

City of Dripping Springs

Monthly Maintenance Report

March 2021

Routine Maintenance

- M-F Weekly Maintenance Check list is completed in the morning
- Wednesday's setup and put away Farmers Market
- WWTP fields and lift stations landscaping
- Ranch House water heater flushed weekly
- Maintenance Meeting Wednesdays (1:00pm) safe distancing in council chambers
- Friday's Vehicles cleaned out, washed, and maintenance check completed
- Banners put up and taken down as needed
- City Hall fogged and sprayed with disinfectant daily
- Mercer St. plant beds maintained

Additional Maintenance Completed

Parks

- Founders park trails trimmed and cleared – 3/1, 3/17-3/18
- Founders pool shed moved for concrete improvement – 3/2
- SRP restroom repairs from freeze – 3/2-3/3
- SRP shut off valve repaired – 3/3
- SRP park trails trimmed – 3/1-3/3, 3/5
- Charro park trails cleared – 3/3-3/4
- VMP electrical checked – 3/3
- Founders pool backwash line repaired – 3/5
- DSRP trails cleared – 3/8
- SRP mop sink fixture replaced – 3/8
- DSRP women's restroom toilet repaired – 3/12
- Charro park plumbing repaired – 3/15
- VMP mowed and trimmed – 3/16
- SRP water meter readings – 3/22
- Founders pool hose repaired – 3/29
- Founders pool storage shed moved – 3/31

Streets

- Timberline and RR12 stop sign repaired – 3/9
- Rob Shelton ROW trash picked up – 3/15
- Rob Shelton debris removed - 3/17
- Sportsplex ROW mowed and trimmed – 3/19
- Headwaters stop sign repaired – 3/23
- McGregor potholes repaired – 3/24

- Bearkat guardrail repaired – 3/25
- Rob Shelton and Founders Park Rd. stop sign replaced – 3/29
- Mercer St. ROW mowed and trimmed – 3/30
- Grand Praire “No Thru Trucks” sign installed – 3/30
- Founders Park Rd. ROW debris picked up – 3/31

Facilities

- Ranch House upstairs electric repaired – 3/5
- Ranch House well house insulation installed – 3/5
- DSRP office light switch replaced – 3/12
- DSRP womens restroom light switch replaced – 3/12
- DSRP restrooms repaired – 3/9
- Stephenson building toilet repaired – 3/12
- Ranch House chlorine added to septic system – 3/15
- Ranch House A/C filters checked – 3/15
- Stephenson Bldg. A/C filters checked – 3/15
- City Hall A/C filters replaced – 3/16
- DSRP door damage repaired – 3/16
- Ranch House windows cleaned – 3/19, 3/24, 3/30
- DSRP kitchen drain repaired – 3/22
- DSRP outdoor arena steps stained - 3/22
- City Hall City Secretary file cabinet moved – 3/23
- DSRP women’s restroom light repaired – 3/24
- SRP urinal repaired – 3/25
- DSRP concession area and restroom lights repaired – 3/26
- City hall handicap parking signs installed – 3/29
- DSRP yellow railing repaired – 3/31

Equipment/Vehicles

- Kubota tractor PM’d – 3/3
- Kiser Drag bearings replaced – 3/12
- Additional drag bearings replaced – 3/12
- F-350 sent to shop: blowing white smoke, limp mode, service codes – 3/19
- 16’ trailer toolbox installed – 3/23
- Kioti brake issues checked – 3/24
- Kiser and Arena Works drag bearings greased – 3/26
- Kioti Tractors PM’d – 3/25
- DSRP Little Wonder seal replaced – 3/29
- Portable compressor exhaust line replaced – 3/29
- 60 Gal. compressor motor replaced – 3/31

Other

- Quarterly staff meeting – 3/2
- Post-ice storm After action meeting with Emergency Management – 3/3

- Tim T. attended State Maintenance Rodeo – 3/10-3/11
- City Hall vandalized: Maintenance staff clean up – 3/10-3/11
- Make up Quarterly staff meeting – 3/26

SRWRF

- Moved item outside of facility for pump repair – 3/2