



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Andrea Cunningham, City Secretary

Commission Meeting Date: October 27, 2020

Agenda Item Wording: **Discuss and consider approval of the Planning & Zoning Commission 2021 annual meeting calendar.**

Agenda Item Requestor: Andrea Cunningham, City Secretary

Summary/Background: Annually the City prepares the meeting calendar for Boards, Commissions and Committees. The attached calendar for the Planning & Zoning Commission considers the approved City of Dripping Springs Holiday Calendar and additional observed holidays by DSISD.

The Planning & Zoning Commission meets the 4th Tuesday of each month at 6:30 p.m. The attached calendar for the Commission has no conflicts with City Holidays or City Hall closures; however, the November and December meetings fall within the Thanksgiving and Christmas holidays respectively. Traditionally the Commission has moved these meetings to the 3rd week.

Recommended Commission Actions: Staff recommends approval of the attached Planning & Zoning Commission 2021 meeting calendar; and it is the at the Commission's pleasure to reschedule the November and December 2021 meeting.

Attachments:

1. Approved City Hall Holiday Calendar
2. Proposed PZC 2021 Meeting Calendar

Next Steps/Schedule:

1. Prepare 2021 meeting calendar for review and approval by City Council.
2. Upon City Council approval meetings will be updated on the City website and calendar invites will be forwarded to Commission Members.