

DIVISION 2. FARMERS MARKET COMMITTEE

Sec. 6.05.004. Committee purpose.

The purpose of the farmers market committee is to advise the market manager regarding the operation of the Dripping Springs Farmers Market, ensuring its smooth functioning, maintaining vendor compliance with market rules, and safeguarding public health and safety.

(Ord. No. 2024-43, 12-3-2024)

Sec. 6.05.005. Committee membership, meetings.

- (a) Number of members. The committee shall have up to eight members.
- (b) Terms of members. Committee members will serve two-year terms. Members may be reappointed with no limitation on the number of terms one member may serve.
- (c) Member selection.
 - (1) Every year, city staff will prepare a slate of nominees for city council consideration.
 - (2) Committee members shall be appointed by majority vote of the city council.
 - (3) Committee members must be residents or business owners in the city limits or ETJ or within 150 miles of the city limits. At least two committee members must be market vendors of which one shall be an agricultural producer.
 - (4) Although not strictly required, preference for committee membership shall be given to persons who raise, grow or make food products, or artists who make crafts from agricultural products.
- (d) Officers. The chair shall be appointed by the city council from among the membership. A vice-chair shall be selected by the committee members. In the absence of the chair or vice-chair, the remaining committee members may select a person among themselves to preside over a meeting.
- (e) Member removal. The city council may remove committee members by majority vote, with or without cause.
- (f) Resignation; vacancies. A committee member may resign by providing the city secretary written intent to resign. A failure to attend three or more sequential, regular committee meetings will constitute automatic notification of intent to resign. The committee may provide recommendations to the city council related to the removal or appointment of committee members. The city council may fill vacancies by majority vote. Committee members appointed to fill a vacancy will complete the unexpired portion of the term.
- (g) Committee meetings.
 - (1) The committee will meet monthly in person or by electronic means as coordinated with and arranged by city staff. Agendas will be drafted by the market manager.
 - (2) A minimum of four committee members shall constitute a quorum. The chair shall count toward the establishment of a quorum. Abstentions shall not affect the establishment of a quorum. A quorum is required to take action as the Dripping Springs Farmers Market Committee.
 - (3) The committee is not subject to the Texas Open Meetings Act.

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- (4) The committee's work and work product will be subject to the Public Information Act, Texas Government Code chapter 552.

(Ord. No. 2024-43, 12-3-2024)

Sec. 6.05.006. Committee authority.

The committee shall, subject to the provisions outlined herein, have the authority to:

- (1) Make recommendations to the market manager regarding the approval, rejection, suspension, and termination of vendor applications;
- (2) Advise the market manager regarding means of making improvements;
- (3) Assist city staff with the development and implementation of special events;
- (4) Make recommendations to city council regarding the budget prepared and presented by the market manager for the farmers market; and
- (5) Perform other duties in relation to market operations as established by the city council.

(Ord. No. 2024-43, 12-3-2024)

Sec. 6.05.007. Committee support.

- (a) City staff shall provide logistical support to the committee and its subcommittees, as defined by access to city facilities for purposes of public meetings; drafting meeting agendas; access to city resources for purposes of copies and communications; and a designated market manager to serve as staff liaison to coordinate and direct such support.
- (b) One or more market managers shall be designated by the city administrator. A market manager shall be a city staff member (employee or contract professional services).
- (c) The city shall provide and support an online presence, including but not limited to information on the city website, assistance with an electronic newsletter, and social media for farmers market related information and activities and will provide a page via the market manager upon which the committee may request that the city post additional information related to committee meetings and farmers market information.
- (d) City staff shall inform the committee of changes to personnel, logistical support, and other matters related to the operation of the farmers market in a timely manner.

(Ord. No. 2024-43, 12-3-2024)