



City of Dripping Springs

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Agenda Item Report from: [TIRZ Project Manager / Keenan Smith](#)

TIRZ Board Meeting Date:	August 08, 2022
Agenda Item Wording:	TIRZ Old Fitzhugh Rd: Plans Specifications and Estimates Services – HDR Task Order #2 Authorization Request
Agenda Item Requestor:	TIRZ PM- Keenan Smith
Board Member Sponsor:	Taline Manassian - Co-Chair
Summary/Background: Old Fitzhugh Rd (OFR) / PSA for PSE Services by HDR Engineering: "Future Task Orders."	
Recommended TIRZ Board Action: (Recommend to City Council) "Authorization and Notice to Proceed with Task Order #2- including 60% and 90% Phase Services and fees per executed PSA, subject to approved project budget allocations."	
<p>HDR Engineering has delivered 30% Phase design plans advancing the Old Fitzhugh Road project, per Task Order #1 of their executed PSA (on file). The PSA limited authorized Fee / Phase costs for Task Order #1 only - Not To Exceed (NTE) \$157,000. These costs were covered by the TIRZ FY'22 approved Budget, under the OFR Project line item.</p> <p>Staff is seeking TIRZ Board and City Council authorization for a new Task Order which would allow the engineering work to progress and advance continuously and efficiently up to the 90% Phase PSE's. HDR's project schedule (attachment) show anticipated commencement of the 60% Phase work in September 2022, making the request timely.</p> <p>Staff Request Summary:</p> <ul style="list-style-type: none">- Allow Authorization for 30-90% PSE's Phases of Work:<ul style="list-style-type: none">o Authorization to issue a Task Order #2 with Notice to Proceed (NTP) including: 60-90% Phase Scope of Work per PSA fee quotations. Notice To Proceed would be issued subject to approved budget allocations.- Budget Allocations:<ul style="list-style-type: none">o TIRZ FY'22 Budget allocated \$157,000 for the current OFR PSE's Task Order #1 (30% PSE's). Most recent project Billings (HDR Invoice 7/18/22 attached) show total expenditures of \$84,758 with a contract balance remaining of \$71, 984. Staff believes this balance should support the payment of the remaining anticipated project billings through the end of FY'22, without the need for a FY'22 Budget Amendment.o TIRZ Board Approved FY'23 Budget (subject to CC Approval) proposed an allocation of \$448,000 for Future Task Orders of OFR PSE's (attachment). Per the fee quotations in the executed PSA, the sum of 60% and 90% PSE services (Proposed Task Order #2) totals \$443,577, and so would be covered by the TIRZ FY'23 Budget, subject to City Council Approval and Adoption (anticipated by September 2022).	
Funding Note: Future Task Order Funding prospects have also identified Hays County POSAC (active request pending).	
Thanks, KES 220804: 1035 hrs	