



DRIPPING SPRINGS
Texas

City of Dripping Springs
Parks and Facilities Naming Policy

Last Adopted: _____

Purpose

To provide a formal process that assists the City Council with naming or renaming the City of Dripping Springs's parks, park facilities, or infrastructure. This policy provides for citizen input, board or commission recommendations, and ensures City Council approval to adopt all names.

Guidelines

Park, Park Facilities & Infrastructure

For the purpose of this policy, "Park" shall include any area designated by the City for park and recreational use. Park facilities shall include offices, restrooms, pavilions, or any other building located in a designated park. Park infrastructure shall include trails, playgrounds, benches, trees, or equipment located in a designated park.

Proposed names shall identify one of the following:

- An adjacent street to the park;
- Predominant physical features (such as lakes, rivers, creeks, etc.) in or adjacent to the park;
- The subdivision in which the park property is located;
- A state or nationally recognized person who has improved the quality of life for the public;
- A significant historic feature, event, or person;
- An individual or group who has made exceptional contributions to the City of Dripping Springs with preference being given for contributions to parks and recreation services.

Exceptional contributions include:

- Donating or contributing a significant amount of time or funds for the acquisition and/or development of the park facility;
- Providing direct and significant volunteer services benefiting the public as a local or community leader.

No naming or renaming proposals shall be permitted for any individual, corporation, or donor group whose public image, services, or history conflicts with the purpose or mission of this policy or the mission of the City of Dripping Springs.

Municipal Facilities & Infrastructure

For the purpose of this policy, Municipal Facility shall include any building or structure owned by the City of Dripping Springs, outside of a designated park. Individual spaces within a facility may be named separately. Municipal Infrastructure shall include streets, parking areas, and any property owned by the City of Dripping Springs.

Proposed names shall identify one of the following:

- A state or nationally recognized person who has improved the quality of life for the public;
- A significant historic feature, event, or person.

- An individual or group who has made exceptional contributions to the City of Dripping Springs. Exceptional contributions include:
 - o Donating or contributing a significant amount of time or funds for the acquisition and/or development of the facility or infrastructure;
 - o Providing direct and significant volunteer services benefiting the public as a local or community leader.

Procedure

Nominations

Individuals shall submit a written nomination for names along with justification to the City Administrator. The nomination shall include:

- Reasons for the proposed name;
- Evidence of community support for the proposed name;
- Petitions, if submitted, must state the intent and include printed names, signatures, addresses, zip codes and telephone numbers of each signer as proof of residency.

Review

Each nomination shall be reviewed by the appropriate department for completeness. Complete nominations shall be placed on an upcoming agenda of the appropriate board or commission. Naming of parks facilities shall be reviewed by the Parks and Recreation Commission and then sent to City Council with the Parks and Recreation Commission recommendation. Naming of all other City facilities shall be brought before the City Council.

When placed on an upcoming agenda, each nomination shall be accompanied by a staff agenda statement which includes the following:

- All nomination information submitted
- Background on the facility or infrastructure for which the nomination was received
- Consistency with the naming guidelines
- Fiscal impacts; including upfront and ongoing maintenance costs
- Board or commission recommendation (if applicable)

Renaming

Any proposed renaming of park, facility, or infrastructure shall only be approved by a majority vote of Council.