

INTERNAL Log-in page:

3:47 PM Thu Jul 7

account.civicplus.com

Changes to Your CivicPlus Account - civicrectest01@... CivicPlus Platform - Sign In Start Page

Your current sign-on will no longer function after July 29, 2022. TAKE ACTION NOW

WELCOME TO
TX-DRIPPINGSPPRINGS

Email Address

Password

Remember my email address

SIGN IN

[Reset Password](#) [Create Account](#)

We are upgrading our sign-in server to improve security and performance. If you use multiple CivicPlus products, you may need to sign in separately with the same credentials until this is complete.

POWERED BY CIVICPLUS

Home Screen: Double Check that the location selected is Mercer Street (Founders Day Commissioner).

3:48 PM Thu Jul 7

secure.rec1.com

Changes to Your CivicPlus Account - civicrectest01@... CivicRec Start Page

CIVICREC Dripping Springs, TX

Check-In Mercer Street (Founders Day Commissioner)

Accounts

Catalog

Activities

Activity List

Shared Rosters

View/Restore Deleted

Facilities

Communicate

Configuration

Security

Financial

Functions

PINNED OPEN

MENU DOCKED

Search: Name, email, or username

SEARCH

Setup New Account

Search: Address Phone

Help

CivicRec - Recreation Software Solutions

Activity List is where you will find rosters:

The screenshot shows the CivicRec Activity List page. The left sidebar contains a navigation menu with options like Accounts, Catalog, Activities, Activity List, Shared Rosters, View/Restore Deleted, Facilities, Communicate, Configuration, Security, Financial, Functions, PINNED OPEN, and MENU DOCKED. The main content area displays a table of activities with columns for #, Name, Location, Dates, Days, Times, Ages, Roster, and Tools. The table lists activities such as ITINERANT VENDOR LICENSE, COMMERCIAL ACTIVITY IN PARKS, BARK IN THE PARK, FILM PERMIT, FARMERS MARKET, TWEEN SCENE, ARENA MEMBERSHIPS, ADULT SOFTBALL LEAGUE, FOUNDERS POOL SEASON PASS - SUMMER 2022, FOUNDERS DAY SPONSORSHIPS, and FOUNDERS DAY PARADE. A 'Filters' panel on the left allows filtering by Scope (Current, Expired), Session Name, Location, Category, Program Period, Activity Type, and Status. A 'Help' button is visible in the bottom right corner.

Click on either “Founders Day Sponsorships” or “Founders Day Parade” and it will open the sessions menu. Click “View” to view participant rosters.

The screenshot shows the CivicRec Activity List page with the Founders Day Sponsorships and Founders Day Parade sessions menu open. The left sidebar is the same as in the previous screenshot. The main content area displays a table of sessions with columns for #, Name, Location, Dates, Days, Times, Ages, Roster, and Tools. The table lists sessions such as 1. Family Level Sponsorship, 2. Bronze Level Sponsorship, 3. Silver Level Sponsorship, 4. Gold Level Sponsorship, 5. Platinum Level Sponsorship, and Founders Day Parade. A 'Filters' panel on the left allows filtering by Location, Category, Program Period, Activity Type, Status, Session Start (From, To), Waiting List Status (Any, Has Waiting List), and Session Admin. A 'Help' button is visible in the bottom right corner.

You can click any of the highlighted areas to view participants' information.

CIVICREC Dripping Springs, TX

Founders Day Sponsorships 1. Family Level Sponsorship

Roster **1 Slots Filled** | Waiting List **0** | + Create Shared Roster

Print Roster | Participant Sheets | Email Waivers

#	Contact	Age	Registration	Paid	Waiver Status	Receipt	Qt
1	Caylie Houchin	24	07/07/2022 02:41 PM	Balance Due \$250.00 Make Payment	OK	42085477	1

FILTERS
Clear All Filters

VIEW EXPANDED LIST
Yes No

INCLUDE DROP-INS
Yes No

CivicRec - Recreation Software Solutions
Copyright 2012-2022. All rights reserved.

Participant Sheets will show you each registrant's prompt answers, contact information, etc. You can print or save it as a PDF.

Dripping Springs, TX Print

Founders Day Parade Founders Day Parade Application Participant Sheet

Participant Name: Caylie Houchin
 Date of Birth: 06/01/1998
 Address: 1042 Event Center Dr, Dripping Springs, TX 78620
 Main Phone: 512-708-0457
 Email: chouchin@cityofdrippingsprings.com

Prompt Responses:

Question	Answer
Name of Persons/Organization/Entry:	Parks & Recreation Department
# of People Walking:	2
# of Animals -	0
If yes, what kind of animals?	N/a
Music?	No
How long is your entire float entry for the parade in feet? *Total length is limited to 50ft.	45 ft
Describe your float:	Description found here.

Clicking the receipt will open a receipt of the transaction of that specific participant. Receipts automatically get sent to participants after they submit payment.

Parade Receipt:



Dripping Springs, TX
511 Mercer Street
Dripping Springs, TX 78620
512-894-2400
fdchair@cityofdrippingsprings.com
<https://www.cityofdrippingsprings.com/founders-day>

Registration/Payment Receipt 42091901

07/07/2022 03:25 PM

Account Information

Caylie Houchin
1042 Event Center Dr
Dripping Springs, TX 78620

Received By

Caylie Houchin at PCS Office - Ranch House

Item	Balance Due	Amount Paid
Caylie Houchin for Founders Day Parade Founders Day Parade Application	\$75.00	\$0.00
BALANCE DUE BY: 04/21/2023		
SCHEDULE: 6p-7:30p on Fri 04/28/2023 at Mercer Street Founders Day		
Change in Balance		\$75.00
Account Balance		\$325.00
<i>(As of 07/07/2022 03:25 PM)</i>		

Prompt(s)

Name of Persons/Organization/Entry: Parks & Recreation Department

of People Walking: 2

of Animals - 0

If yes, what kind of animals? N/a

Music? No

How long is your entire float entry for the parade in feet? *Total length is limited to 50ft. 45 ft

Describe your float: Description found here.

Thank you for your participation in Founders Day!

Sponsorship Receipt:



Dripping Springs, TX
511 Mercer Street
Dripping Springs, TX 78620
512-894-2400
fdchair@cityofdrippingsprings.com
<https://www.cityofdrippingsprings.com/founders-day>

Registration/Payment Receipt 42085477

07/07/2022 02:41 PM

Account Information

Caylie Houchin
1042 Event Center Dr
Dripping Springs, TX 78620

Received By

Caylie Houchin at PCS Office - Ranch House

Item	Balance Due	Amount Paid
Caylie Houchin for Founders Day Sponsorships 1. Family Level Sponsorship	\$250.00	\$0.00

BALANCE DUE BY: 04/23/2023

SCHEDULE: 5p-12a on Fri 04/28/2023 at Mercer Street Founders Day 10a-12a on Sat 04/29/2023 at Mercer Street Founders Day 10a-5p on Sun 04/30/2023 at Mercer Street Founders Day

Change in Balance \$250.00

Account Balance \$250.00
(As of 07/07/2022 02:41 PM)

Prompt(s)

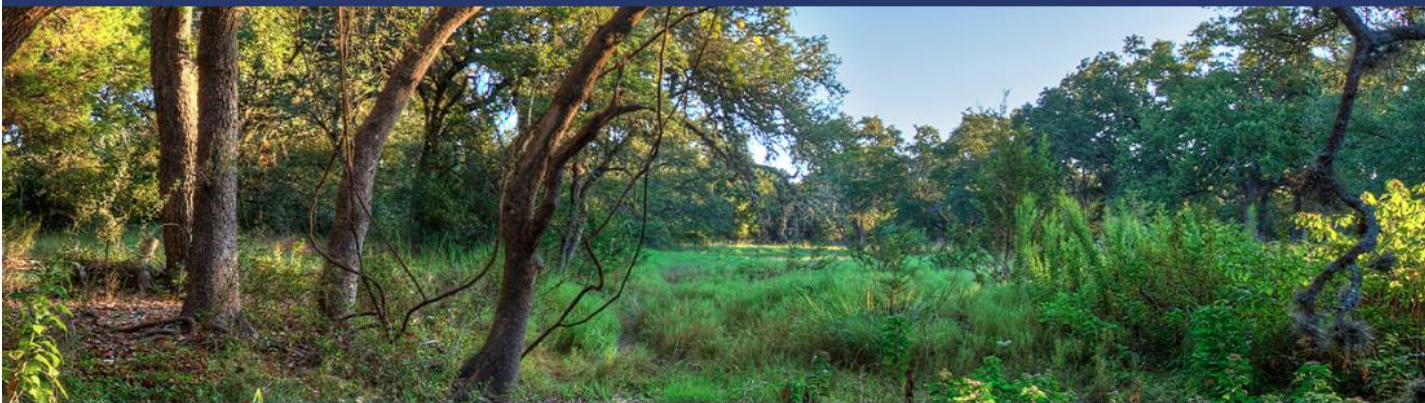
Company Name or Family: City of Dripping Springs

LOGO to be provided by: Please include their Name, Email Address & Phone Number. Caylie Houchin;
chouchin@cityofdrippingsprings.com ; 512-708-0457

Thank you for your participation in Founders Day!

These are example receipts and can be edited easily. Take note of the "Prompts" Section. These questions are answered as the participant is registering/paying. Any information needed from the participant can be included in the prompt section.

Public-facing page:



Log In/Create Account Catalog

Policies Help

Cart
Empty

Clear All Filters

Activities **8** Founders Pool **6** Park Rentals **6** Programs **1** Permits & Licenses **5**

Filter

Founders Day Festival **6**

Keyword or code... x

FOUNDERS DAY FESTIVAL 2023

Location

[Founders Day Sponsorships](#) **5** . Add Text Here \$250 - \$5000

Mercer Street

[Founders Day Parade](#) **1** . Add text here \$75

Category

Founders Day Festi...

FOUNDERS DAY FESTIVAL 2023

Founders Day Sponsorships



EVENT	LOCATION	AGE	DAYS	DATES	TIMES	
1. Family Level Sponsorship	Mercer Street	All Ages	Daily	04/28-04/30	5pm-5pm	\$250 ⓘ

ⓘ Registration for this program opens at 12:00 AM on 12/01/2022.

Add Text Here

Activity Founders Day Sponsorships
Session 1. Family Level Sponsorship
Location Mercer Street
Room/Facility Founders Day
Phone 512-894-2400
Date Range 04/28-04/30
Schedule Details 5p-12a on Fri 04/28/2023 at Mercer Street Founders Day
 10a-12a on Sat 04/29/2023 at Mercer Street Founders Day
 10a-5p on Sun 04/30/2023 at Mercer Street Founders Day
Age/Gender All Ages
Activity Code FDF2023
Fee \$250.00
Registration Opens on Dec 1 - 12:00 AM

An account is required to register for this program or activity.

[CREATE ACCOUNT](#)

[LOG IN](#)

Sponsorship Page. Highlighted areas can be edited. Each level can have a different description. Sponsors will create an account for their organization. Prompts will be utilized to gather additional information.

Founders Day Parade



Founders Day Parade Applicat... Mercer Street All Ages Fri 04/28/23 6pm-7:30pm \$75 ⓘ

ⓘ Registration for this program opens at 12:00 AM on 12/01/2022.

Add text here

Activity Founders Day Parade
Session Founders Day Parade Application
Location Mercer Street
Room/Facility Founders Day
Phone 512-894-2400
Date Range 04/28
Schedule Details 6p-7:30p on Fri 04/28/2023 at Mercer Street Founders Day
Age/Gender All Ages
Fee \$75.00
Registration Opens on Dec 1 - 12:00 AM
Max Participants 75

An account is required to register for this program or activity.

CREATE ACCOUNT

LOG IN

Parade Application Page. Highlighted areas can be edited. Parade applicants will create an account for their organization. Prompts will be utilized to gather additional information.

Participants will follow the remaining on-screen instructions to complete the transaction.

🏠 DSTX

Attachments

🛒 \$250.00
1 item

Attachments View/Print

1. FD Sponsorship Packet View/Print

CHECKOUT FOR JANE COMMISSIONER

- Account Profile
- Browse Catalog
- Attachments**
- Prompts
- Payment
- Receipt

[Confirm Attachments >](#)

[< Browse Catalog](#)

Attachments (Parade Participant information sheet, sponsorship information sheet, any additional information that is important for the participant to be aware of)

Prompts: The system will not allow the participant to continue if the fields are blank. No limit on prompts.

🏠 DSTX

Prompts

🛒 \$250.00
1 item

Prompt	Response
General Prompts	
1. Company Name or Family:	<input type="text"/>
2. LOGO to be provided by: Please include their Name, Email Address & Phone Number.	<input type="text"/>

CHECKOUT FOR JANE COMMISSIONER

- Account Profile
- Browse Catalog
- Attachments
- Prompts**
- Payment
- Receipt

[Submit Responses >](#)

[< Attachments](#)

Payment Page:







Payment

Item	Price
1. kid houchin for Founders Day Sponsorships 1. Family Level Sponsorship	\$250.00 ✕
Total Charges	\$250.00

Save Card

[Continue to Payment](#)

If you are not redirected to a receipt page after completing your purchase, please return to the catalog and try again.

CHECKOUT FOR CAYLIE HOUCHIN	
	Browse Catalog
	Attachments
	Prompts
	Payment
	Review & Confirm
	Receipt

[← Prompts](#)

Then they will be prompted to add their credit card information and complete the transaction.