

STEPHENSON SCHOOL BUILDING

UPDATED: 9/5/2023

Project Schedule

	ITEM	DURATION	START	END
	TASK 1: DESIGN DEVELOPMENT			
	Notice to proceed			6/13/2023
1.1	Project Kick-off			
1.2	Existing Conditions Assessment & Drawings			6/27/2023
1.3	Code Review			7/18/2023
1.4	Design Confirmation Meeting & User Meeting			8/1/2023
1.5	Issue Design Development		6/13/2023	9/12/2023
1.6	Owner Review	1 Week	9/12/2023	9/19/2023
1.7	Issue Probable Cost & Drawing Updates	2 Weeks	9/12/2023	9/26/2023
	Owner review of cost estimate	1 Week	9/26/2023	9/28/2023
	Submit HPC agenda packet			9/28/2023
1.8	City Confirmation Meetings			
	Historic Preservation Commission			10/5/2023
	City Council (Task 2 Confirmation)			10/17/2023
	(TIRZ Board review combined with HPC or CC)			
	TASK 2: CONSTRUCTION DOCUMENTS			
	Notice to Proceed - Task 2			10/18/2023
2.1	Issue 50% Construction Documents	4 Weeks	10/18/2023	11/20/2023
2.2	Owner Review	2 Weeks	11/20/2023	12/4/2023
2.3	50% CD Owner Confirmation Meeting	1 Week	12/4/2023	12/11/2023
2.4	Issue 100% Construction Documents	8 Weeks	12/11/2023	2/5/2024
2.5	Owner Review	1 Week	2/5/2024	2/12/2024
2.6	Issue Probable Cost & Drawing Updates	2 Weeks	2/5/2024	2/19/2024
	Owner review of cost estimate	1 Week	2/19/2024	2/26/2024
	Submit HPC agenda packet			2/29/2024
2.7	City Confirmation Meetings			
	Historic Preservation Commission			3/7/2024
	City Council (Task 3 Confirmation)			3/19/2024
	(TIRZ Board review combined with HPC or CC)			
2.8	Issue Permit/Bid Set			3/20/2024
	TASK 3: PERMIT / BIDDING / CONSTRUCTION ADMINISTRATION			
	Notice to Proceed - Task 3			3/20/2024
3.1	Permitting	5 Weeks	3/20/2024	4/24/2024
3.2	Bidding	5 Weeks	3/20/2024	4/24/2024
	Pre-bid meeting		3/25/2024	3/29/2024
3.3	Bid Review & Award	1 Month	4/24/2024	5/24/2024
3.4	Construction	12 Months	5/24/2024	5/24/2025
3.5	Substantial Completion	1 Month	5/24/2025	6/24/2025