



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Laura Mueller, City Attorney

Council Meeting Date: September 2, 2025

Agenda Item Wording: **Approval of an updated Professional Service Agreement for City Engineering Services with Gilpin Engineering, LLC.** *Sponsor: Mayor Bill Foulds, Jr.*

Agenda Item Requestor:

Summary/Background: Gilpin Engineering, Chad Gilpin, has changed corporation type. In addition, Gilpin Engineering has not increased their fees since 2017 for the City of Dripping Springs. They are requesting an increase in fees for hourly rates for non-reimbursable and reimbursable expenses.

	2017	2025-Non-reimbursable	2025-Reimbursable
Senior Engineer	150	165	180
Project Engineer	X	165	180
Design Engineer	100	110	120
Engineering Technician	75	82	90
Inspector	75	82	90
Administrative Assistant	60	66	72

Non-Reimbursable is a 10% increase. (Hours spent on City tasks and projects not related to a development review).

Reimbursable is a 20% increase. (Hours spent on development review can be reimbursed by the developer).

Commission Recommendations:

N/A

Recommended Council Actions:

Recommend approval of updated agreement.

Attachments: New agreement; 2017 agreement; 2021 agreement.

Next Steps/Schedule: If Approved the agreement will go into effect upon execution.