



# Contract Cover Sheet

|                                                 |                                                                                                                                                                                                                                                                        |
|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Contract Number</b>                          | CIT20261006<br><small>Use first three letters of contractor and date of approval. Ex: contract approved for HDR on Jan.18, 2022 the Contract number is HDR20220118. If administratively approved, use the date the contract is submitted to the city signator.</small> |
| <b>Contractor with Contact Information</b>      | Company: City Lights Design Alliance POC: Keenan E. Smith                                                                                                                                                                                                              |
|                                                 | Address: 18320 Shepherds Corral, Dripping Springs, Tx 78620                                                                                                                                                                                                            |
|                                                 | Phone Number: 512-659-5062                                                                                                                                                                                                                                             |
| <b>Effective Date</b>                           | October 1, 2026                                                                                                                                                                                                                                                        |
| <b>Termination Date</b>                         | September 30, 2027                                                                                                                                                                                                                                                     |
| <b>Renewal/<br/>Termination Notice Date</b>     | 30 days                                                                                                                                                                                                                                                                |
| <b>Bid/Quotes/ Budgeted</b>                     | Renewal of current agreement.<br>Not to exceed \$43,200 for the year at \$150 an hour.                                                                                                                                                                                 |
| <b>Department</b>                               | TIRZ/Finance                                                                                                                                                                                                                                                           |
| <b>Reporting Requirements</b>                   | Insurance Certificate: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NA                                                                                                                                                                             |
|                                                 | Conflict Disclosure: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NA                                                                                                                                                                               |
|                                                 | 1295 Reporting: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NA                                                                                                                                                                                    |
|                                                 | Other Reporting Requirements:                                                                                                                                                                                                                                          |
| <b>Council Meeting Date<br/>(if applicable)</b> | October 6, 2026                                                                                                                                                                                                                                                        |