



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrea Cunningham, City Secretary

Commission Meeting Date: March 25, 2024

Agenda Item Wording: **Discuss and consider possible action regarding Founders Day Commission meetings for April and May.**

Agenda Item Requestor: Johnna Krantz, Events Coordinator

Summary/Background: In 2023, FDC meetings were amended to be held on the 2nd and 4th Monday, January – May, and the 2nd Monday, October – December.

April Meetings

During approval of the annual meeting calendar, the Commission selected to have the first meeting in April on Saturday, April 20th, as the regular meeting date of April 8th is the Eclipse Event and City Hall is closed. The second monthly meeting is scheduled for April 22nd. Staff is requesting an additional meeting in April prior to the Founders Day Festival, which will be a special called meeting. The following dates are available for a 6:30 p.m. meeting:

- Wednesday, April 3rd – Friday, April 5th
- Tuesday, April 9th – Friday, April 12th
- Monday, April 15th, and Thursday, April 18th – Friday, April 19th

May Meetings

During approval of the annual meeting calendar, the Commission selected to have only one meeting in May on the 13th which would be dedicated to Founders Day Wrap-Up and the 2025 Budget Recommendation. Staff is requesting an additional meeting in May for budget discussions, which would be a special called meeting. The following dates are available for a 6:30 p.m. meeting:

- Wednesday, May 1st – Friday, May 3rd
- Monday, May 6th, and Wednesday, May 8th – Friday, May 10th
- Monday, May 20th – Friday, May 24th
- Tuesday, May 28th – Friday, May 31st

**Recommended
Commission Actions:**

Staff is recommending that the Commission select additional meeting days in April and May in which at least a quorum of the Commission will be able to attend.

Attachments:

1. April Meeting Room Calendar
2. May Meeting Room Calendar
3. Approved Budget Calendar

Next Steps/Schedule:

1. Create meeting invites for selected meetings, and secure Council Chambers
2. Create special meetings in Essential
3. Add meeting to City website calendar