



City Council Regular Meeting

*Dripping Springs ISD Center for Learning and Leadership
Board Room, 300 Sportsplex Drive – Dripping Springs, Texas*

Tuesday, March 25, 2025, at 6:00 PM

DRAFT MINUTES

CALL TO ORDER & ROLL CALL

With a quorum of Council Members present, Mayor Foulds called the meeting to order at 6:08 p.m.

City Council Members

Mayor Bill Foulds, Jr.
Mayor Pro Tem Taline Manassian
Council Member Place 2 Wade King (*absent*)
Council Member Place 3 Geoffrey Tahuahua
Council Member Place 4 Travis Crow
Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer
Deputy City Administrator Ginger Faught
Deputy City Administrator Shawn Cox
City Attorney Laura Mueller
Deputy City Attorney Aniz Alani
City Secretary Diana Boone
Parks & Community Services Director Andy Binz
People & Communications Director Lisa Sullivan
Parks & Community Services Assistant Director Emily Nelson
Planning Director Tory Carpenter
Building Official Shane Pevehouse
Community Events Coordinator Johnna Krantz
Utilities Director Dane Sorensen
Emergency Preparedness and Homeland Security Director Roman Baligad

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Tahuahua

PRESENTATION OF CITIZENS

A member of the public that wishes to address the City Council on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the City Council that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda and may not cede or pool time. Those requiring the

assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the City Council must present the documents to the City Secretary or City Attorney providing at least seven (7) copies; if seven (7) copies are not provided, the City Council will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Mayor may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

Nel Rossouw with Rescue House Wildlife Rehabilitation spoke concerning the search for a new facility to house the animals since she is currently running out of space.

CONSENT AGENDA

The following items will be acted upon in a single motion and are considered to be ministerial or routine. No separate discussion or action on these items will be held unless pulled at the request of a member of the City Council or City staff.

- 1. Approval of the February 18, 2025 City Council regular meeting minutes.**
- 2. Approval of the March 4, 2025 Board of Adjustment and City Council meeting minutes.**
- 3. Approval of an Amended Resolution of the City of Dripping Springs consenting to the issuance of bonds by Headwaters Municipal Utility District of Hays County. Applicant: Tony Corbett**
- 4. Approval of Task Order 6 (for \$86,623) to an Agreement between the City of Dripping Springs and HDR Engineering, Inc. regarding applications to the 2025 Texas Department of Transportation's Transportation Alternatives Grants. Sponsor: Council Member Travis Crow**
- 5. Approval of a Founders Day Participation Agreement between the City of Dripping Springs and St. Martin de Porres Catholic Church for Arts & Crafts Booths at the 2025 festival. Sponsor: Council Member Parks**
- 6. Approval of a Founders Day Participation Agreement between the City of Dripping Springs and the Dripping Springs Cook-Off Club regarding Cook-Off Booths at the 2025 festival. Sponsor: Council Member Parks**
- 7. Approval of a Professional Services Agreement between the City of Dripping Springs and Arbitrage Compliance Specialists, Inc. regarding arbitrage compliance services. Sponsor: Mayor Pro Tem Taline Manassian**
- 8. Approval of February 2025 Treasurer's Report.**
- 9. Approval of the revised Job Description for the Emergency Management Coordinator and changing the Job Title to Director of Emergency Preparedness and Homeland Security. Sponsor: Mayor Bill Foulds, Jr.**

A motion was made by Council Member Tahuahua and seconded by Mayor Pro Tem Manassian, to move item 2 to the April 1, 2025 meeting. The motion carried unanimously 4 to 0.

A motion was made by Council Member Tahuahua and seconded by Council Member Parks, to approve items 1 and 3-9 from the consent agenda. The motion to approve carried unanimously 4 to 0.

BUSINESS AGENDA

10. Presentation and Consideration of Approval of the City of Dripping Springs Fiscal Year 2023-2024 Audit. *Presenter: Roger Tovar, Whitley Penn.*

No action was taken.

11. Public Hearing and Consideration of Approval of an Ordinance approving CUP2024-007: an application for a Conditional Use Permit renewal to allow a mobile food vendor for longer than 10 days at 501 Old Fitzhugh Road. *Applicant: Nathan Pruitt*

a. Applicant Presentation

The applicant was not present.

b. Staff Report

Planning Director Tory Carpenter presented the staff report and recommended approval of the Conditional Use Permit with the following conditions:

1. The property shall adhere to all City Codes.
2. Hours of operation are limited to the hours of the primary business on the property.
3. The property adheres to all Fire and Life Safety Codes found in the International Fire Code.
4. Should the City find the mobile food truck to create health and safety issues due to any reason, the City Administrator may request that the Applicant remove any vehicle from the site. The Applicant shall comply with the City Administrator's request.
5. The City Administrator may revoke a CUP for failure to comply with municipal regulations and the conditions placed on the use.
6. The mobile food vendor must follow the City's dark sky ordinance.
7. Conditional Use Permit is effective on March 18, 2025.
8. Conditional Use Permit expires March 18, 2027, and the renewal must be considered by the Planning & Zoning Commission and City Council.

c. Planning & Zoning Commission Report

Planning and Zoning Commission Chair Mim James presented and recommended approval of the Conditional Use Permit.

d. Public Hearing

No one spoke during the Public Hearing.

e. CUP2024-007

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member Parks, to approve the Conditional Use Permit with recommended conditions. The motion to approve carried with 3 yays, 0 nays, and 1 abstention by Council Member Tahuahua.

12. Discuss and Consider Approval of a License Agreement between the City of Dripping Springs and Short Mama's LLC for use of right-of-way for parking in the Mercer Street Historic District. *Applicant: Patrick Fox*

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member Tahuahua, to approve the license agreement with Short Mama's for use of right-of-way for parking in the Mercer Street Historic District. The motion to approve carried unanimously 4 to 0.

13. Public Hearing, Discussion, and Consideration of Approval of proposed amendments to the Standards of Care Ordinance, Chapter 16 Public Ways and Places, Article 16.02. Parks and Recreation, Division 3. Youth Programs' Standards of Care. *Sponsor: Mayor Pro Tem Taline Manassian*

A motion was made by Council Member Parks and seconded by Council Member Tahuahua, to approve the amendments to the Standards of Care Ordinance, Chapter 16 Public Ways and Places, Article 16.02 Parks and Recreation, Division 3. Youth Programs' Standards of Care with direction for staff to provide updates in June. The motion to approve carried unanimously 4 to 0.

14. Presentation on 2024 Western Wonderland event. *Emily Nelson, Assistant Director of Parks & Community Services*

No action was taken.

15. Discuss and Consider selection of bidder for the construction of the Howard Ranch Treated Effluent Fill Station and authorize the City Administrator to finalize an agreement with selected bidder. *Sponsor: Mayor Bill Foulds, Jr.*

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member Tahuahua, to authorize staff to move forward with TTE, LLC for construction of the Howard Ranch Treated Effluent Fill Stations and authorize the City Administrator to finalize the agreement. The motion carried unanimously 4 to 0.

16. Discuss and possibly take action regarding the plan of financing for the City of Dripping Springs, Texas Combination Tax and Limited Revenue Certificates of Obligation, Series 2025 in the maximum principal amount of \$14,500,000 to finance certain projects and improvements to the City's streets, parking structure located in the downtown area, public works facility, park and recreational facilities, and any costs of issuance or other matters related thereto.

No action was taken.

- 17. Discuss and Consider selection of bidder or bidders for Tree Services and authorize City Administrator to finalize the agreement or agreements with selected bidder or bidders.** *Sponsor: Council Member Travis Crow*

A motion was made by Council Member Parks and seconded by Council Member Crow, to move forward with Arbor True for tree services and authorize City Administrator to finalize the agreement or agreements with selected bidder. The motion to approve carried unanimously 4 to 0.

- 18. Discuss and Consider Approval of an Advance Funding Agreement between the City of Dripping Springs and the Texas Department of Transportation for Voluntary Local Government Contributions for the Traffic Signal at U.S. 290 and Arrowhead Ranch Boulevard.** *Sponsor: Council Member Travis Crow*

A motion was made by Council Member Tahuahua and seconded by Mayor Pro Tem Manassian, to approve an Advance Funding Agreement with the Texas Department of Transportation. The motion to approve carried unanimously 4 to 0.

- 19. Discuss and Consider Approval of a Construction Reimbursement Agreement between the City of Dripping Springs and Ivan Misner for 300 Mercer Street Gutters.** *Sponsor: Mayor Pro Tem Taline Manassian*

A motion was made by Council Member Tahuahua and seconded by Mayor Pro Tem Manassian, to approve this item. The motion to approve carried unanimously 4 to 0.

REPORTS

Reports listed are on file and available for review upon request. The City Council may provide staff direction; however, no action shall be taken.

- 20. Budget Departmental Report: Building Department Year in Review.** *Shane Pevehouse, Building Official*

No action was taken.

- 21. Budget Departmental Report: Planning Department Year in Review.** *Tory Carpenter, Planning Director*

No action was taken.

- 22. Planning Department Report.** *Tory Carpenter, Planning Director*

No action was taken.

CLOSED SESSION

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member Tahuahua, to go into Closed Session for items 23-26, under sections 551.017 and 551.072. The motion carried unanimously 4 to 0.

Closed Session began at 8:08 p.m.

Council Member Crow recused himself from item 24 and left the meeting at 8:41 p.m.

Closed Session ended at 8:58 p.m.

The City Council has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

- 23. Consultation with Attorney and Deliberation Regarding Real Property related to TIRZ Priority Projects and Other Potential Strategic Real Property Acquisitions.** *(Consultation with Attorney, 551.071; Deliberation Regarding Real Property, 551.072)*
- 24. Consultation with Attorney regarding legal issues related to the South Regional Water Reclamation Project, Wastewater, and Amendment 2 Permits, Wastewater Service Area and Agreements, Water Service and Agreements, Wastewater Fees, Wastewater Infrastructure Agreements, facility liability coverage, and related items.** *(Consultation with Attorney, 551.071)*
- 25. Consultation with City Attorney related to legal issues regarding land use, economic development, waiver process, and infrastructure requirements and rough proportionality.** *(551.071, Consultation with Attorney).*
- 26. Consultation with City Attorney related to state legislation and the City's legislative program.** *(551.071, Consultation with Attorney).*

ADJOURN

A motion was made by Council Member Tahuahua and seconded by Council Member Parks, to adjourn the meeting. The motion carried unanimously 4 to 0.

The meeting adjourned at 8:59 p.m.