001	Buager
Riding Series	\$ 16,530.00	\$ 7,416.67	\$ 33,660.01	\$ 59,333.36
Fair and Rodeo Profit	0.00	0.00	7,900.00	0.00
General Donations	2.00	0.00	45.11	0.00
DSRP Programs	35,851.50	0.00	36,559.50	0.00
Cleaning Fees	1,375.00	833.33	3,475.00	6,666.64
Staff Fees	100.00	333.33	2,883.40	2,666.64
Horse Riding Permits	635.00	833.33	8,412.05	6,666.64
Interest Income	93.50	83.33	415.52	666.64
Other Income	200.00	83.33	3,955.00	666.64
Field Rental	0.00	0.00	1,975.00	0.00
Miscellaneous Fees	450.00	0.00	1,680.00	0.00
Indoor Arena Rental	1,312.50	0.00	16,087.50	0.00
Event Facility Rental	400.00	9,333.33	850.00	74,666.64
RV Site Rental	880.00	1,500.00	13,380.00	12,000.00
Stall Rental	9,640.00	1,833.33	28,689.99	14,666.64
Outdoor Arena	400.00	0.00	3,450.00	0.00
Equipment Rental	425.00	416.67	2,568.00	3,333.36
Special Event Room Rental	3,250.00	0.00	2,500.00	0.00
Merchandise Sales	5,067.66	1,250.00	18,963.16	10,000.00
TXF from HOT Parking Lot	0.00	0.00	0.00	50,000.00
NA Small Event Room	325.00	0.00	3,025.00	0.00
Small Indoor Arena	500.00	0.00	3,462.00	0.00
NA Concession	100.00	0.00	950.00	0.00
DSRP Concessions	150.00	0.00	2,650.00	0.00
TXF from Gen Fund	0.00	0.00	43,286.21	43,286.21
TXF from HOT	0.00	5,606.30	33,642.81	44,850.40
DSRP Sponsorship	300.00	0.00	7,625.00	0.00
TXF from Ag Facility Fund	0.00	2,146.67	19,950.00	17,173.36
Total Revenues	77,987.16	31,669.62	302,040.26	346,643.17
E				
Expenses Salas Tay	0.66	0.00	1 120 66	0.00
Sales Tax	9.66	0.00 58.33	1,129.66	0.00
Advertising	0.00 0.00		0.00	466.64
Bank Fees DSRP ON CALL	400.00	0.00 866.67	2,292.74 6,200.00	0.00 6,933.36
Camp Staff	86.16	6,621.00	86.16	6,621.00
Camp Program Supplies	111.84	550.00	243.98	1,100.00
Training and Education	0.00	416.67	226.58	3,333.36
Stall Cleaning	0.00	166.67	0.00	1,333.36
Grounds Maintenance	2,250.00	852.42	10,050.00	6,819.36
House Maintenance	5.08	1,237.50	15,254.33	9,900.00
House Furniture & Equipment	0.00	20.83	69.99	166.64
House Supplies	(32.15)	45.83	34.66	366.64
	5,978.54	5,000.00	15,311.92	40,000.00
General Maintenance & Repairs	0.00	0.00	0.00	
Fleet Aquisition	1,304.76	498.62	3,146.94	42,568.00 3,988.96
Dues, Fees and Subscriptions	710.63		,	13,002.00
Network/Communications	8,298.57	1,625.25 4,083.33	4,520.58	
Riding Series			19,900.78	32,666.64
DSRP Postage	0.00	0.00	10.71	0.00
Merchandise Supplies	6,372.00	583.33 2.166.67	11,169.00	4,666.64 17 333 36
DSRP Improvements	3,140.00	2,166.67	20,865.00	17,333.36
Other Expense	15,500.00	1,708.33	18,575.10	13,666.64
Mileage	0.00	41.67	0.00	333.36
Alarm	0.00	0.00	5,527.00	1,080.00
House Septic	0.00	62.50	0.00	500.00
Propane/Gas Electric	358.82 5,437.49	250.00 5,000.00	1,275.12 38,379.03	2,000.00 40,000.00
LICCUIC	J, 4 31. 4 7	3,000.00	30,379.03	40,000.00

DSRP Operating Fund Income Statement For the Eight Months Ending May 31, 2021

		Current Month	Current Month	Year to Date	Year to Date
		Actual	Budget	Actual	Budget
Water		724.30	833.33	4,257.41	6,666.64
Supplies		4,286.91	2,500.00	14,866.15	20,000.00
Office Equipment and Supplies		113.99	425.00	9,581.96	3,400.00
TXF to HCLE		0.00	1,100.00	0.00	8,800.00
Portable Toilets		65.00	0.00	520.00	0.00
Equipment Maintenance		1,688.61	2,083.33	10,144.94	16,666.64
Equipment		0.00	858.33	0.00	6,866.64
Equipmental Rental		0.00	83.33	(125.00)	666.64
Fleet Maintenance		0.00	208.33	929.59	1,666.64
Contingencies		0.00	4,166.67	0.00	33,333.36
Total Expenses		56,810.21	44,113.94	214,444.33	346,912.52
Net Income	\$.	21,176.95	\$ (12,444.32)	\$ 87,595.93	\$ (269.35)