



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Diana Boone, City Secretary

Council Meeting Date: December 3, 2024

Agenda Item Wording: **Discuss appointments to the TIRZ No. 1 & No. 2 Board of Directors.**

Agenda Item Requestor: Michelle Fischer, City Administrator

Summary/Background: **Member Responsibilities - Section 2.04.224**

The TIRZ board shall act as an advisory board to the city council in the operation and administration of the TIRZ; all action by the board is subject to city council approval. The authority and responsibility of the board expressly includes:

- (1) Make recommendations to the city council regarding the administration of this division.
- (2) Make recommendations to the city council regarding agreements that are necessary or convenient to implement the project plan and reinvestment zone financing plan.
- (3) Make recommendations to the city council regarding agreements with local governments or political subdivisions for management of the zone or implementing the project plan and reinvestment zone financing plan.
- (4) Make recommendations to the city council regarding the expenditure of TIRZ funds related to development and redevelopment of land within the zone, in conformance with the following process.
- (5) Acting as the lead entity in working with other boards and commissions regarding incentives, regulations, infrastructure and all other physical and economic development decisions related to the TIRZ district.
- (6) Providing a progress report to the city council annually, or as requested by the city council.

Member Selection – Section 2.04.223

- (a) Beginning January 1, 2021, members shall initially serve staggering terms with even numbered places serving a two-year term and odd numbered places serving a one-year term, after which all places shall serve a two-year term. For members appointed by city council, when

appointed for each term, the city council will determine which member will be in each place. For members appointed by the county, the county will determine which member is in each place.

- (b) Vacancies on the board may be filled by appointment of the city council for the unexpired term.

Membership Requirements – Section 2.04.222

All regular board members shall be at least 18 years of age and a resident of the county. Any regular board member who ceases to possess such qualifications shall automatically be deemed to have vacated their membership on the board.

Officer Appointments – 2.04.225

The city council shall appoint a chair, as established in section 311.009.f of the Local Government Code, for a term of one year, beginning in January. The board may appoint other officers as it may establish in its bylaws.

Current Membership

Member	Place	Term
Dave Edwards, Chair	Place 1	12/31/24
Craig Starcher	Place 2	12/31/25
Taline Manassian, Vice Chair	Place 3	12/31/24
Miles Mathews	Place 4	12/31/25
Missy Atwood	Place 5	12/31/24
Susan Kimball	Place 6	12/31/25
Walt Smith	Place 7	12/31/24

Vacancies and Applicants

Place 1 – Board Member Dave Edwards is resigning and we are currently taking applications to fill the vacancy after his term expires.

Places 3 & 5 – Board Members Taline Manassian and Missy Atwood are seeking reappointment by City Council.

Place 7 – Board Member Walt Smith will be requesting reappointment by the Hays County Commissioner’s Court.

**Board
Recommendations:**

TIRZ Board No. 1 & No. 2 recommends approving the reappointment of Missy Atwood and Taline Manassian

**Recommended
Council Actions:**

Staff recommends approval.

Attachments:

1. Resolution

Next Steps/Schedule:

1. Inform board members of City Council decision.
2. Update website and roster.